



Enlarged City School District



# Budget 2024-2025

Cortland Enlarged City School District  
April 17, 2024

Kristopher Williamson, Business Administrator



**Barry Primary**



**Smith Intermediate**



**Randall Middle**



**Junior High School**



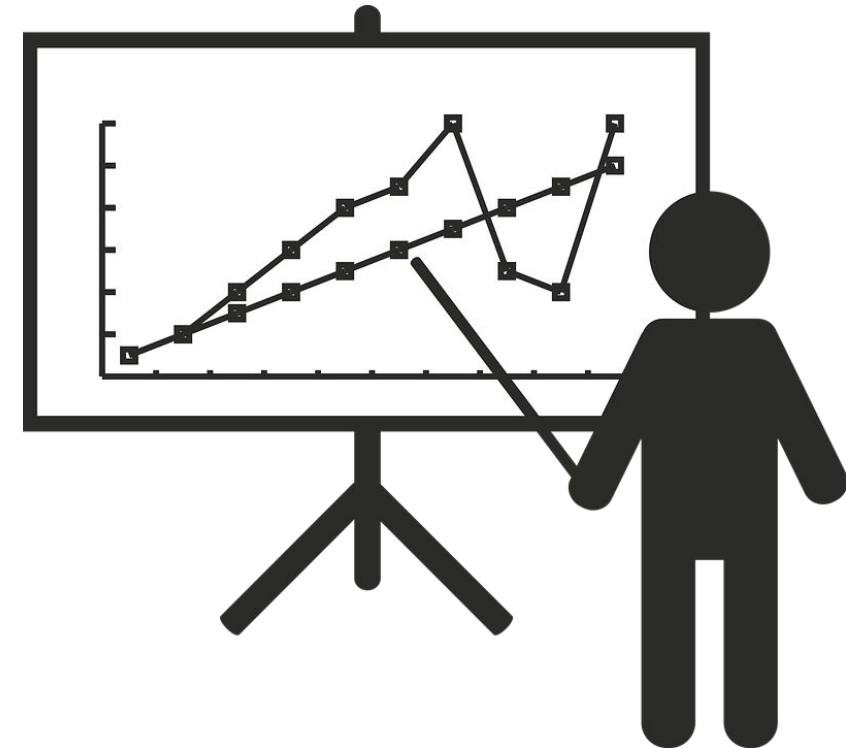
**Cortland High School**

# Budget Presentation #8

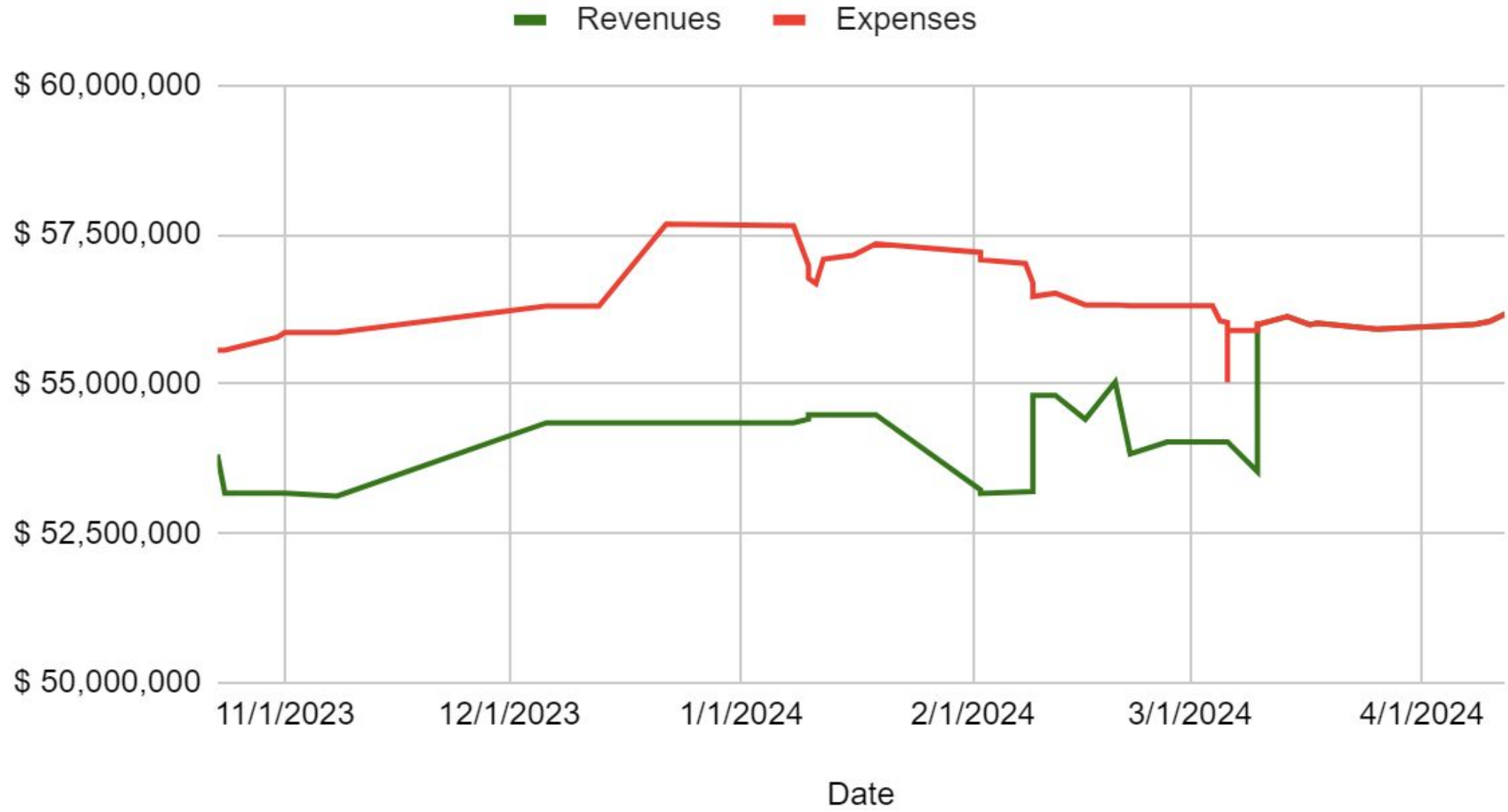
## Final Draft of the 2024-25 Budget

- Review of BOE Action Items for today's meeting
- Foundation Aid Updates
- Tax Levy Information
- Capital Outlay Project for 2024-25
- Budget Details
  - Proposed Revenue Budget
  - Proposed Expenditure Budget by Category

## Review of Propositions



# Budget Journey



# What is up for approval tonight?

## Adoption of 2024-25 Budget

- Expenses within the General Fund cannot exceed \$56,135,150
- The tax levy increase will remain within the Tax Levy Limit

## Approve the Property Tax Report Card

- Indicates if a tax levy override is required
- Indicates anticipated Fund Balance figures
- Indicates Reserve account information
- Sent to OSC within 24 hours of BOE adoption, but no later than 4/29

Form Preparer Name:

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Preparer's Telephone Number:

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**Shaded Fields Will Calculate**

	Budgeted 2023-24 (A)	Proposed Budget 2024-25 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	53,466,042	56,135,150	4.99 %
A. Proposed Tax Levy to Support the Total Budgeted Amount <sup>1</sup>	18,573,269	19,328,429	
B. Tax Levy to Support Library Debt, if Applicable	0	0	
C. Tax Levy for Non-Excludable Propositions, if Applicable <sup>2</sup>	0	0	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0	
E. Total Proposed School Year Tax Levy (A+B+C-D)	18,573,269	19,328,429	4.07 %
F. Permissible Exclusions to the School Tax Levy Limit	435,525	672,818	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions <sup>3</sup>	18,137,744	18,655,611	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	18,137,744	18,655,611	
I. Difference: (G-H);(negative value requires 60.0% voter approval) <sup>2</sup>	0	0	
Public School Enrollment	1,944	1,875	-3.55 %
Consumer Price Index			4.12 %



