

## **Regular Meeting (Tuesday, January 27, 2026)**

*Generated by Alicia Zupancic on Wednesday, January 28, 2026*

### **Members present**

*Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter, Ayden Harmin and Sai Patel*

### **Members absent**

*Brendan McGovern*

### **Meeting called to order at 6:02 PM**

#### **1. Opening of Meeting**

##### **Procedural: 1.1 Call to Order**

##### **Procedural: 1.2 Pledge of Allegiance**

*Janet Griffin called the meeting to order and the Pledge of Allegiance was recited.*

##### **Procedural: 1.3 Moment of Silence**

*Janet Griffin called for a moment of silence in memory of Dorothy Sarvay. Dorothy started her teaching career at Alton B. Parker Elementary School.*

##### **Procedural: 1.4 Recite Board Norms**

*Ayden Harmin recited the board norms. Sai Patel will recite them at the February board meeting.*

#### **Action: 1.5 Approval of Agenda**

**BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the agenda as presented, moving CSE/CPSE recommendations and financial reports from the consent agenda to new business for discussion.**

*Motion by Brett Barnes, second by Joseph McMahon.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

#### **2. Executive Session**

##### **Action: 2.1 Proposed Executive Session**

**Motion to convene into executive session.**

*Motion by Brett Barnes, second by Joseph McMahon.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**Time: 6:11 PM**

**Action: 2.2 Reconvene In Open Session**

**Motion to reconvene in open session.**

*Motion by Brett Barnes, second by Joseph McMahon.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**Time: 6:43 PM**

**3. Recognition**

**Recognition: 3.1 Tiger Paw Recipient**

*Stephanie Eddy recognized Katerina Fabian as the Tiger Paw recipient. Katerina is a team player who always provides positive encouragement. She is hardworking, organized and always helping everything run smoothly. We are lucky to have her in our district!*

**4. Communications**

**Procedural: 4.1 Audience Participation**

*Donald Chu spoke to the board regarding the consultant's report.*

*Jeff Wolff addressed the board regarding transparency.*

**5. Presentations**

**Reports: 5.1 New Course Proposal - Maker Space Lab**

*Jonathan Herr and Melissa Norman presented the new course proposal - Maker Space Lab.*

**Reports: 5.2 Program, Facilities, and Fiscal Independent Review Presentation**

*Deb Ayers, Jennifer Heckathorn and John Wisniewski gave a presentation on the program, facilities and fiscal independent review they conducted.*

**Reports: 5.3 Budget Presentation**

*Kris Williamson gave a budget presentation focused on payroll projections, benefits projections, the Governor's executive budget, current revenue projections, and current expense projections.*

**6. Consent Agenda**

**Action (Consent): 6.1 Approval of Minutes**

**Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the minutes of the regular board meeting on December 16, 2025 and the minutes of the special board meeting on January 13, 2026 as presented.**

**Action (Consent): 6.2 Consent Vote**

**Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the consent agenda as presented.**

*Motion by Sherlyn Pallassino, second by Brett Barnes.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**7. Personnel Action**

**Action: 7.1 Approval of Personnel Action**

**BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the personnel action as presented.**

*Motion by Sherlyn Pallassino, second by Joseph McMahon.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**8. Old Business**

**Action: 8.1 Board of Education Meeting Dates for the 2025-2026 School Year - Adjusted  
BE IT RESOLVED, by the Board of Education of the Cortland Enlarged City School District, County of Cortland, New York, to approve the adjusted board meeting dates for the 2025-2026 school year as presented.**

*Motion by Gavin Teeter, second by Sherlyn Pallassino.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**9. New Business**

**Action: 9.1 New Course Proposal - Maker Space Lab**

**BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the New Course Proposal - Maker Space Lab as presented.**

*Motion by Gavin Teeter, second by Sherlyn Pallassino.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**Action: 9.2 Surplus Items**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the request to surplus items as presented.

*Motion by Joseph McMahon, second by Brett Barnes.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**Action: 9.3 Acceptance of the 2024-2025 Extraclassroom Activity Funds Financial Report**

**BE IT RESOLVED**, upon the recommendation of the Audit Committee to accept the 2024-2025 Extraclassroom Activity Funds Financial Report as presented.

