

Instructional Technology Plan - 2026-2029 Instructional Technology Plan

I. District LEA Information

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I. District LEA Information

1. **What is the name of the district administrator responsible for entering the Instructional Technology Plan data?**

Anastasia Tzortzatos

2. **What is the title of the district administrator responsible for entering the Instructional Technology Plan data?**

Director of Technology

For help with completing the plan, please visit ITP Resources on our website, contact your district's RIC, or email edtech@nysed.gov.

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II. Strategic Technology Planning

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II. Strategic Technology Planning

1. What is the overall district mission?

Our fundamental purpose is to ensure high levels of learning for every student.

2. What is the vision statement that guides instructional technology use in the district?

We help every student be ready for career, college, and citizenship having reached competency in our essential social emotional and academic learning standards.

3. At the start of the 2026-27 school year, will the district provide a dedicated mobile device for every student in all grades?

Yes

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III. Goal Attainment

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1. Digital Content – The District uses standards-based, accessible digital content that supports all curricula for all learners.
The district has met this goal:
Significantly
2. Digital Use – The District's learners, teachers, and administrators are proficient in the use of technology for learning.
The district has met this goal:
Significantly
3. Digital Capacity and Access – The District's technology infrastructure supports learning and teaching in all of the District's environments.
The district has met this goal:
Significantly
4. Leadership – The District Instructional Technology Plan is in alignment with the Statewide Learning Technology Plan vision.
The district has met this goal:
Significantly
5. Accountability – District-level information is posted on the District website, is easy to access, and is easily understood. Information provided includes the results achieved by the District in their efforts to enable students to build knowledge, master skills, and grasp opportunities for a better life.
The district has met this goal:
Fully

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IV. Action Plan - Goal 1

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1. In 1 – 2 sentences provide an instructional technology goal for your district.

The District will upgrade the organization’s phone system to a modern, reliable platform and, in conjunction with this upgrade, update and streamline communication processes to improve efficiency, responsiveness, and service delivery.

2. Choose the topic that best aligns to your instructional technology goal.

Network and Infrastructure

3. Target Student Population(s). Check all that apply.

- All students
- Early Learning (Pre-K -3)
- Elementary/intermediate
- Middle School
- High School
- Students with Disabilities
- English Language Learners
- Students who are migratory or seasonal farmworkers, or children of such workers
- Students experiencing homelessness and/or housing insecurity
- Economically disadvantaged students
- Students between the ages of 18-21
- Students who are targeted for dropout prevention or credit recovery programs
- Students who do not have adequate access to computing devices and/or high-speed internet at their places of residence
- Students who do not have internet access at their place of residence
- Students in foster care
- Students in juvenile justice system settings
- Vulnerable populations/vulnerable students
- Other (please identify in Question 3a, below)

4. Additional Target Population(s). Check all that apply.

- Teachers/Teacher Aides
- Administrators
- Parents/Guardians/Families/School Community
- Technology Integration Specialists
- Other

5. Estimated cost of this goal/priority over the three-year plan? Round to the nearest thousand if exact figures are not yet known.

50,000.00

6. What is the potential funding source(s) and/or purchasing mechanism(s) for this expenditure over all three years of the plan? Can check multiple options.

- BOCES Co-Ser purchase
- Capital Project
- District Public Bond
- District Operating Budget
- E-Rate
- Grants
- Instructional Aid Materials
- Instructional Resources Aid
- Smart Schools Bond Act
- Technology Reserve Fund
- Title Funds
- Other

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IV. Action Plan - Goal 1

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7. Optional: If you would like to add an action plan for this goal list the action steps below.

	Action Step	Action Step - Description
Action Step 1	(No Response)	(No Response)
Action Step 2	(No Response)	(No Response)
Action Step 3	(No Response)	(No Response)
Action Step 4	(No Response)	(No Response)
Action Step 5	(No Response)	(No Response)
Action Step 6	(No Response)	(No Response)
Action Step 7	(No Response)	(No Response)
Action Step 8	(No Response)	(No Response)

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IV. Action Plan - Goal 2

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1. In 1 – 2 sentences provide a second instructional technology goal for your district.

Provide consistent, high-quality professional development (PD) opportunities for all staff to ensure equitable access to training, strengthen technology skills, and support effective use of systems and tools across the organization.

2. Choose the topic that best aligns to your instructional technology goal.

Professional Development

3. Target Student Population(s). Check all that apply.

- All students
- Early Learning (Pre-K -3)
- Elementary/intermediate
- Middle School
- High School
- Students with Disabilities
- English Language Learners
- Students who are migratory or seasonal farmworkers, or children of such workers
- Students experiencing homelessness and/or housing insecurity
- Economically disadvantaged students
- Students between the ages of 18-21
- Students who are targeted for dropout prevention or credit recovery programs
- Students who do not have adequate access to computing devices and/or high-speed internet at their places of residence
- Students who do not have internet access at their place of residence
- Students in foster care
- Students in juvenile justice system settings
- Vulnerable populations/vulnerable students
- Other (please identify in Question 3a, below)

4. Additional Target Population(s). Check all that apply.

- Teachers/Teacher Aides
- Administrators
- Parents/Guardians/Families/School Community
- Technology Integration Specialists
- Other

5. Estimated cost of this goal/priority over the three-year plan? Round to the nearest thousand if exact figures are not yet known.

