

Regular Meeting (Tuesday, June 10, 2025)

Generated by Alicia Zupancic on Thursday, June 12, 2025

Members present

Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino and Giovanna Perfetti

Members absent excused

Brendan McGovern

Meeting called to order at 6:10 PM

1. Opening of Meeting

Procedural: 1.1 Call to Order

Procedural: 1.2 Pledge of Allegiance

Brett Barnes called the meeting to order and the Pledge of Allegiance was recited.

Action: 1.3 Approval of Agenda

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the agenda as presented.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Procedural: 1.4 Recite Board Norms

Janet Griffin recited the board norms.

Lori Megivern will recite the board norms at the July 1st meeting.

2. Executive Session

Action: 2.1 Proposed Executive Session

Motion to convene into executive session.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Time: 6:12 PM

Action: 2.2 Reconvene In Open Session

There is no record of a vote to reconvene in open session.

Time: 6:51 PM

3. Recognition

Recognition: 3.1 Tiger Paw Recipient

Carly Fowler and Jen Block recognized Jameson Phillips, Sophia Catalano, Zelda Rice, Alyxandria Bartholomew and Addison Lann for having their art work displayed in the Everson Museum of Art.

4. Communications

Procedural: 4.1 Audience Participation

There were no requests to address the board.

5. Presentations

Information: 5.1 Extended Field Trip to Martinique and Costa Rica

Kelly Chapman presented the planning of a field trip to Martinique.

Keith Palm presented the planning of a field trip to Costa Rica.

Reports: 5.2 Superintendent Update

Mr. Edwards gave a superintendent update.

6. Consent Calendar

Action (Consent): 6.1 Approval of Minutes

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the minutes of the regular board meeting on May 6, 2025, the minutes of the special board meeting on May 27, 2025 and the minutes of the special board meeting on June 3, 2025 as presented.

Action (Consent): 6.2 Approval of CSE/CPSE Recommendations

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the approval of CSE/CPSE recommendations as presented.

Action (Consent): 6.3 Approval of Financial Reports

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City Schools District Board of Education accepts the approval of financial reports as presented.

Action (Consent): 6.4 Consent Vote

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the consent calendar as presented.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

7. Personnel Action

Action: 7.1 Approval of Personnel Action

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the approval of personnel action as presented.

Motion by Donald Chu, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

8. Old Business

Action: 8.1 Official Newspaper

BE IT RESOLVED, that the Cortland Enlarged City School District Board of Education appoints the Cortland Standard as the official newspaper for the District.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

9. New Business

Action: 9.1 New Course Proposals

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the new course proposals as presented.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Action: 9.2 Donation of Money from the Estate of Manuel Valeiro Medeiros in honor and memory of Linda and Manuel V. Medeiros

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the resolution to accept a donation to the Cortland Junior Senior High School from the Estate of Manuel Valeiro Medeiros as presented.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Action: 9.3 Donation of Money from the Estate of Manuel Valeiro Medeiros in honor and memory of Jason Veleiro Medeiros

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the resolution to accept a donation to establish a college scholarship fund for students from the Estate of Manuel Valeiro Medeiros as presented.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Action: 9.4 Agreement between CECSD and Hillside

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the agreement between CECSD and Hillside as presented.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Action: 9.5 Surplus Items

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the request to surplus items as presented.

Motion by Donald Chu, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Action: 9.6 BOCES Agreements and Resolutions

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the OCM BOCES agreements and resolutions for the 2025-2026 school year as presented.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Action: 9.7 Amendment to the Employment Agreement between Robert Edwards, Superintendent of Schools, and the Board of Education of the Cortland Enlarged City School District

Resolution to approve the amendment to the Employment Agreement between Robert Edwards, Superintendent of Schools, and the Board of Education of the Cortland Enlarged City School District as presented.

Lori Megivern motioned to table item 9.7. Donald Chu seconded the motion.

Final Resolution: Motion Failed

Yes: Lori Megivern, Donald Chu

No: Janet Griffin, Brett Barnes, Joseph McMahon, Sherlyn Pallassino

Moving forward with the original item 9.7 resolution.

Motion by Janet Griffin, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Brett Barnes, Joseph McMahon, Sherlyn Pallassino

No: Lori Megivern, Donald Chu

Action: 9.8 Resolution Authorizing Reserve Fund Transfers

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the resolution authorizing reserve fund transfers as presented.

Motion by Janet Griffin, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Action: 9.9 Request for Extended Overnight Field Trips to Costa Rica and Martinique
Resolution upon the recommendation of the Superintendent of Schools to approve the Request for Extended Overnight Field Trips to Costa Rica and Martinique. These are the initial planning approval requests. The final approval will be 60 days in advance of the trips.

Motion by Lori Megivern, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

10. Leadership Reports

Reports: 10.1 Cabinet

Kristen Ailport

- *The third annual olympiad was great! Thank you to all that supported us!*
- *Lisa Catalina was named the Cortland Rotary Club Teacher of the Year!*
- *Cortland High School partnered with The Sing Me a Story Foundation. The student they honored is a Cortland student that attends the New York State School for the Blind in Batavia, NY. The story was written about his family. The story was brought to life by Josh Oxford, a Cortland alumnus and composed for the CHS Band.*

Joe Mack

- *It's a very busy hiring season.*

Katie Swanson

- *Updated the board about the PT conference.*
- *Informed the board about the upcoming conference in Chicago where two staff members will be presenting about math and ELA.*

Bob Edwards

- *Recognized Giovanna Perfetti for her hard work and dedication to the Board of Education.*
- *Informed the board that Ayden Harmin will be the 2025-2026 ex-officio student board member.*
- *Thanked Kristen Ailport for organizing the olympiad.*
- *Thanked Kris Williamson for his steadfast approach to the budget.*
- *Thanked Joe Mack for the way he has jumped into the Personnel Director role.*
- *Thanked Katie Swanson for the way she took on the Curriculum and Instruction role.*

Discussion, Reports: 10.2 Board of Education

Janet Griffin

- *Received a letter from Alex Schaffer, our first ex-officio student board member. Alex graduated from Syracuse University with honors this year.*

Brett Barnes

- *Explained the process for board members to give a statement if they are interested in being the president or vice president of the board for the 2025-2026 school year.*
 - *Brett Barnes gave a statement*
 - *Janet Griffin gave a statement*
 - *Sherlyn Pallassino gave a statement.*

Reports: 10.3 Ex-Officio Student Board Member**Giovanna Perfetti**

- *Shared some of the highlights from the portfolio she created for future ex-officio student board members.*

11. Other Communication**Discussion: 11.1 Audience Participation**

There were no requests to address the board.

12. Executive Session**Action: 12.1 Proposed Executive Session****Motion to convene into executive session.**

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Time: 8:03 PM

Action: 12.2 Reconvene In Open Session

Motion by Donald Chu, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Time: 8:37 PM

13. Closing of Meeting**Action: 13.1 Adjourn**

Motion by Donald Chu, second by Lori Megivern.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino

Time: 8:37 PM