

Special Meeting (Tuesday, January 30, 2024)

Generated by Alicia Zupancic on Wednesday, January 31, 2024

Members present

Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Meeting called to order at 10:00 AM

1. Opening of Meeting

Procedural: 1.1 Call to Order

Procedural: 1.2 Pledge of Allegiance

Christine Gregory called the meeting to order and the Pledge of Allegiance was recited.

Procedural: 1.3 Recite Board Norms

Christine Gregory recited the Board Norms.

2. Executive Session

Action: 2.1 Proposed Executive Session

Motion to convene into executive session.

Motion by Donald Chu, second by Lauren M Mossotti-Kline.

Final Resolution: Motion Carried

Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Time: 10:01 AM

Action: 2.2 Reconvene In Open Session

Motion to reconvene in open session.

Motion by Brett Barnes, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Time: 10:47 AM

3. Communications

Procedural: 3.1 Audience Participation

There were no requests to address the board.

4. Presentations

Reports: 4.1 Single Audit and Extraclass Audit Presentation

Kris Williamson gave a report on the Extraclass Audit and the Single Audit.

Reports: 4.2 Budget Presentation

Kris Williamson gave a budget presentation focused on payroll and benefits projections and the Governor's Executive Budget.

Reports: 4.3 Data Presentation

Jordan Ashley gave a data presentation focused on academic achievement, discipline overview and attendance overview.

5. Consent Calendar

Action (Consent): 5.1 Approval of Minutes

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the minutes of the regular Board Meetings held on December 19, 2023 and January 23, 2024 as presented.

Action (Consent): 5.2 Approval of CSE/CPSE Recommendations

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the CSE/CPSE recommendations as presented.

Action (Consent): 5.3 Approval of Financial Reports

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City Schools District Board of Education approves the financial reports as presented.

Action (Consent): 5.4 Approval of Personnel Action

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the personnel action as presented.

Action (Consent): 5.5 Consent Vote

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the consent calendar as presented.

Motion by Janet Griffin, second by Brett Barnes.

Final Resolution: Motion Carried

Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

6. Old Business

There were no items under Old Business.

7. New Business

Action: 7.1 Acceptance of the 2022-2023 Extraclassroom Activity Funds Financial Report
BE IT RESOLVED, upon the recommendation of the Audit Committee to accept the 2022-2023 Extraclassroom Activity Funds Financial Report as presented.

Motion by Donald Chu, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.2 Acceptance of the 2022-2023 Extraclassroom Activity Funds Financial Report
Corrective Action Plan

BE IT RESOLVED, upon the recommendation of the Audit Committee to accept the corrective action plan for the 2022-2023 Extraclassroom Activity Funds Financial Report as presented.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.3 Acceptance of the 2022-2023 Single Audit

BE IT RESOLVED, upon the recommendation of the Audit Committee to accept the 2022-2023 Single Audit Report as presented.

Motion by Donald Chu, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.4 Acceptance of the 2022-2023 Internal Audit Report

BE IT RESOLVED, upon the recommendation of the Audit Committee to accept the 2022-2023 Internal Audit report as presented.

Motion by Donald Chu, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

**Action: 7.5 Acceptance of the 2022-2023 Internal Audit Report Corrective Action Plan
BE IT RESOLVED, upon the recommendation of the Audit Committee to accept the corrective action plan for the 2022-2023 Internal Audit Report as presented.**

Motion by Brett Barnes, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

**Action: 7.6 Extraclassroom Activity Fund Quarterly Report for December 31, 2023
BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Extraclassroom Activity Fund Quarterly Report for December 31, 2023 as presented.**

Motion by Christine Gregory, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

**Action: 7.7 First Reading of Policy #5682 - Workplace Violence Prevention Policy Statement
BE IT RESOLVED, upon the recommendation Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the first reading of Policy #5682 - Workplace Violence Prevention Policy Statement as presented.**

Motion by Lauren M Mossotti-Kline, second by Brett Barnes.

