

Regular Meeting (Tuesday, September 26, 2023)

Generated by Alicia Zupancic on Wednesday, September 27, 2023

Members present

Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Joseph McMahon and Jack Phelan

Members absent

Christine Gregory

Donald Chu arrived at 6:21 p.m.

Meeting called to order at 6:01 PM

1. Opening of Meeting

Procedural: 1.1 Call to Order

Procedural: 1.2 Pledge of Allegiance

Brett Barnes called the meeting to order and the Pledge of Allegiance was recited.

Procedural: 1.3 Recite Board Norms

Brett Barnes recited the Board Norms.

Janet Griffin will recite the Board Norms at the next regular meeting on October 24.

2. Recognition

Recognition: 2.1 Tiger Paw Recipients

Phoenix Eaton, Dakota Grosshans, Sandra Graves and Lori Tyrrell were recognized as Tiger Paw Award recipients for their quick responses to an emergency situation on a school bus.

Penny Pomeroy was recognized as a Tiger Paw Award recipient for sharing her knowledge and always going above and beyond for her students, the staff and administration.

3. Communications

Procedural: 3.1 Audience Participation

There were no requests to address the Board.

4. Presentations

Information: 4.1 Budget Presentation - Budget Calendar

Kris Williamson presented the 2024-2025 budget timeline and the Board of Education meeting presentation schedule.

5. Consent Calendar

Action (Consent): 5.1 Approval of Minutes

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the minutes of the regular Board meeting on August 22, 2023 and the special Board meeting on September 12, 2023 as presented.

Action (Consent): 5.2 Approval of CSE/CPSE Recommendations

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the approval of CSE/CPSE recommendations as presented.

~~Action (Consent): 5.3 Approval of Financial Reports~~

~~BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the financial reports as presented.~~

Item 5.3 Approval of Financial Reports was removed from the consent calendar and voted on separately.

~~Action (Consent): 5.4 Approval of Transportation Requests~~

~~BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the transportation requests as presented.~~

Item 5.4 Approval of Transportation Requests was removed from the consent calendar and voted on separately.

~~Action (Consent): 5.5 Approval of Personnel Action~~

~~BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the personnel action as presented.~~

Item 5.5 Approval of Personnel Action was removed from the consent calendar and voted on separately.

Action (Consent): 5.6 Consent Calendar Vote

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the consent calendar as presented.

*Motion by Janet Griffin, second by Lauren M Mossotti-Kline.
Final Resolution: Motion Carried*

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Joseph McMahon
Not Present at Vote: Donald Chu

Action: 5.3 Approval of Financial Reports

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the financial reports as presented.

Motion by Janet Griffin, second by Brett Barnes.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 5.4 Approval of Transportation Requests

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the McPletl transportation request as presented with all other transportation requests that were presented being tabled.

Motion by Lauren M Mossotti-Kline, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 5.5 Approval of Personnel Action

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the personnel action as presented.

Motion by Janet Griffin, second by Lauren M Mossotti-Kline.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon
Abstain: Brett Barnes

6. Old Business

Action: 6.1 Extraclassroom Activity Fund Quarterly Report for March 31, 2023 Revised

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the revised Extraclassroom Activity Fund Quarterly Report for March 31, 2023 as presented.

Motion by Janet Griffin, second by Lauren M Mossotti-Kline.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 6.2 Extraclassroom Activity Fund Quarterly Report for June 30, 2023 Revised
BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the revised Extraclassroom Activity Fund Quarterly Report for June 30, 2023 as presented.

Motion by Donald Chu, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

7. New Business

Action: 7.1 Donation of School Supplies

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the donation of school supplies from Summit Federal Credit Union as presented.

Motion by Lauren M Mossotti-Kline, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.2 Donation of School Supplies

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the donation of school supplies to Smith Intermediate School from Grace Christian Fellowship as presented.

Motion by Joseph McMahon, second by Lauren M Mossotti-Kline.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.3 Independent Contractor Agreements

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Independent Contractor Agreements as presented.

Motion by Janet Griffin, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.4 Surplus Items

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the request to surplus items as presented.

Motion by Joseph McMahon, second by Lauren M Mossotti-Kline.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.5 Contract between CECSD and C&S Companies

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the contract between CECSD and C&S Companies as presented.

Motion by Janet Griffin, second by Lauren M Mossotti-Kline.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.6 Food Service Agreement Between CECSD and St. Mary's

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Food Service Agreement between CECSD and St. Mary's as presented.

Motion by Joseph McMahon, second by Brett Barnes.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.7 2024-2025 Budget Development Calendar

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education adopts the 2024-2025 budget development calendar as presented.

Motion by Joseph McMahon, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.8 2023-2024 Code of Conduct

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the proposed 2023-2024 Code of Conduct as presented.

