

## **Regular Meeting (Tuesday, November 24, 2020)**

*Generated by Alicia Zupancic on Sunday, November 29, 2020*

### **Members present**

Janet Griffin, Donald Chu, Christopher Kuretich, Lori Megivern, Lauren M Mossotti-Kline and Alex Shaffer

### **Members absent**

Christine Gregory and Eugene Waldbauer

### **Meeting called to order at 6:36 PM**

#### **1. Opening of Meeting**

**Procedural: A. Call Meeting to Order**

**Procedural: B. Pledge of Allegiance**

*Mr. Kuretich called the meeting to order and The Pledge of Allegiance was recited.*

#### **2. Recognition**

**Recognition: A. Tiger Paw Recipient**

*Mr. Edwards presented Alex Shaffer with a Tiger Paw for how they have gotten the Purple Pantry up and running at the high school despite Covid.*

*Alex continues to serve their community with this food pantry. The Purple Pantry is located in room 228 at the high school.*

#### **3. Communications**

**Procedural: A. Audience Participation**

*There were no requests to address the Board.*

**Reports: B. BOE Policy Committee Report**

*The minutes of the November 16, 2020 policy committee meeting are attached to this meeting's agenda in BoardDocs.*

*There were no questions or comments on these minutes.*

#### **4. Presentations**

**Information: A. Budget Presentation**

*Ms. Vile gave a budget presentation.*

*The presentation is attached to this meeting's agenda in BoardDocs.*

*Board Members had the following questions or comments:*

- *Mrs. Megivern*
  - *Are there extra expenses for religious schools too?*
    - *It depends on different factors.*
- *Mr. Kuretich*
  - *Are the contract end dates June 30?*

- Yes
- Mrs. Mossotti-Kline
  - Can you explain what the acronym CUT stands for?
    - Cortland United Teachers
- Mrs. Megivern
  - Do you have a lump sum total of what the CUT contract, CSEA contract and the administrator's contract costs?
    - We will run that information tomorrow and share it out.
  - Regarding health insurance increases - Did the Department of Financial Services announce in August it was going to be 4.2?
    - Ms. Vile is not familiar with that information. We are through the OCM BOCES Health Care Co-op. So we are looking at a 6-8% increase at this point.
  - Do all the groups have dental?
    - All groups have some option of dental offered to them. The plan depends on bargaining units.
- Mrs. Griffin
  - Are we looking at any significant increases because of Covid?
    - Yes, there will be a time when TRS rates go up.
- Mrs. Megivern
  - For 2021-2022 we're paying \$180,000 for fleet replacement not all four columns totaled?
    - We are paying \$180,000 and that includes the buses that we purchased in 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21.
  - The total amount we are paying is \$180,000 not all four columns added together?
    - Ms. Vile - Correct.
  - Will the leadership discussions for next steps include the Board of Education?
    - Ms. Vile - We will discuss this at our finance committee meeting.
  - Do we get to set the agenda for the finance committee meeting?
    - Mr. Edwards - Kim and I will meet and will reach out to the committee as well
- Mrs. Griffin
  - Will the Board be able to sit in and listen to the staff meetings on the first?
    - Mr. Edwards - The meeting will be livestreamed to the community on the 2nd. I will get that link out to the Board.

## 5. Consent Items

**Action (Consent), Minutes: A. Approval of Minutes**

**Resolution: Resolution to approve the minutes as attached**

**Action (Consent): B. CSE/CPSE (Committee on Special Education and Committee on Preschool Special Education) Recommendations 2020-2021**

**Resolution: Resolution to approve Consent Items as presented.**

**Action (Consent): C. Approval of Consent Agenda**

**Resolution: Resolution to approve consent agenda items**

*Motion by Janet Griffin, second by Donald Chu.*

*Final Resolution: Motion Carried*

*Aye: Janet Griffin, Donald Chu, Christopher Kurelich, Lori Megivern, Lauren M Mossotti-Kline*

## 6. Old Business

*There were no items under Old Business.*

## **7. New Business**

### **Action: A. Field Placement Agreement: SUNY Oswego**

**Resolution upon the recommendation of the Superintendent of Schools to approve the Field Placement Agreement for SUNY Oswego.**

*Motion by Janet Griffin, second by Donald Chu.*

*Final Resolution: Motion Carried*

*Aye: Janet Griffin, Donald Chu, Christopher Kuretich, Lori Megivern, Lauren M Mossotti-Kline*

### **Action: B. Cooperative Energy Purchasing Service (NYSMEC) for Natural Gas**

**Resolution upon the recommendation of the Superintendent of Schools to authorize participation in the cooperative energy purchasing service (NYSMEC) for natural gas as presented.**