*Motion by Sherlyn Pallassino, second by Janet Griffin.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**Action: 9.4 Acceptance of the 2024-2025 Extraclassroom Activity Funds Financial Report Corrective Action Plan**

**BE IT RESOLVED**, upon the recommendation of the Audit Committee to accept the corrective action plan for the 2024-2025 Extraclassroom Activity Funds Financial Report as presented.

*Motion by Brett Barnes, second by Sherlyn Pallassino.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**Action: 9.5 Acceptance of the 2024-2025 Single Audit**

**BE IT RESOLVED**, upon the recommendation of the Audit Committee to accept the 2024-2025 Single Audit Report as presented.

*Motion by Joseph McMahon, second by Lori Megivern.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**Action: 9.6 Extraclassroom Quarterly Report**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Extraclassroom Quarterly Report as presented.

*Motion by Sherlyn Pallassino, second by Gavin Teeter.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**Action: 9.7 Addendum to the employment agreement between Robert Edwards, Superintendent of Schools, and the Board of Education of the Cortland Enlarged City School District**

**BE IT RESOLVED**, that the Board of Education of the Cortland Enlarged City School District approves the resolution approving an addendum to the employment agreement of the Superintendent, Robert Edwards, as presented.

*Joseph McMahon motioned to table this item. Lori Megivern seconded the motion.*

*Motion passed.*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter.*

**Action: 9.8 Approval of CSE/CPSE Recommendations**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the consent agenda as presented.

*Motion by Sherlyn Pallassino, second by Brett Barnes.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**Action: 9.9 Approval of Financial Reports**

**BE IT RESOLVED**, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the consent agenda as presented.

*Motion by Sherlyn Pallassino, second by Brett Barnes.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**10. Leadership Reports**

**Reports: 10.1 Cabinet**

### **Juli Quinn**

- *TLC is celebrating successful January Regents testing. ELA had a 93% passing rate.*
- *The number of students reading at grade level for Pre-K through grade is significantly higher.*

### **Kristen Shoemaker**

- *Explained the notice of compliance to the board.*
- *Annual reviews are getting started.*
- *Unified bowling has started. They are playing Cazenovia on February 9th at Cort-Lanes Bowling Alley.*
- *Students are participating in adaptive PE with SUNY Cortland*

### **Kris Williamson**

- *Questar BOCES has determined that we are using state aid as much as we can.*
- *NYSERTA Energy Manager Grant has been approved.*
- *The last stakeholder meeting is February 12, 2026.*
- *The Bonadio Group has been selected as our internal auditors.*
- *I would like to have a second budget workshop.*

### **Robert Edwards**

- *We have two Lego League teams that are going to Buffalo to compete!*
- *The competition is on February 7th.*

### **Reports: 10.2 Board of Education**

#### **Reports: 10.3 Ex-Officio Student Board Members**

- *Ayden Harmin talked about him and Mr. Edwards doing a walkthrough of Randall Middle School.*
- *Sai Patel talked about an enrollment survey aimed towards families who currently choose alternative enrollment for their children. Sai and Ayden will report the results of this survey at the February board meeting.*

### **11. Other Communication**

#### **Discussion: 11.1 Audience Participation**

*Donald Chu addressed the board regarding responding to public comments and the budget.*

### **12. Executive Session**

#### **Action: 12.1 Proposed Executive Session**

**Motion to convene into executive session.**

*Motion by Sherlyn Pallassino, second by Brett Barnes.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**Time 8:45 PM**

**Action: 12.2 Reconvene In Open Session**

**Motion to reconvene in open session.**

*Motion by Sherlyn Pallassino, second by Joseph McMahon.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**Time: 9:42 PM**

**13. Closing of Meeting**

**Action: 13.1 Adjourn**

**Motion to adjourn.**

*Motion by Sherlyn Pallassino, second by Joseph McMahon.*

*Final Resolution: Motion Carried*

*Yes: Janet Griffin, Lori Megivern, Brett Barnes, Joseph McMahon, Sherlyn Pallassino, Gavin Teeter*

**Time: 9:43 PM**