

Regular Meeting (Tuesday, March 25, 2025)

Generated by Alicia Zupancic on Wednesday, March 26, 2025

Members present

Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern and Giovanna Perfetti

Members absent excused

Brett Barnes

Meeting called to order at 6:00 PM

1. Opening of Meeting

Procedural: 1.1 Call to Order

Procedural: 1.2 Pledge of Allegiance

Donald Chu called the meeting to order and the Pledge of Allegiance was recited.

Procedural: 1.3 Recite Board Norms

Lori Megivern recited the board norms

2. Executive Session

Action: 2.1 Proposed Executive Session

Motion to convene into executive session.

Motion by Sherlyn Pallassino, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Time: 6:02 PM

Action: 2.2 Reconvene In Open Session

Motion to reconvene in open session.

Motion by Janet Griffin, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Time: 6:31 PM

3. Recognition

Recognition: 3.1 Tiger Paw Recipients

Pam West and Rhonda Moore recognized Pat Thomas for his exceptional driving skills and professionalism. They also presented Mr. Edwards with a medal.

Paul Drexler and Luke Schweider recognized Isbella Sisting, Serene Gray, Morgan Doane, Ashley Meritt, Alivia Reif, Bailey Dintino, Xander Schutt, Liam Burns, Eugene Aharkov, Jordan Brown, Mason Kurtz, and Liam Grant for their accomplishments in Indoor Track and Field Sectionals.

Congratulations to all the Tiger Paw recipients!

4. Communications

Procedural: 4.1 Audience Participation

Marie Monastra addressed the board regarding student dress code.

Thomas Colt addressed the board with information about the History Club taking a field trip to Boston in May.

5. Presentations

Reports: 5.1 Superintendent Update

Bob Edwards presented some celebrations. He mentioned the PRISM Concert, the partnership with the Cortland Youth Bureau and the Art Show - Imagination Celebration. The Cortland Youth Bureau is bringing flag football to our district. The Imagination Celebration art show is at the Dowd Gallery at SUNY Cortland starting March 27. The CTAM (Cortland County Threat Assessment Management Team) is formed. He talked about policy #7131 - Education of Homeless Children and Youth and he shared information on Parent Square.

Katie Swanson celebrated the hard work of the great staff at Barry for their adult learning.

Reports: 5.2 Budget Presentation

Kris Williamson presented the categorical breakdown of a draft expense budget, a draft revenue budget, options to close the budget gap and a RAN recommendation.

6. Consent Calendar

Action (Consent), Minutes: 6.1 Approval of Minutes

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the minutes of the regular Board Meeting on February 25, 2025 as presented.

Action (Consent): 6.2 Approval of CSE/CPSE Recommendations

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the approval of CSE/CPSE recommendations as presented.

Action (Consent): 6.3 Approval of Financial Reports

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City Schools District Board of Education accepts the approval of financial reports as presented.

Action (Consent): 6.4 Consent Vote

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the consent calendar as presented.

Motion by Lori Megivern, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

7. Personnel Action

Action: 7.1 Approval of Personnel Action

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the approval of personnel action as presented.

Motion by Joseph McMahon, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

8. Old Business

Action: 8.1 Official Newspaper

BE IT RESOLVED that the Cortland Enlarged City School District Board of Education appoints The Post-Standard (Syracuse, N.Y.) as the official newspaper for the District.

Motion by Janet Griffin, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 8.2 First Reading of Revised Policy #5520 - Co-Curricular Activity Fund

BE IT RESOLVED, upon the recommendation of the Finance Committee, that the Cortland Enlarged City School District Board of Education accepts the first reading of revised policy #5520 - Co-Curricular Activity Fund as presented.

Motion by Janet Griffin, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 8.3 Revised Bus Bond Resolution for Proposition 2

Can I get a motion to add an agenda item, 8.3 Revised Bus Bond Resolution for Proposition 2 to the agenda under Old Business

Motion by Lori Megivern, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the revised Bus Bond Resolution as presented.

Motion by Lori Megivern, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 8.4 Revised Bus Bond Resolution for Proposition 3

Can I get a motion to add agenda item 8.4, Revised Bus Bond Resolution for Proposition 3 to the agenda under Old Business?

Motion by Brendan McGovern, second by Lori Megivern.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the revised Bus Bond Resolution as presented.

Motion by Lori Megivern, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 8.5 Revised Notice of Annual Meeting

Can I get a motion to add an agenda item, 8.5 Revised Notice of Annual Meeting to the agenda under Old Business?

Motion by Janet Griffin, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education hereby approves the revised Notice of Annual Meeting defining the Budget Public Hearing date, polling locations, voter registration day, Student Transportation Vehicles Propositions, Capital Improvement Project Proposition and Cortland Free Library Tax Proposition as presented.

Motion by Joseph McMahon, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

9. New Business

Action: 9.1 Acceptance of the 2023-2024 Extraclassroom Activity Funds Financial Report

BE IT RESOLVED, upon the recommendation of the Audit Committee to accept the 2023-2024 Extraclassroom Activity Funds Financial Report as presented.

Motion by Janet Griffin, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.2 Acceptance of the 2023-2024 Extraclassroom Activity Funds Financial Report Corrective Action Plan

BE IT RESOLVED, upon the recommendation of the Audit Committee to accept the corrective action plan for the 2023-2024 Extraclassroom Activity Funds Financial Report as presented.