	Actual 2023-24 (D)	Estimated 2024-25 (E)
Adjusted Restricted Fund Balance	8,608,298	7,924,667
Assigned Appropriated Fund Balance	766,409	940,000
Adjusted Unrestricted Fund Balance	2,138,642	2,245,406
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.00 %	4.00 %

### Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/24 Actual Balance	6/30/24 Estimated Ending Balance	Intended Use of the Reserve in the 2024-25 School Year (Limit 200 Characters)**
Capital	CAPITAL	For the cost of any object or purpose for which bonds may be issued.	3,676,138	3,683,647	No anticipated use in 2024-25
Repair	REPAIR	For the cost of repairs to capital improvements or equipment.	450,905	370,891	Anticipated use of \$90,000 to cover repairs
Workers Compensation	WORKERS COMPENSATION	For self-insured Workers Compensation and benefits.	549,978	351,309	Anticipated use of \$200,000 to cover portion of annual premium

**Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.**

year end.

Employee Benefit Accrued Liability	EMPLOYEE BENEFIT	For accrued 'employee benefits' due to employees upon termination of service.	916,351	882,706	Anticipated use of \$50,000 to cover employee benefit payments
Retirement Contribution	ERS RETIREMENT	For employer retirement contributions to the State and Local Employees' Retirement System.	1,123,889	786,620	Anticipated use of \$523,280 to cover employee benefit payments
Reserve for Uncollected Taxes	N/A	For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.	0	0	N/A
Single Other Reserve	TRS RETIREMENT	To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS)	671,032	459,348	Anticipated use of \$300,000 to cover employee benefit payments

## Changes to PTRC 4/17:

ERS Reserve Usage  
\$350,000 → \$523,280

TRS Reserve Usage  
\$240,000 → \$300,000

\*The RPTC does not indicate the final or actual allocation of Reserves.



# Foundation Aid, Budget Changes

- **Likelihood of Hold-Harmless remaining in effect is increasing**
  - Still uncertainty as to how much to expect until NYS Budget is finalized
  - Governor proposed delaying major changes until next year
  - Governor proposed another alteration to formula → Will not affect Cortland
- **Changes to Budget since March**      \$55,995,000 → \$56,135,150
  - Assumed 2% Hold-Harmless
    - Increased State Aid projections by \$466,562
  - Brought back some budget reductions
    - Increased expense budget by \$140,150
  - Reduced reliance on Fund Balance
    - Fund Balance:              \$1,290,000 → \$940,000              \$350,000 decrease
    - Reserves:                      \$1,098,954 → \$1,173,280              \$74,326 increase
  - Potential future Revenue changes based on finalized NYS Budget
    - Increase or Decrease Fund Balance and Reserves (not anticipated at this point)