17,000.00

6. What is the potential funding source(s) and/or purchasing mechanism(s) for this expenditure over all three years of the plan? Can check multiple options.

- BOCES Co-Ser purchase
- Capital Project
- District Public Bond
- District Operating Budget
- E-Rate
- Grants
- Instructional Aid Materials
- Instructional Resources Aid
- Smart Schools Bond Act
- Technology Reserve Fund
- Title Funds
- Other

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IV. Action Plan - Goal 2

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7. Optional: If you would like to add an action plan for this goal list the action steps below.

	Action Step	Action Step - Description
Action Step 1	(No Response)	(No Response)
Action Step 2	(No Response)	(No Response)
Action Step 3	(No Response)	(No Response)
Action Step 4	(No Response)	(No Response)
Action Step 5	(No Response)	(No Response)
Action Step 6	(No Response)	(No Response)
Action Step 7	(No Response)	(No Response)
Action Step 8	(No Response)	(No Response)

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IV. Action Plan - Goal 3

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1. In 1-2 sentences provide a third instructional technology goal for your district.

Use ParentSquare more effectively to enhance and increase communication by ensuring consistent, timely, and accessible messaging between the District and families.

2. Choose the topic that best aligns to your instructional technology goal.

Professional Development

3. Target Student Population(s). Check all that apply.

- | | |
|--|--|
| <input checked="" type="checkbox"/> All students | <input type="checkbox"/> Economically disadvantaged students |
| <input type="checkbox"/> Early Learning (Pre-K -3) | <input type="checkbox"/> Students between the ages of 18-21 |
| <input type="checkbox"/> Elementary/intermediate | <input type="checkbox"/> Students who are targeted for dropout prevention or credit recovery programs |
| <input type="checkbox"/> Middle School | <input type="checkbox"/> Students who do not have adequate access to computing devices and/or high-speed internet at their places of residence |
| <input type="checkbox"/> High School | <input type="checkbox"/> Students who do not have internet access at their place of residence |
| <input type="checkbox"/> Students with Disabilities | <input type="checkbox"/> Students in foster care |
| <input type="checkbox"/> English Language Learners | <input type="checkbox"/> Students in juvenile justice system settings |
| <input type="checkbox"/> Students who are migratory or seasonal farmworkers, or children of such workers | <input type="checkbox"/> Vulnerable populations/vulnerable students |
| <input type="checkbox"/> Students experiencing homelessness and/or housing insecurity | <input type="checkbox"/> Other (please identify in Question 3a, below) |

4. Additional Target Population(s). Check all that apply.

- Teachers/Teacher Aides
- Administrators
- Parents/Guardians/Families/School Community
- Technology Integration Specialists
- Other

5. Estimated cost of this goal/priority over the three-year plan? Round to the nearest thousand if exact figures are not yet known.

10,000.00

6. What is the potential funding source(s) and/or purchasing mechanism(s) for this expenditure over all three years of the plan? Can check multiple options.

- | | |
|---|--|
| <input checked="" type="checkbox"/> BOCES Co-Ser purchase | <input type="checkbox"/> Instructional Aid Materials |
| <input type="checkbox"/> Capital Project | <input type="checkbox"/> Instructional Resources Aid |
| <input type="checkbox"/> District Public Bond | <input type="checkbox"/> Smart Schools Bond Act |
| <input checked="" type="checkbox"/> District Operating Budget | <input type="checkbox"/> Technology Reserve Fund |
| <input type="checkbox"/> E-Rate | <input type="checkbox"/> Title Funds |
| <input type="checkbox"/> Grants | <input type="checkbox"/> Other |

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IV. Action Plan - Goal 3

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7. Optional: If you would like to add an action plan for this goal list the action steps below.

	Action Step	Action Step - Description
Action Step 1	(No Response)	(No Response)
Action Step 2	(No Response)	(No Response)
Action Step 3	(No Response)	(No Response)
Action Step 4	(No Response)	(No Response)
Action Step 5	(No Response)	(No Response)
Action Step 6	(No Response)	(No Response)
Action Step 7	(No Response)	(No Response)
Action Step 8	(No Response)	(No Response)

8. Would you like to list a fourth goal?

No

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V. NYSED Initiatives Alignment

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V. NYSED Initiatives Alignment

1. How will the district's use of instructional technology support a comprehensive and sustained effort to improve student performance and academic standards, while also addressing the need to provide equitable learning opportunities "everywhere, all the time" (National Technology Plan)?