Motion by Sherlyn Pallassino, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.3 Acceptance of the 2023-2024 Single Audit

BE IT RESOLVED, upon the recommendation of the Audit Committee to accept the 2023-2024 Single Audit Report as presented.

Motion by Janet Griffin, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.4 Acceptance of the 2023-2024 Internal Audit Report

BE IT RESOLVED, upon the recommendation of the Audit Committee to accept the 2023-2024 Internal Audit report as presented.

Motion by Joseph McMahon, second by Brendan McGovern.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.5 Acceptance of the 2023-2024 Internal Audit Report Corrective Action Plan

BE IT RESOLVED, upon the recommendation of the Audit Committee to accept the corrective action plan for the 2023-2024 Internal Audit Report as presented.

Motion by Sherlyn Pallassino, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.6 2025-2026 Capital Outlay Project SEQRA

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the 2025-2026 Capital Outlay Project SEQRA as presented.

Motion by Brendan McGovern, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.7 2024-2025 Tax Collection Report

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the 2024-2025 Tax Collection Report as presented.

Motion by Lori Megivern, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.8 Second Reading of Revised Policy #5661 - Wellness Policies on Physical Activity and Nutrition

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the second reading of revised policy #5661 - Wellness Policies on Physical Activity and Nutrition.

Motion by Sherlyn Pallassino, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.9 Health and Welfare Services Agreement between Cortland Enlarged City School District and Dryden Central School District

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Health and Welfare Agreement between CECSD and Dryden Central School District as presented.

Motion by Brendan McGovern, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.10 Roofing Contract for Phase 3 of the 2021 Capital Improvement Project

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education awards the Roofing Contract to Diamond Roofing Company, Inc., the lowest qualified bidder, in the amount of \$311,175 for Phase 3 of the 2021 Capital Improvement Project as presented.

Motion by Sherlyn Pallassino, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.11 Freezer Contract for Phase 2 of the 2021 Capital Improvement Project

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education awards the Freezer Contract to Joseph Flihan Co., the lowest qualified bidder, in the amount of \$197,000 for Phase 2 of the 2021 Capital Improvement Project as presented.

Motion by Joseph McMahon, second by Brendan McGovern.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.12 Easement for Utility Purposes

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District approves the Resolution Approving Easement for Utility Purposes as presented.

Motion by Joseph McMahon, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.13 Cortland County TAM Agreement

BE IT RESOLVED, that the Board on the recommendation of the Superintendent authorizes participation in the Participating and Associated Agency Agreement Cortland County TAM with authority to terminate its participation in this agreement by submitting written notice to the Cortland County Sheriff's Office per Item #8 in the Agreement.

Motion by Sherlyn Pallassino, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

10. Leadership Reports

Reports: 10.1 Cabinet

Joe Mack

- *Interview process for the Director of Curriculum and Instruction and Director of IT is starting.*

Katie Swanson

- *Randall Celebration*
 - *Teams continue to work on what was presented to them by Bill Ferriter.*

Kristen Ailport

- *Shared shout outs about adult learning at Randall Middle, Smith Intermediate and Barry Primary.*
- *The Cortland County Olympiad is May 28th!*

Kris Williamson

- *There is an electric bus in the transportation department.*

- *Tonight there is emergency responder training from 6:00-8:30.*
- *Tomorrow the community is welcome to come check it out from 10:00 a.m to 4:00 p.m.*
- *There will be a bid opening on April 22nd at 3:00 p.m. for the Barry Capital Project.*
- *The 2023-2024 Cooperative Health Insurance Fund of CNY Annual Report in BoardDocs for the board to take a look at.*

Bob Edwards

- *Thank you to Kris Williamson and Jordon Lilley for making the electric bus event happen.*
- *The SRO Memorandum was finalized today.*
 - *There will be an upcoming public session on the agreement.*
 - *The memorandum will be shared with the board tomorrow.*

Reports: 10.2 Board of Education

Lori Megivern

- *Asked the board for consensus for her to register and attend the NYSSBA Summer Law Conference in August. The board all agreed to her attending.*

Brendan McGovern

- *Shared that Lori Megivern received a commendation from Senator Leah Webb.*
- *Is appreciative of the invitation to the Imagination Celebration.*

Janet Griffin

- *Gave a shout out to all of the staff and students that were a part of making the Prism Concert so wonderful.*

Giovanna Perfetti

- *Wishes the students participating in the NYSSMA Solo Festival good luck.*

Donald Chu

- *Would like to have the board agenda approved at the beginning of each meeting.*
- *Discussed having a grading policy.*
- *Discussed funding for vape detectors and how some students feel uncomfortable entering the bathrooms at the high school.*
- *Is hoping for funding to limit student access to cell phones during the school day. This would help to have a less distracted learning environment.*

11. Other Communication

Discussion: 11.1 Audience Participation

There were no requests to address the board.

12. Executive Session

Action: 12.1 Proposed Executive Session

Motion to convene into executive session.

Motion by Sherlyn Pallassino, second by Brendan McGovern.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Time: 9:02 PM

Action: 12.2 Reconvene In Open Session

Motion by Sherlyn Pallassino, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Time: 9:55 PM

13. Closing of Meeting

Action: 13.1 Adjourn

Motion by Lori Megivern, second by Brendan McGovern.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Time: 9:55 PM