# Tax Levy Information

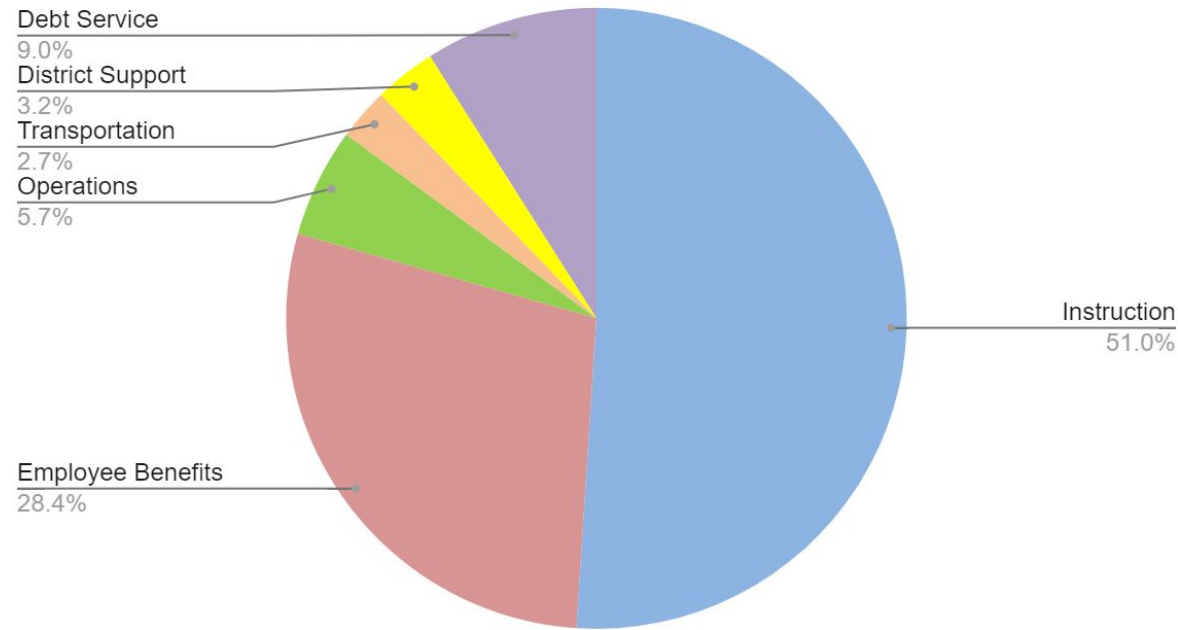
- **2024-25 Tax Levy Cap:** 4.07% Increase Levy: \$19,328,429
  - Some PILOTs returning to tax rolls → Relieves some of the increase
  - 0.74% Tax Base Growth → Relieves some of the increase
  - ERS Exclusion added
- **Proposed 2024-25 Tax Levy:** 4.07% Increase
  - Anticipated Tax Rate: \$12.54/thousand (Currently \$14.87)
  - Mindful of Cortland City reassessments
  - Simple majority approval required (50% + 1)
  - Note: Tax rates are finalized in the summer months, usually lower than the anticipated rate

# Capital Outlay Project

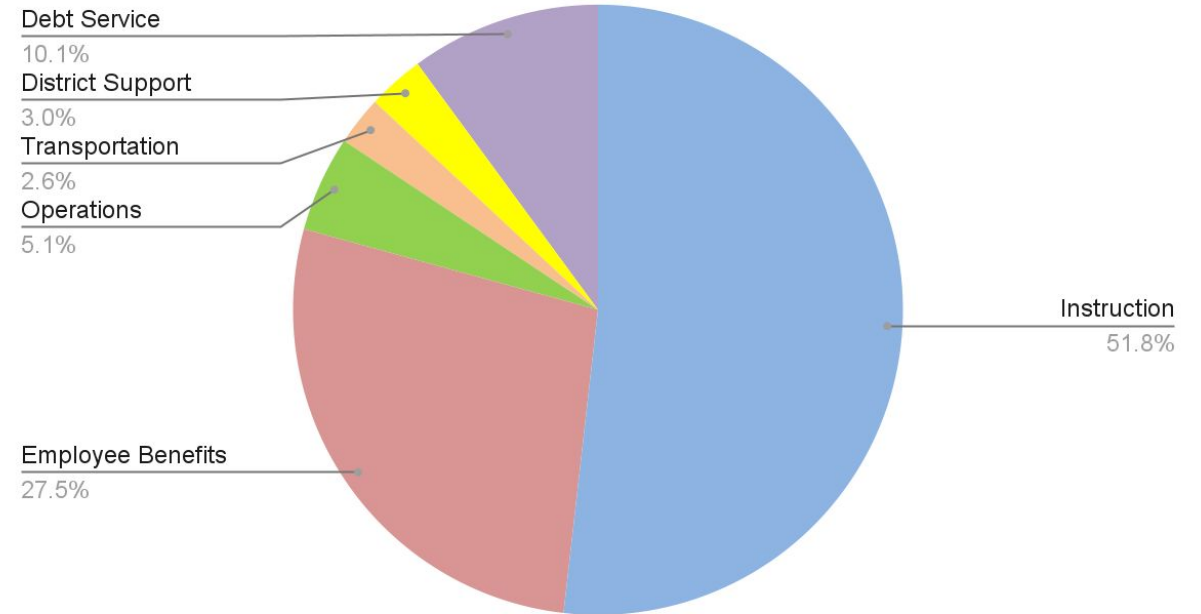
- Included in General Fund budget, but is a Building-Aid Eligible expense
- **Scope of Proposed Work for 2024-25**
  - Exterior Door replacement by main entrance at Barry Primary
  - Related hardware and electronics at Barry
- **Capital Outlay Project Scopes for previous few years:**
  - 2021-22: Randall Library Makerspace
  - 2022-23: JSHS Tile Replacement
  - 2023-24: JSHS Fire Door Replacement

