

Regular Meeting (Monday, April 21, 2025)

Generated by Alicia Zupancic on Wednesday, April 23, 2025

Members present

Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern and Giovanna Perfetti

Meeting called to order at 6:00 PM

1. Opening of Meeting

Procedural: 1.1 Call to Order

Procedural: 1.2 Pledge of Allegiance

Brett Barnes called the meeting to order and the Pledge of Allegiance was recited.

Procedural: 1.3 Recite Board Norms

Brett Barnes recited the Board Norms.

Procedural: 1.4 Moment of Silence

Brett Barnes called for a moment of silence in memory of Mr. Gary J. Harrington and Ms. Marie T. Gallucci. Mr. Harrington taught science at Cortland Schools from 1967-1971. Ms. Gallucci worked as a teacher aide at the Junior Senior High School for twenty-two years.

2. Executive Session

Action: 2.1 Proposed Executive Session

Motion to convene into executive session.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Time: 6:02 PM

Action: 2.2 Reconvene In Open Session

Motion by Joseph McMahon, second by Lori Megivern.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Time: 6:37 PM

3. Recognition

Recognition: 3.1 Tiger Paw Recipient

Katie Swanson recognized Kristy Buchalla for providing adult learning on two professional development days and for her continued dedication to learning.

Katie Swanson also recognized Megan Bottle, Karen Matteson and Mary Kate Ticknor for their dedication to continuous improvement and relentless focus on student achievement and adult learning, including their own.

Jordon Lilley and Juliann Quinn recognized Stephen Shingler for his dedication and hard work to keep Randall Middle School looking good.

4. Communications

Procedural: 4.1 Audience Participation

There were no requests to address the board.

5. Presentations

Reports: 5.1 Superintendent Update

There was no superintendent update.

Reports: 5.2 Budget Presentation

Kris Williamson presented the final draft of the 2025-26 budget.

6. Consent Calendar

Action (Consent), Minutes: 6.1 Approval of Minutes

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the minutes of the regular Board Meeting on March 25, 2025 as presented.

Action (Consent): 6.2 Approval of CSE/CPSE Recommendations

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the approval of CSE/CPSE recommendations as presented.

Action (Consent): 6.3 Approval of Financial Reports

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City Schools District Board of Education accepts the approval of financial reports as presented.

Action (Consent): 6.4 Approval of Transportation Requests

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the approval of transportation requests as presented.

Action (Consent): 6.5 Consent Vote

Resolution: BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the consent calendar as presented.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

7. Personnel Action

Action: 7.1 Approval of Personnel Action

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the approval of personnel action as presented.

Motion by Janet Griffin, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

8. Old Business

There were no items under old business.

9. New Business

Action: 9.1 Approval of OCM BOCES Administrative Budget

WHEREAS, the Board of Cooperative Educational Services for the Sole Supervisory District of Onondaga, Cortland, and Madison Counties, (the “BOCES”) duly presented its tentative 2025-2026 administrative budget of \$11,370,274 at its 2025 annual meeting; and **WHEREAS**, the Board desires to approve said tentative administrative budget.

NOW, THEREFORE, BE IT RESOLVED as follows:

The BOCES’ tentative administrative budget of \$11,370,274 is hereby approved.

This resolution shall take effect immediately.

Motion by Donald Chu, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.2 Election of OCM BOCES Board of Education Trustees

Resolution that the Board casts its votes in the annual election of members of the Onondaga-Cortland-Madison Board of Cooperative Educational Services, for: Robert Crabtree (North Syracuse Central School District), Stacy Petri (Homer Central School District), Margaret Peri (Cincinnatus Central School District), Kimberly Sacco (West Genesee Central School District), and Jody Weising (DeRuyter Central School District). This resolution shall take effect immediately.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.3 Approval of 2025-2026 District Budget

BE IT RESOLVED upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the proposed 2025-2026 Budget in the amount of \$61,621,249.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.4 Property Tax Report Card for 2025-2026

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Property Tax Report Card for 2025-2026 as presented.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.5 Certified Resolution for Teacher and School Staff Appreciation Week May 5 - 9, 2025

CERTIFIED BOARD RESOLUTION

Teacher and School Staff Appreciation Week

WHEREAS, teachers and school staff mold future citizens through guidance and education; and

WHEREAS, teachers and school staff encounter students of widely differing backgrounds; and

WHEREAS, our country's future depends upon providing quality education to all students; and

WHEREAS, teachers and school staff spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

WHEREAS, our community recognizes and supports its teachers and school staff in educating the children of this community.