*Motion by Janet Griffin, second by Lauren M Mossotti-Kline.*

*Final Resolution: Motion Carried*

*Aye: Janet Griffin, Donald Chu, Christopher Kuretich, Lori Megivern, Lauren M Mossotti-Kline*

- *Mr. Chu - Do we know how much we save roughly? Could the Board know the total cost for gas and utilities? Do we vote on this every three years?*
  - *Ms. Vile - We don't know what the savings are until it goes out to bid. For 2019-20, we expensed just under \$500,000 for gas, sewer water and electricity. We do vote on this every three years.*

### **Action: C. Cooperative Energy Purchasing Service (NYSMEC) for Electricity**

**Resolution upon the recommendation of the Superintendent of Schools to authorize participation in the cooperative energy purchasing service (NYSMEC) for electricity as presented.**

*Motion by Donald Chu, second by Lauren M Mossotti-Kline.*

*Final Resolution: Motion Carried*

*Aye: Janet Griffin, Donald Chu, Christopher Kuretich, Lori Megivern, Lauren M Mossotti-Kline*

### **Action: D. Construction Contract for the Barry 2020/21 Capital Outlay Project - Project #20-44-6962**

**Resolution upon the recommendation of the Superintendent of Schools to award the General Construction Contract to Lupini Construction Inc. the lowest qualified bidder in the amount of \$45,430.00 for the Barry 2020/21 Capital Outlay Project - Project #20-44-6962 as presented.**

*Motion by Janet Griffin, second by Christopher Kuretich.*

*Final Resolution: Motion Carried*

*Aye: Janet Griffin, Donald Chu, Christopher Kuretich, Lori Megivern, Lauren M Mossotti-Kline*

- *Mr. Chu - Is this part of our 100K project?*
  - *Ms. Vile - Yes.*
- *Mr. Chu - Why isn't it closer to 100K total?*
  - *Ms. Vile - The project will be maximized the way it was bid out.*
- *Mr. Chu - The total may be close to \$100,000 but this is just for the masonry work?*

- Ms. Vile - It will all be for masonry work, but we will maximize the project with the different options we have.
- Mr. Chu - So you can add things later?
  - Ms. Vile - You can't add things but you can add work based on the linear cost that was included along with the bid. The contract will be closer to \$80,000.
- Mr. Chu - Why is the contract separated into 35,000 and 10,000?
  - Ms. Vile - the 10,000 is additional scope.
- Ms. Griffin - Is this for the masonry work at Barry?
  - Ms. Vile - Yes.
- Ms. Griffin - Does this include in the door work that needs to be done?

**Action: E. Delete Policy #1520 - Special Meetings of the Board of Education Resolution upon the recommendation of the policy committee to delete policy #1520, Special Meetings of the Board of Education, as it reiterates the requirements of the Education Law regarding the conduct of Board meetings.**

*Motion by Janet Griffin, second by Christopher Kuretich.*

*Final Resolution: Motion Carried*

*Aye: Janet Griffin, Donald Chu, Christopher Kuretich, Lori Megivern, Lauren M Mossotti-Kline*

- Mr. Chu - What was wrong with this policy? If we delete it will we still be able to have special meetings?
  - Ms. Griffin - Basically what they said was that this policy could be deleted because it is stated in Ed Law and Public Officers Law and that it should be deleted in its entirety.
  - Mr. Edwards - Yes, we can definitely have special meetings. The law supersedes this and covers this.

**Action: F. Transportation Request for a Non-Public School Resolution upon the recommendation of the Superintendent of Schools to approve the transportation request for a non-public school as presented.**

*Motion by Christopher Kuretich, second by Donald Chu.*

*Final Resolution: Motion Carried*

*Aye: Janet Griffin, Donald Chu, Christopher Kuretich, Lori Megivern, Lauren M Mossotti-Kline*

- Mrs. Megivern - Where's the cover letter?
  - It's been loaded in BoardDocs.
- Mr. Chu - Can we know the number of students enrolled in the Truxton Charter School?
  - Mr. Edwards - Yes.

**Action: G. Treasurer's Report October 2020 Recommendation upon the recommendation of the Superintendent of Schools to approve the Treasurer's report for October 2020 as presented.**

*Motion by Janet Griffin, second by Donald Chu.*

*Final Resolution: Motion Carried*

*Aye: Janet Griffin, Donald Chu, Christopher Kuretich, Lauren M Mossotti-Kline*

*Nay: Lori Megivern*

- Mr. Chu - On page 2 regarding revenues, there is number in red with parentheses around it. Could we have an explanation of that?