# Proposed Expenditures

## 2023-24 Expenditure Budget



## 2024-25 Proposed Expenditure Budget



Instruction		2023-2024 Budget	2024-2025 PROPOSED Budget
<b>51.80%</b>	<b>of the total Budget</b>	<b>51.03%</b>	<b>51.80%</b>
Teaching - Regular School		\$ 11,037,705	\$ 11,711,334
Teaching - Special Education		\$ 3,037,480	\$ 3,288,051
Teaching - Administration		\$ 1,185,950	\$ 1,248,121
BOCES - CTE		\$ 809,000	\$ 817,930
BOCES - Instructional		\$ 1,641,100	\$ 1,766,587
BOCES - Special Education		\$ 3,976,100	\$ 4,343,976
BOCES - Technology		\$ 639,600	\$ 706,154
Guidance & Attendance		\$ 512,435	\$ 591,206
Social Work		\$ 406,725	\$ 476,862
Related Services - OT, PT, Speech		\$ 549,613	\$ 664,930
Psychological Services		\$ 259,180	\$ 204,461
Health Services		\$ 329,140	\$ 356,802
Tuition		\$ 970,000	\$ 805,000
Curriculum Development		\$ 148,350	\$ 119,440
Inservice		\$ 20,000	\$ 75,000
Instructional Technology & CVC		\$ 540,710	\$ 558,492
Library		\$ 315,800	\$ 302,538
Co-Curricular Activities		\$ 223,250	\$ 251,500
Athletics		\$ 641,663	\$ 737,189
Summer School		\$ 39,100	\$ 54,000
<b>Total</b>		<b>\$27,282,901</b>	<b>\$29,079,573</b>
<b>Percentage Change</b>			<b>6.59%</b>

- Maintains all programming
  - No staff reductions
  - Increases to support SEL needs
- No decrease in supplies for Department Leaders
- Tools for Learning - K-6 Supplies
- Increase in Special Education
  - Addition of 12:1:3 classroom
- Summer PD support
- Increase in Athletics
  - Potential rental increases due to construction at JSHS
- Decrease in anticipated Tuition



District Support	2023-2024 Budget	2024-2025 PROPOSED Budget
<b>2.98%</b> of the total Budget	<b>3.20%</b>	<b>2.98%</b>
Board of Education	\$ 40,250	\$ 40,250
Central Administration	\$ 252,850	\$ 257,626
Business Administration	\$ 294,188	\$ 319,576
Auditing	\$ 90,000	\$ 85,000
Treasurer	\$ 53,525	\$ 55,338
Tax Collection	\$ 14,700	\$ 14,500
Legal Services	\$ 40,000	\$ 42,000
Personnel	\$ 55,500	\$ 57,302
Insurance	\$ 220,700	\$ 230,000
BOCES - Administration/Capital	\$ 215,300	\$ 209,427
BOCES - District Support	\$ 247,200	\$ 197,934
Civic Activities	\$ 187,900	\$ 165,949
<b>Total</b>	<b>\$1,712,113</b>	<b>\$1,674,902</b>
<b>Percentage Change</b>		<b>-2.17%</b>

- Additional Consultant expenses
  - ZEV mandate
  - Capital Projects
- Anticipated increase in insurance premiums
- Community Schools Partnership with BOCES
  - Community Schools Set-Aside