Technology integration is embedded throughout teaching and learning across all grade levels and content areas, supporting curriculum implementation, instructional best practices, and continuous improvement. Rather than functioning as a standalone initiative, technology is an integral component of daily instruction and districtwide academic planning.

Teachers integrate technology through the district's learning management systems, digital curriculum resources, assessment platforms, and collaborative tools. These systems enable educators to differentiate instruction, analyze real-time student performance data, provide timely feedback, and adjust instructional strategies to meet diverse learning needs. The effectiveness of technology integration is measured through multiple indicators, including classroom observations, professional evaluations, usage analytics from district platforms, student performance data, and stakeholder feedback. These measures ensure that technology use remains purposeful, data-informed, and aligned with district academic goals.

Students actively use technology to demonstrate understanding and mastery of skills and concepts. Through multimedia presentations, digital portfolios, collaborative projects, virtual discussions, and adaptive assessments, students engage in meaningful learning experiences that promote critical thinking, creativity, and application of knowledge. Technology allows students to showcase learning in multiple formats, strengthening both academic achievement and digital literacy skills.

The district is committed to providing multiple pathways for students to access and participate in learning. Digital tools support differentiated instruction, accessibility features for students with disabilities, translation supports for multilingual learners, and flexible access to instructional materials beyond the school day. In addition, the district is improving communication with families and the community through enhanced digital communication platforms.

To support equitable access, the district has implemented both short- and long-term solutions. Short-term strategies include ensuring device availability for students, and providing ongoing training for all staff. Long-term planning includes sustainable device replacement cycles, infrastructure upgrades, cybersecurity safeguards, and expanded broadband capacity. These coordinated efforts build human capacity, maintain reliable systems, and ensure consistent access to learning opportunities.

Through embedded integration, measurable instructional impact, equitable access strategies, strengthened communication, and sustained investment in infrastructure and professional learning, the district is establishing a comprehensive technology framework that supports high academic standards and continuous improvement for all students.

2. **At the start of the 2026-27 school year, will the district offer full-time virtual instruction to any students? (Select all that apply)**

- Yes. Our district operates a full-time virtual instruction program.
- Yes. One or more of our students will attend a program operated by a BOCES or another public school district.
- None of our students will participate in a full-time virtual instruction program.
- Other

3. If the district files or has filed a Smart Schools Investment Plan (SSIP) to apply for Smart Schools Bond Act funds, all responses in this survey align with the district's response to any related question(s) in the SSIP.

The district does not have an active SSIP.

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V. NYSED Initiatives Alignment

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VI. Administrative Management Plan

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VI. Administrative Management Plan

1. Staff Plan

Provide the Full-Time Equivalent (FTE) count, as of plan submission date, of all staff whose primary responsibility is delivering technology integration training and support and/or technical support.

	District Employed Staff (FTE)	Staff Contracted Through Vendor or BOCES (FTE)
District Technology Leadership	1.00	0.00
Instructional Support	5.00	0.00
Technical Support	3.00	0.00
Totals:	9.00	0.00

2. Has the school district provided for the loan of instructional computer hardware to students legally attending nonpublic schools pursuant to Education Law, section 754?

No

3. Districts are required to post an Instructional Technology Plan on their website. Please provide the URL link as evidence of this requirement.

Technology Plan will be listed on the Information & Instructional Technology Page:
<https://www.cortlandschools.org/teacherpage.cfm?teacher=796>

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VII. Established Educational Technology Programs

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VII. Established EdTech Programs

1. Please choose one or more topics that reflect an innovative educational technology program that has been implemented with and for students for at least two years at a building or district level. Use "Other" to share a topic that is not on the list.

<input checked="" type="checkbox"/> Active Learning Spaces/Makerspaces	<input type="checkbox"/> Digital Equity Initiatives	<input checked="" type="checkbox"/> Special Education Instruction and Learning with Technology
<input checked="" type="checkbox"/> Advanced Computer Science or Technology Courses	<input type="checkbox"/> Digital Fluency	<input checked="" type="checkbox"/> STEAM/STEM
<input type="checkbox"/> Artificial Intelligence (AI)	<input type="checkbox"/> Engaging School Community through Technology	<input checked="" type="checkbox"/> Student Technology Support/Helpdesk
<input checked="" type="checkbox"/> Assistive Technology	<input type="checkbox"/> Flexible Learning Spaces	<input type="checkbox"/> Virtual/Online Learning
<input type="checkbox"/> Blended and/or Flipped Classrooms	<input checked="" type="checkbox"/> Instruction and Learning with Technology	<input type="checkbox"/> Other Topic A
<input checked="" type="checkbox"/> Broadcasting or Podcasting	<input checked="" type="checkbox"/> Media Literacy	<input type="checkbox"/> Other Topic B
<input type="checkbox"/> Culturally Responsive Instruction with Technology	<input checked="" type="checkbox"/> OER and Digital Content	<input type="checkbox"/> Other Topic C
<input type="checkbox"/> Digital Citizenship	<input type="checkbox"/> Personalized Learning	

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