Motion by Janet Griffin, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

No: Lori Megivern

8. Leadership Reports

Reports: 8.1 Cabinet

Kris Williamson

- *Thank you to the board for approving the budget development calendar.*
- *Gave an audit committee update.*
- *Advisors for extraclassroom clubs have completed their training for this year. Student officers training is coming up.*

Jordan Ashley

- *It's been an exciting journey to see kids back in school.*
- *The Vertical team is meeting this Thursday for grades K-8. There will be a math team added this year. We started this for grades K-2 with only an ELA team.*
- *The first CIE (Council for Instructional Excellence) meeting was today.*
- *Staff certification handout.*
- *Staff exit survey data is being put together. I will have some information at the next board meeting.*

Katie Swanson

- *Our new special education chairperson and psychologist team have been working together on our processes and procedures.*
- *The special education secretaries are working on the meeting schedules.*
- *SUNY Cortland Splash Program is being offered for our special education kids from 3:30-5:00 p.m.*

Robert Edwards

- *We have had a smooth start to the school year. Thank you to all that have made it that way.*
- *Our buildings, though some are under construction, are looking good. Thank you to our crews.*
- *The Barry traffic pattern created through our capital project has made a difference. The traffic is not backed up.*
- *I have been playing around a little bit with Chat GPT 3.5. The handout I gave you was created by this program. I asked the program to write a Friday update from a superintendent in Cortland, New York. Some of the phrases it used are phrases I might actually use.*
- *I am part of the Micron Leadership Planning Group. We met a number of times over the summer with Dr. Robert Simmons. Dr. Simmons is the Head of Social Impact and STEM Programs for Micron Technology. At Micron, they think about school curriculum and the*

opportunities students are going to be having. There will be many opportunities for our students.

Reports: 8.2 Board of Education

Lauren Mossotti-Kline

- *Apology to my fellow board members. I haven't been getting any updates from the Questions and Frequently Asked Questions document since July 22. Thank you to the staff that responded to the eleven questions that were put in since Thursday.*
- *Thank you to the staff and students who have put so much energy into the start of the school year. The transition for my student to Junior High School was smooth. With grade centers, he already knew everyone.*
- *Thank you to everyone who has infused so much energy into our school spirit.*
- *Thank you Bill Crane, Evan Ramiza, John Reagan, John Troy and Mark Webster for joining our audit committee.*
- *Thank you Bob for continuing to pass along all the moments of celebration.*

Lori Megivern

- *At the next audit committee meeting, we will hopefully look at a charter and a chair.*

Action: 8.3 Approval of Existing Audit Committee Members

Motion to approve the existing audit committee members.

Motion by Donald Chu, second by Lori Megivern.

Final Resolution: Motion Failed

Yes: Lori Megivern, Donald Chu, Joseph McMahon

No: Janet Griffin, Brett Barnes

Abstain: Lauren M Mossotti-Kline

There was a request to table this item so that all board members could have time to review the policies around this but that was refused and a vote was taken. Lauren Mossotti-Kline said she is not voting against the committee members but voting against the process that we are jumping into without further discussion.

Brett Barnes

- *At the porchfest event that took place in August, one of our Modern Band Camps showed up with multiple bands. They drew a huge crowd. It was impressive.*

Janet Griffin

- *Attended New Teacher Orientation. It was put together well.*
- *Attended a NYSSBA webinar on mass shootings*
- *Spent five days at Barry. My first job was traffic control. It is a challenge that all of the students have to be taken out of or put into a carseat.*
- *The 5K race through the child abuse advocates was great.*

Donald Chu

- *Christine Gregory asked me to tell everyone what an experience it was to watch the teacher collaboration meeting this week. It was nice to see everyone cooperating and sharing ideas. Thank you to Bob for inviting us.*

9. Other Communication

Discussion: 9.1 Audience Participation

There were no requests to address the board.

Discussion: 9.2 Discussion Items

- **2023 Proposed Resolutions Book and NYSSBA Voting Delegate**
 - *Brett Barnes agreed to be the voting delegate. Each board member will use the NYSSBA 2023 Proposed Resolutions BOE Feedback Sheet that is located in their shared drive to communicate any resolution they oppose or would like to dialogue about.*
- **Joining Small City Schools**
 - *It was decided to not join this year but to build it in our budget for next year.*
- **Reinstating Board Manual Ad Hoc Committee**
 - *Alicia will send out an email to all board members for interest in being on the committee*
 - *There will be two one hour meetings set up to revise the board manual and then the revised manual will be brought to the whole board.*
- **Entering Executive Session**
 - *In the NYSSBA Summer Law Conference, there was a slide that said an executive session cannot be planned in advance of a meeting.*
 - *After a conversation with Shubh McTague from NYSSBA and a letter she shared with us, it was realized that meant you cannot plan an executive session prior to opening a board meeting.*
 - *The suggestion was to use the language, proposed executive session. We did add that language.*
- **Workshop Agendas**
 - *A general list of topics or items to be discussed will be given to the board prior to workshops rather than an agenda.*
- **Opportunities to Attend**
 - *The Opportunities to Attend document for the rest of September and October was provided to the board. This document is located in the Board of Education*

shared drive for members to see the events that are happening in the district that they may want to attend.

- **Pages 5 and 9 of the August On Board Newspaper**
 - *Under policy it says that the board should get regular attendance, remedial class enrollments, disciplinary data and that yearly the board should get the Code of Conduct.*
 - *In hopes that at the next audit committee they do a charter and elect a chair.*

10. Executive Session

Action: 10.1 Proposed Executive Session

Motion to convene into executive session.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Time: 8:12 PM

Action: 10.2 Reconvene In Open Session

Motion by Lauren M Mossotti-Kline, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Time: 8:28 PM

11. Closing of Meeting

Action: 11.1 Adjourn

Motion by Joseph McMahon, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Time: 8:29 PM

Action Items

- 1. Monthly reports discussion**