Operations and Maintenance		2023-2024 Budget	2024-2025 PROPOSED Budget
<b>5.08%</b>	<b>of the total Budget</b>	<b>5.68%</b>	<b>5.08%</b>
Custodial		\$ 904,500	\$ 1,005,423
Maintenance		\$ 558,800	\$ 436,718
Utilities		\$ 629,937	\$ 691,360
Contractual		\$ 737,175	\$ 526,800
BOCES - Operations and Maintenance		\$ 206,200	\$ 190,422
<b>Total</b>		<b>\$3,036,612</b>	<b>\$2,850,723</b>
<b>Percentage Change</b>			<b>-6.12%</b>

- Fully staffed Facilities Department
- Increased utility costs
  - New NYSMEC agreement
  - Electricity and Natural Gas rates were updated to pre-pandemic levels, but are still lower than if we were not part of NYSMEC
- Building Condition Survey removed from Contractual

Transportation		2023-2024 Budget	2024-2025 PROPOSED Budget
<b>2.59%</b>	of the total Budget	<b>2.71%</b>	<b>2.59%</b>
Transportation		\$ 1,329,455	\$ 1,364,594
Garage		\$ 106,662	\$ 82,072
BOCES - Transportation		\$ 13,700	\$ 7,309
<b>Total</b>		<b>\$1,449,817</b>	<b>\$1,453,975</b>
<b>Percentage Change</b>			<b>0.29%</b>

- Fully staffed with bus drivers
- Lower fuel costs from prior year

Employee Benefits		2023-2024 Budget	2024-2025 PROPOSED Budget
<b>27.46%</b>	of the total Budget	<b>28.36%</b>	<b>27.46%</b>
Health Insurance		\$ 9,564,970	\$ 9,841,774
Teachers' Retirement		\$ 1,823,335	\$ 1,938,800
Employees' Retirement		\$ 792,819	\$ 852,353
Social Security		\$ 1,855,100	\$ 1,919,600
Workers Compensation		\$ 260,000	\$ 205,000
Unemployment		\$ 160,000	\$ 20,000
Other Employee Benefits		\$ 708,875	\$ 637,825
<b>Total</b>		<b>\$15,165,099</b>	<b>\$15,415,352</b>
<b>Percentage Change</b>			<b>1.65%</b>

- Health Insurance: 6% increase
- TRS: 10.02% of payroll
- ERS: 15.20% of payroll
- Reduction in Workers Comp
- Lower Unemployment costs
- Anticipating fewer staff eligible for Retirement Incentives in 24-25

Debt Service and Transfers		2023-2024 Budget	2024-2025 PROPOSED Budget
<b>10.08%</b>	<b>of the total Budget</b>	<b>9.01%</b>	<b>10.08%</b>
Construction		\$ 4,053,500	\$ 4,910,000
Buses		\$ 601,000	\$ 550,000
RAN		\$ -	\$ 35,625
Interfund Transfers		\$ 65,000	\$ 65,000
Capital Outlay		\$ 100,000	\$ 100,000
<b>Total</b>		<b>\$4,819,500</b>	<b>\$5,660,625</b>
<b>Percentage Change</b>			<b>17.45%</b>

- RAN recommended for cash flow next fall
  - Moving away from COVID funding
  - Limited by interfund transfer rules
- Increase in Principal and Interest payments for Construction to be offset up Building Aid

With a large increase in Debt Service expenses, it may be helpful to look at the expense budget from a different perspective.

Let's consider removing expenses paid by Building/Transportation Aid.