- *Ms. Vile - That was unanticipated revenue that came in. We do not plan on having more revenue total than we budgeted for all year.*

**Action: H. Surplus a Chevy Impala**

**Resolution upon the recommendation of the Superintendent of Schools to surplus a Chevy Impala as presented.**

*Motion by Donald Chu, second by Janet Griffin.*

*Final Resolution: Motion Carried*

*Aye: Janet Griffin, Donald Chu, Christopher Kurelich, Lori Megivern, Lauren M Mossotti-Kline*

- *Mr. Chu - How old is it and do we get anything for it?*
  - *Ms. Vile - It's a 2004. It won't pass inspection we will get the best price we can for scrap.*

**8. Personnel Action**

**Action: A. Approval of Personnel Resignations and Leaves**

**Resolution to approve Personnel Resignations and Leaves as presented on Schedule 12.70**

*Motion by Janet Griffin, second by Christopher Kurelich.*

*Final Resolution: Motion Carried*

*Aye: Janet Griffin, Donald Chu, Christopher Kurelich, Lori Megivern, Lauren M Mossotti-Kline*

**Action: B. Approval of Non-Instructional Appointments**

**Resolution to approve Non-Instructional Personnel Appointments as presented on Schedules 1337 and 1338**

*Motion by Lauren M Mossotti-Kline, second by Donald Chu.*

*Final Resolution: Motion Carried*

*Aye: Janet Griffin, Donald Chu, Christopher Kurelich, Lori Megivern, Lauren M Mossotti-Kline*

**Action: C. Approval of Administrative and Instructional Personnel Appointments**

**Resolution to approve Administrative and Instructional Personnel Appointments as presented on Schedules 2685, 2686 and 2687**

*Motion by Janet Griffin, second by Lauren M Mossotti-Kline.*

*Final Resolution: Motion Carried*

*Aye: Janet Griffin, Donald Chu, Christopher Kurelich, Lori Megivern, Lauren M Mossotti-Kline*

*Mr. Edwards congratulated the new hires and welcomed them aboard.*

**9. Leadership Reports**

**Reports: A. Business Administrator**

- *Mrs. Vile again recognized the staff for jumping in and doing whatever is necessary with all the changes Covid is creating.*
- *Mrs. Megivern asked if Ms. Vile had an update on Virgil or Parker.*
- *Mrs. Megivern asked if Virgil asked to be put on our agenda.*
- *Mrs. Griffin - It costs around \$50,000 for each building to keep Virgil and Parker going.*

- *Mrs. Mossotti-Kline - Has there been any discussion about any individuals in the community wanting a task force like the one that was formed for Parker School?*
  - *Mrs. Megivern - Yes there was a group interested but after listening to the attorneys from DASNY talk, the restrictions were just so intense and there was very little that could happen at that building unless it was to be a school. After getting that information, there was not a lot of incentive to buy a building that you couldn't do anything with.*
  - *Mrs. Vile - The same process that was done for Parker with DASNY would have to be done for Virgil but first there needs to be a plan.*
- *Mrs. Megivern - Why did we buy a plow truck for Virgil rather than having Virgil transportation do it the same as Cortland transportation does?*
  - *Mrs. Vile - We took Virgil back last year. We didn't buy a plow truck. We use the equipment and the staff that we have.*
- *Janet Griffin - Should we put any kind of timeline on this?*
  - *Mr. Edwards - Yes at some point we do need a timeline. We will make Parker and Virgil as a standing agenda item?*

#### **Reports: B. Director of Special Education**

- *Ms. Swanson - I have been busy working on a collaboration with the Mid State Partnership. I have a phone call tomorrow to lay out professional development to help our co-teaching teams with some things. Hopefully this will be some welcomed additional support and resources to help in these times.*
- *Ms. Swanson - Gave a shout out to the secretaries for setting up meetings and to the psychologists and service providers for playing catch up from the spring when testing just stopped. So, a shout for their perseverance.*
- *Ms. Swanson - On Friday the junior high special education teachers reached out to Katie and wanted to find ways to reach their remote learners. They got together Friday afternoon after work and brainstormed. Kudos to them.*

#### **Reports: C. Assistant Superintendent for Pupil and Personnel Services**

- *Mrs. Riley - Gave a shout out to our food service.*
- *Mrs. Riley thanked the Board and the school community for the opportunity to serve the district for the last twenty years.*
  - *The Board of Education gave Judi a card and wished her all the best.*

