

**Regular Meeting (Tuesday, November 28, 2023)**

**Generated by Alicia Zupancic on Wednesday, November 29, 2023**

**Members present**

**Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon and Jack Phelan**

**Meeting called to order at 6:00 PM**

**1. Opening of Meeting**

**Procedural: 1.1 Call to Order**

**Procedural: 1.2 Pledge of Allegiance**

*Brett Barnes called the meeting to order and the Pledge of Allegiance was recited.*

**Procedural: 1.3 Moment of Silence**

*Brett Barnes called for a moment of silence in memory of Ardelia Kowalski.*

**Procedural: 1.4 Recite Board Norms**

*Joe McMahon recited the Board Norms.*

*Lori Megivern will recite the Board Norms at the next regular meeting on December 19.*

**2. Recognition**

**Recognition: 2.1 Tiger Paw Recipient**

*Kristen Ailport, Bridget Dutcher and Katie Swanson presented Skylar Travis with the Tiger Paw award for his participation on the NYS Youth Advisory Panel.*

**3. Communications**

**Procedural: 3.1 Audience Participation**

*There were no requests to address the board.*

**4. Presentations**

**Reports: 4.1 Budget Presentation**

*Kris Williamson gave a budget presentation focused on long-term debt service goals.*

**5. Consent Calendar**

**Action (Consent): 5.1 Approval of Minutes**

**Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the minutes of the regular Board Meeting on October 24, 2023 as presented.**

**Action (Consent): 5.2 Approval of CSE/CPSE Recommendations**

**Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the approval of CSE/CPSE recommendations as presented.**

**Action (Consent): 5.3 Approval of Financial Reports**

**Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City Schools District Board of Education approves the financial reports as presented.**

**Action (Consent): 5.4 Approval of Personnel Action**

**Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the personnel action as presented.**

**Action (Consent): 5.5 Consent Vote**

**Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the consent calendar as presented.**

*Motion by Lauren M Mossotti-Kline, second by Christine Gregory.*

*Final Resolution: Motion Carried*

*Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon*

## **6. Old Business**

*There were no items under Old Business.*

## **7. New Business**

**Action: 7.1 Cooperative Energy Purchasing Service (NYSMEC) for Natural Gas**

**BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education authorizes participation in the cooperative energy purchasing service (NYSMEC) for natural gas as presented.**

*Motion by Lauren M Mossotti-Kline, second by Janet Griffin.*

*Final Resolution: Motion Carried*

*Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon*

**Action: 7.2 Cooperative Energy Purchasing Service (NYSMEC) for Electricity**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools that the Cortland Enlarged City School District Board of Education authorizes participation in the cooperative energy purchasing service (NYSMEC) for electricity as presented.

*Motion by Joseph McMahon, second by Donald Chu.*

*Final Resolution: Motion Carried*

*Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon*

**Action: 7.3 Donation of Books**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the donation of miscellaneous books from Sigma Delta Tau at SUNY Cortland.

*Motion by Christine Gregory, second by Janet Griffin.*

*Final Resolution: Motion Carried*

*Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon*

**Action: 7.4 Donation of Music Items**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the donation of music items as presented.

*Motion by Lauren M Mossotti-Kline, second by Donald Chu.*

*Final Resolution: Motion Carried*

*Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon*

**Action: 7.5 Surplus Items**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the request to surplus items as presented.

*Motion by Christine Gregory, second by Janet Griffin.*

*Final Resolution: Motion Carried*

*Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon*

**Action: 7.6 Approval of Intent to purchase School Buses for the 2024-2025 School Year**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the intent to purchase buses for the 2024-25 school year as presented.