# Another Perspective on Expenses

	<u>2023-24</u>	<u>2024-25</u>	
Instruction	\$27,282,901	\$29,079,573	
District Support	\$1,712,113	\$1,674,902	
Operations and Maintenance	\$3,036,612	\$2,850,723	
Transportation	\$1,449,817	\$1,453,975	
Employee Benefits	\$15,165,099	\$15,415,352	
<u>Transfers and Local Share of Debt</u>	<u>\$569,940</u>	<u>\$835,268</u>	
<b>TOTALS BEFORE DEBT SERVICE:</b>	<b>\$49,216,482</b>	<b>\$51,309,793</b>	<b>4.25%</b>
<u>Aided Debt Service*</u>	<u>\$4,249,560</u>	<u>\$4,825,357</u>	
<b>TOTAL BUDGET:</b>	<b>\$53,466,042</b>	<b>\$56,135,150</b>	<b>4.99%</b>

\*Aided Debt Service is covered completely by Transportation Aid and Building Aid. These State Aid payments can change drastically year to year, so by removing these associated expenses and revenue from the total budget number, a more “realistic” budget to budget increase can be understood.

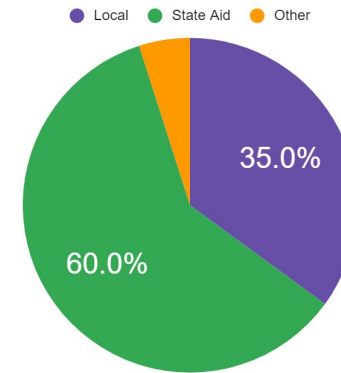


# Expenditure and Revenue Budget

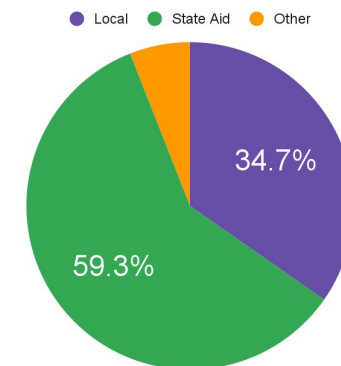
Expenditure Summary	2023-2024 Budget	2024-2025 PROPOSED Budget
Instruction	\$27,282,901	\$29,079,573
Employee Benefits	\$15,165,099	\$15,415,352
Operations and Maintenance	\$3,036,612	\$2,850,723
Transportation	\$1,449,817	\$1,453,975
District Support	\$1,712,113	\$1,674,902
Debt Service and Transfers	\$4,819,500	\$5,660,625
<b>Expenditure Total</b>	<b>\$53,466,042</b>	<b>\$56,135,150</b>

Revenue Summary	2023-2024 Budget	2024-2025 PROPOSED Budget
Appropriated Fund Balance	\$740,000	\$940,000
Local Revenue	\$18,738,999	\$19,482,553
State Aid	\$32,090,698	\$33,299,555
Miscellaneous Revenue	\$935,150	\$1,239,762
Reserve Allocation	\$961,195	\$1,173,280
<b>Revenue Total</b>	<b>\$53,466,042</b>	<b>\$56,135,150</b>

2023-24 Revenue



2024-25 Proposed Revenue



# Propositions for May 21

## Proposition 1 - The Budget (\$56,135,150)

- No tax levy override

## Proposition 2 - Student Transportation Vehicles (\$767,600)

- 4 large school buses, 1 small vehicle
- \$767,600 Bonds

## Proposition 3 - Capital Improvement Project (\$6,500,000)

- Barry Cluster Renovations
- \$1,200,000 Capital Reserve
- \$5,300,000 Bonds

## Proposition 4 - Cortland Free Library Tax (\$461,024)

- 2.54% Increase from current year

## Proposition 5 - BOE Ex-Officio Student Member

# Key Take-Aways

- NYS Budget is not finalized
  - Final Revenue adjustments will need to be made
- Budget maintains programming
  - Increased reliance on District Savings to offset expenses
- All propositions require simple majority approval (50% + 1)
  - Tax Levy Limit override is not requested



# Next Steps in Budget Process

- Adopt Budget and PTRC during tonight's meeting
- Continue to meet with PTO's and Boosters
  - Inform Public about budgetary needs
- Budget Hearing - Tuesday, May 7: 6pm Kaufman Center
  - Prepare Budget Statements and Required Attachments
- Annual Meeting/Budget Vote - Tuesday, May 21: 12-9pm



NEXT

Questions?