NOW, THEREFORE, BE IT RESOLVED that the Cortland Enlarged City School District Board of Education proclaims May 5-9, 2025, to be TEACHER & SCHOOL STAFF APPRECIATION WEEK; and

BE IT FURTHER RESOLVED that the Cortland Enlarged City School District Board of Education strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers & school staff for their dedication and devotion to their work.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.6 Revised Policy #7131 - Education of Students in Temporary Housing (McKinney-Vento)

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the first reading of revised Policy #7131 - Education of Students in Temporary Housing (McKinney-Vento) as presented, waiving the second reading.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.7 Revised Policy #1512 - Items of Business

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the first reading of Policy #1512 - Items of Business as presented, waiving the second reading.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.8 Second Reading of Revised Policy #5520 - Co-Curricular Activity Fund

BE IT RESOLVED, upon the recommendation of the Finance Committee, that the Cortland Enlarged City School District Board of Education accepts the second reading of revised policy #5520 - Co-Curricular Activity Fund as presented.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.9 Approval of WAN Bandwidth

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the WAN Bandwidth resolution as presented.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.10 Capital Improvement Project SEQR Resolution

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Capital Improvement Project SEQR Resolution as presented.

Motion by Donald Chu, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.11 Extended Overnight Field Trip Request - Cortland History Club

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the extended overnight field trip request as presented.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.12 Extended Overnight Field Trip Request - Science Honor Society

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the extended overnight field trip request as presented.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.13 Health and Welfare Services Agreement between Cortland Enlarged City School District and Ithaca City School District

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Health and Welfare Agreement between CECSD and Ithaca City School District as presented.

Motion by Joseph McMahon, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.14 Addendum to the employment agreement between Robert Edwards, Superintendent of Schools, and the Board of Education of the Cortland Enlarged City School District

BE IT RESOLVED, that the Board of Education of the Cortland Enlarged City School District approves the resolution approving an addendum to the employment agreement of the Superintendent, Robert Edwards, as presented.

Motion by Janet Griffin, second by Donald Chu.

Final Resolution: Motion Failed

No: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.15 District Wide Safety Committee Members

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the 2025-2026 District Wide Safety Committee Members as presented.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.16 SRO Contract Revisions

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the revised SRO Agreement as presented.

Motion by Donald Chu, second by Sherlyn Pallassino.

The board discussed having two items added to the SRO contract and decided to table this item to May 6, 2025 pending changes.

Joseph McMahon motioned to table the item, seconded by Sherlyn Pallassino

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.17 2025-2026 Curriculum and Additional Rates

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the 2025-2026 Curriculum and Additional Rates as presented.

Motion by Donald Chu, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Action: 9.18 Extraclassroom Quarterly Report

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Extraclassroom Quarterly Report as presented.

Motion by Donald Chu, second by Sherlyn Pallassino.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

10. Leadership Reports

Reports: 10.1 Cabinet

Katie Swanson

- *Acknowledged the instructional coaches again.*
- *There will be a mentor/Mentee celebration in May.*
- *It is the time of year to order Curriculum and Instruction supplies.*
- *K-12 Math Night this Thursday at Smith Intermediate School.*

Kristen Ailport

- *Special education yearly reviews are underway.*
- *Took a moment to celebrate the Science Night event put on by the Science Honor Society.*
- *She also took a moment to celebrate the Imagination Celebration.*

Joe Mack

- *The code of conduct committee is wrapping up. A revised code of conduct will come to the board for approval soon.*
- *Interview season starts in a couple of weeks.*

Kris Williamson

- *Thanked the board for approving the budget.*
- *Gave some Parker updates.*
- *We are ready for fire inspections.*
- *The audit committee is meeting on April 29th at 9:00 a.m. at the Kaufman Center.*

Reports: 10.2 Board of Education**Donald Chu**

- *Would like to have the protocol for board candidate statements put in the board manual.*
- *Asked for teacher and administrator salaries.*
- *Asked who would pay for the student choir to attend the NYSSBA Convention.*
- *Asked Kris Williamson to provide the comp time agreement to the board.*

Lori Megivern

- *Asked for a copy of the board manual from the past.*
- *Asked Kris Williamson to provide the comp time agreement to the board.*
- *Asked for the staff directory to be provided to the board.*
- *Asked to have her personal email information on the school calendar.*
- *Is having trouble with her email.*

11. Other Communication**Discussion: 11.1 Audience Participation**

There were no requests to address the board.

12. Executive Session**Action: 12.1 Proposed Executive Session****Motion to convene into executive session.**

Motion by Donald Chu, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Time: 8:12 PM

Action: 12.2 Reconvene In Open Session

Motion by Donald Chu, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Time: 8:30 PM

13. Closing of Meeting

Action: 13.1 Adjourn

Motion by Sherlyn Pallassino, second by Brendan McGovern.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Donald Chu, Joseph McMahon, Sherlyn Pallassino, Brendan McGovern

Time: 8:31 PM