

Jurisdiction: Towns & Villages, Schools
Jurisdictional Class: Labor
Adopted: 1/1/77
Amended: 12/10/90; 5/10/00; 11/04/02, 12/1/23

CLEANER

DISTINGUISHING FEATURES OF THE CLASS:

This is repetitive manual work requiring efficient performance of simple cleaning tasks. Work is performed under general supervision in accordance with a well-established procedure. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Dusts chairs, tables, desks, and other furniture;
Washes windows, walls, woodwork, water closets, tubs, and bowls;
Sweeps, mops, vacuums, waxes, and washes floors;
Refills soap, hand towels and toilet paper dispensers;
Reports any defective fixtures or mechanical equipment to superior;
Gathers and disposes of refuse;
Replaces defective light tubes;
Cleans and polishes furniture and brass;
Assists superior with a variety of building maintenance or repair tasks;
Delivers packages, mail;
Moves office furniture, file cabinets, etc.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of common cleaning methods, materials, and equipment;
Working knowledge of recycling procedures;
Ability to understand and follow simple oral and written directions;
Ability and willingness to perform routine cleaning tasks;
Ability to get along well with others, dependability;
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

None.