*Motion by Janet Griffin, second by Christine Gregory.*

*Final Resolution: Motion Carried*

*Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon*

## **8. Leadership Reports**

### **Reports: 8.1 Cabinet**

#### **Jordan Ashley**

- *TCIS (Therapeutic Crisis Intervention for Schools) training is taking place this week at the Kaufman Center. Thank you to Bridget Dutcher and Kacie Rolewicz for facilitating this training.*
- *John and Jessica Hannigan led the November professional development day training for teachers. They focused on Tier 1 and behavior solutions.*
- *Shout out to the in-house presenters on the professional development day!*
- *Staff exit data report.*
- *Focusing on student achievement and graduation. CIE (Curriculum for Instructional Excellence) group has engaged in this process.*

#### **Kris Williamson**

- *Celebrating the professional development day training for clerical staff. There was safety training and it was a great opportunity for all clerical staff to be together.*
- *I attended the ASBO Conference. Adria, Alicia and I got a lot out of that conference.*
- *The single and extraclassroom audit are complete. The internal audit is still underway.*
- *Food service update - there has not been a single day yet that Cortland students have had to go without milk due to the carton shortage.*

#### **Katie Swanson**

- *The quarterly special education data report is in BoardDocs.*
- *The special education department collaborates with their Midstate Partnership Center. They do very specific training for special education teachers and this year we are focusing on literacy. Special shout out to Bridget Dutcher, Alyse Kinsinger and Julie Haug for gathering the data Midstate had asked for.*
- *May 29, 2024 is the date for the 2nd Annual Olympiad.*

#### **Bob Edwards**

*Bob shared two reflections from the John and Jessica Hannigan professional development training.*

1. *On the first day which was the intervention side of their SEL training, Jessica Hannigan reached out to say how grateful she is that Cortland is so committed to SEL. John Hanningan had just told the story of his experience as building principal.*
2. *On the next day when we did the Tier 1 side of the work, Jessica came up to me and said "This work can be optional or mandatory. If it's optional for your district, just let me know because that means it doesn't really matter to you and we'll move on." So we have made a commitment to this work.*

## **Reports: 8.2 Board of Education**

***There were two discussion items under the Board of Education leadership reports.***

### **1. Board response to CUT letters**

- a. *Bob Edwards suggested that this topic be planned out in a workshop. The board will meet on December 12, 2023 at 6:00 p.m. to discuss.*

### **2. Monthly Attendance Reports**

- a. *Reports will be provided at the December board meeting.*

## **Christine Gregory**

- *Enjoyed joining in on John and Jessica Hannigan's training.*
- *Cinderella was thoroughly enjoyable.*
- *Went to the December 2nd presentation on the NYS Seal of Civic Readiness.*
- *Attended the December 9th Randall publishing party. Shannon Alm is great!*
- *Attended the December 8th Shared Decision Making Team meeting.*

## **Janet Griffin**

- *Visited the Esports team at the high school. It was amazing.*

## **Brett Barnes**

- *The NYSSBA Convention was wonderful this year. I attended eight sessions and had an opportunity to do a lot of networking. There was a lot of information around electric buses.*
- *The 2024 NYSSBA Convention will be in New York City.*

## **9. Other Communication**

### **Discussion: 9.1 Audience Participation**

*There were no requests to address the board.*

## **10. Executive Session**

### **Action: 10.1 Proposed Executive Session**

**Motion to convene into executive session.**

*Motion by Christine Gregory, second by Lauren M Mossotti-Kline.*

*Final Resolution: Motion Carried*

*Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon*

**Time: 7:44 PM**

**Action: 10.2 Reconvene In Open Session**

*Motion by Joseph McMahon, second by Lauren M Mossotti-Kline.*

*Final Resolution: Motion Carried*

*Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon*

**Time: 8:27 PM**

**11. Closing of Meeting**

**Action: 11.1 Adjourn**

*Motion by Janet Griffin, second by Christine Gregory.*

*Final Resolution: Motion Carried*

*Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon*

**Time: 8:28 PM**

**Action Items**

1. Put together attendance and discipline data for the December meeting.
2. Change time or reschedule January 23, 2024 meeting.