Final Resolution: Motion Carried

Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

**Action: 7.8 Resolution to approve or deny a grievance
BE IT RESOLVED, that the Cortland Enlarged City School District Board of Education moves to deny a grievance presented to them.**

Motion by Brett Barnes, second by Janet Griffin.

Final Resolution: Motion Carried

*Yes: Christine Gregory, Janet Griffin, Brett Barnes, Lauren M Mossotti-Kline, Joseph McMahon
No: Lori Megivern, Donald Chu*

Action: 7.9 Appointment of Board of Registration and Election Inspectors for the Budget Vote and School Board Election on May 21, 2024

BE IT RESOLVED upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the appointments of the Board of Registration and Election Inspectors for the Budget Vote and School Board Election on May 21, 2024 as presented.

Motion by Lauren M Mossotti-Kline, second by Brett Barnes.

Final Resolution: Motion Carried

Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.10 Nomination for Membership to the OCM BOCES Board of Education

BE IT RESOLVED, that the Cortland Enlarged City School District Board of Education nominates Christine Gregory for membership on the OCM BOCES Board of Education for a three year term commencing July 1, 2024 through June 30, 2027 due to the expiring term of Christine Gregory on June 30, 2024.

Motion by Lauren M Mossotti-Kline, second by Brett Barnes.

Final Resolution: Motion Carried

Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

8. Leadership Reports

Reports: 8.1 Cabinet

Kris Williamson

- *The proposition to change the footprint of the Barry cluster will be on the ballot in May.*
- *Phase 2 of the capital project bids opening will take place at the end of February or early March. The work will be scheduled to start in the late spring or early summer.*
- *Zero emission vehicles update. Matthews can apply for grants on our behalf. If we get the EPA and NYSBIP grants, we could receive two free zero emission buses with chargers for the 2024-2025 school year.*

Katie Swanson

- *Special education annual review season starts on February 7.*
- *The special education review team came back together and discussed big bucket recommendations. We are looking at some professional development.*
- *The 2nd Annual Olympiad will take place on May 29, 2024 with a rain date of May 30th.*
 - *We are hoping to get group pictures this year.*
 - *We are also hoping to get more students in the stands.*

Bob Edwards

- *There will be a special Board of Education meeting on February 13, 2024 at 5:00 p.m.*

- *Tonight, you were given a list of this year's Wall of Fame Inductees.*
 - *Thank you to Joe McMahon for being the BOE liaison.*
 - *The next Wall of Fame Induction will take place in two years.*

Reports: 8.2 Board of Education

Janet Griffin

- *I've attended many boys and girls basketball games.*
- *The girls varsity basketball banner is going to be unveiled tonight at 6:45 p.m.*
- *There have been some parent complaints about fundraisers.*

Brett Barnes

- *As the advocacy liaison for the board, I will be attending the 2024 Live Virtual Capital Conference on February 2nd and the NYSSBA Lobby Day in Albany on February 7th. If there are any questions the board would like NYSSBA to look at, please forward them to me.*

Christine Gregory

- *The girls basketball game on Saturday was heart stopping!*
- *All County Choir was amazing!*
- *I attended the math vertical team meeting. I have all the materials if anyone is interested.*
- *The Harlem Wizards were great!*
- *The Ted Talks were phenomenal!*

9. Other Communication

Discussion: 9.1 Audience Participation

There were no requests to address the board.

Discussion: 9.2 Discussion Items

Lori Megivern asked the board if they would like to be informed of what conferences staff are attending. It was decided that Bob Edwards would give a monthly update.

10. Executive Session

Action: 10.1 Proposed Executive Session

Action: 10.2 Reconvene In Open Session

This Executive Session was not needed.

11. Closing of Meeting

Action: 11.1 Adjourn

Motion to adjourn.

Motion by Lauren M Mossotti-Kline, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Christine Gregory, Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Time: 12:29 PM