#### **Reports: D. Assistant Superintendent of Curriculum and Instruction**

- *Dr. Craig - Now that the first marking period is closed at the high school, it's time for the quarterly meetings I have with the principal and department leaders. At this meeting we look at attendance and failure rates. This year we'll be looking at those data for remote learners and in person. Those meetings will be very soon.*
- *Dr. Craig - My daughter is a music education student nearing the end of her course work, sitting in on different teachers. I have her sitting in on students with disabilities, and she texted me this today:*
  - *There was a sudden fire drill so the teachers just sent the students, all remote, into their breakout rooms and the teachers had to leave because they had to leave the building. I'm watching them and it's really amazing what they're doing without the teacher. They just kept going and were doing so well. They kept*

*presenting things to each other and trying the project out without the teachers even there.*

- *This shows the work, the set-up and the investment those two teachers have. They left the building and the remote learners just went on.*
- *Mrs. Griffin - I know we went by semester as far as remote or in person, but what happens if we get more in person than we can handle?*
  - *Mr. Edwards - By the Governor's guidelines and New York State regulations that came out in the summer, we can't. We're just about to reach out to our remote families and revisit those guidelines and talk about what we anticipate and expect. As we enter into the new semester, we'll keep monitoring and having waiting lists.*
- *Mrs. Megivern - Earlier this year you gave us the figures as to how many were on the waiting list. Has that changed much?*
  - *Mr. Edwards - Some of those waiting lists have changed because we've made some shifts.*

### **Reports: E. Superintendent**

- *Reminder to the Board of Education that at our next meeting we had planned for a 5:30 p.m. workshop. This is to see one of our collaborative teacher team meetings. That will be a prerecorded meeting. Mr. Ashley and a couple of staff members will be here to show us that and talk us through it.*
- *Some fall sports celebrations.*
  - *Field hockey.*
    - *Our varsity team had seven games, four home and three away.*
    - *Our junior varsity team had five games, two home and three away.*
    - *Our modified team had five games, four home and one away.*
  - *Tennis*
    - *Our varsity team had seven games, six home and one away on our nice new courts.*
  - *Soccer*
    - *Varsity boys soccer had seven games, four home and three away.*
    - *Junior varsity boys soccer had four games, two home and two away.*
    - *Modified boys soccer had five games, three home and two away.*
    - *Varsity girls soccer had seven games, four home and three away.*
    - *Junior varsity girls soccer had eight games, four home and four away.*
    - *Modified girls soccer had seven games, four home and three away.*
  - *Golf*
    - *Our golf team played six matches, four home and two away.*
  - *Cross Country*
    - *Varsity cross country team participated in six meets, three home and three away.*
    - *Modified varsity cross country participated in three meets, one home and two away.*
  - *That's a total of 77 competitions, varsity 40, junior varsity 17 and modified 20.*
  - *I appreciate our students, parents and coaches for how they responded to some of the requirements we put on fans and the amount of people that could observe games.*
- *A shout out to Dr. Craig for being the guinea pig on the Cortland Video's production of the inaugural launch of Education Live. Mr. Devlen, Ms. Quinlan and staff had*

*envisioned this opportunity, and we put it together. It was very interesting. Dr. Craig stole the show!*

- *This week's blast is coming from the junior senior high school and will be about being thankful. There will be a lot of clips of people saying what they are thankful for. I was thankful for all of our teachers that continue to focus on our students learning while helping our community of learners continuing to be safe physically and emotionally and work through all the things we're working through this year. I was certainly thankful and it was exciting to see students in this building. I also had an opportunity to be thankful to our cafeteria staff for all they continue to do and to our whole staff from transportation to custodial to clerical. A special thank you to Mr. Mack, Mr. Zarccone, Mr. Brafman and Mr. Cafararo and others for stepping up over the last couple of days and serving lunches. We've had a cafeteria scenario where we've had to ask for some support to help, and they have stepped right up. Mrs. Riley served meals today and will also do that tomorrow. I am appreciative of her being a model of professionalism and being devoted to the district.*

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**Reports: F. Board of Education**

- *Alex Shaffer*
  - *High school students returned to in person today. They were very thankful for that.*
  - *The Purple Pantry is having its first opening tomorrow for a small amount of students. This is a trial before we open it up to all students at the high school. I want to thank everyone that has helped me get this far, get it off the ground.*

**10. Other Communication**

**Procedural: A. Audience Participation**

*There were no requests to address the Board.*

**11. Executive Session**

**Action: A. Convene into Executive Session**

**Action: B. Reconvene in Open Session**

*An Executive Session wasn't needed.*

**12. Closing of Meeting**

**Action: A. Adjournment**

**Motion to Adjourn**

*Motion by Donald Chu, second by Janet Griffin.*

*Final Resolution: Motion Carried*

*Aye: Janet Griffin, Donald Chu, Christopher Kuretich, Lori Megivern, Lauren M Mossotti-Kline*

**Time: 7:48 p.m.**