

Regular Meeting (Tuesday, October 27, 2020)

Generated by Alicia Zupancic on Wednesday, October 28, 2020

Members present

Christine Gregory, Janet Griffin, Eugene Waldbauer, Donald Chu, Lori Megivern, Lauren M Mossotti-Kline, Alex Shaffer

Members absent

Christopher Kuretich

Meeting called to order at 6:36 PM

1. Opening of Meeting

Procedural: A. Call Meeting to Order

Procedural: B. Pledge of Allegiance

Christine Gregory called the meeting to order and the Pledge of Allegiance was recited.

2. Recognition

Recognition: A. Tiger Paw Recipient

Janet Griffin named John Zarcone as the Tiger Paw recipient for his ability to bring his team together virtually. They meet remotely, share spirit days, play games, learn from each other and teach remotely. John said our district is crushing remote teaching and learning. Janet stated "John, you are receiving this recognition because you are awesome!"

Christine Gregory asked for a moment of silence in memory of Virginia Anne "Ginny" Shafer. Ginny retired after many years of teaching from our district.

3. Communications

Procedural: A. Audience Participation

There were no requests to address the board.

Reports: B. BOE Ad-Hoc Committee for Board Member Manual Report

The minutes of the October 8, 2020 board member manual committee are attached to this meeting in BoardDocs.

Board members had the following questions or comments:

- *Lauren Mossotti-Kline asked if there was a repository set up in Google Docs.*
- *Donald Chu thanked Lori Megivern for her long list of suggestions to be added to the manual.*

Reports: C. BOE Communications Committee Report

The minutes of the September 22, 2020 and the October 23, 2020 communications committee meetings are attached to this meeting in BoardDocs.

Board members had the following questions or comments:

- *Donald Chu would like the communications committee to consider responding to people who write to them.*
- *Bob Edwards suggested putting a procedure in place to communicate and respond to the community.*

Reports: D. BOE Finance Committee Report

The minutes of the October 1, 2020 finance committee meeting are attached to this meeting in BoardDocs.

Reports: E. BOE Policy Committee Report

The minutes from the October 16, 2020 policy committee meeting are attached to this meeting in BoardDocs.

Board members had the following questions or comments:

- *Janet Griffin said Donald Chu has requested that the policy committee focus on grading policies.*

Reports: F. BOE Transportation Committee Report

The minutes of the October 15, 2020 transportation committee meeting are attached in BoardDocs.

Board members had the following questions or comments:

- *Lori Megivern asked if the transportation request for a non-public school letter has been revised to show the accurate date and if she could see it.*
- *Donald Chu said Ms. Vile shared some information after the meeting.*
 - *He asked her how many buses went out on the road each day typically. She responded about sixteen.*
 - *She also said the fleet has been reduced by two large yellow buses.*
 - *The mileage the buses travel is down significantly. It's about 2/3 of what it was previously.*
 - *The district has about fifteen regular bus drivers and five subs.*
- *Lori Megivern said that at a meeting she attended today, they talked about a reduction in state aid in transportation with the thought that if buses are being used less, it takes less money to operate.*
 - *Kim replied that if you spend less money, you receive less aid. The aid is on the expense.*
 - *Lori asked if we need so many buses. Kim said she is not comfortable reducing the fleet at this time. We are gradually thinning down our fleet.*
 - *Kim commented that our mechanics drive daily. Lori asked if bus driver pay and mechanic pay were comparable. Kim replied that we have a senior mechanic and a less senior mechanic. So, one yes and one no.*

4. Presentations

Information: A. New Course Proposal - COR101 (Cortland 101) for the 2021-2022 School Year

- *This presentation is postponed until the November 10, 2020 board meeting.*

5. Consent Items

Action, Minutes: A. Approval of Revised Minutes - September 22, 2020

Action (Consent), Minutes: B. Approval of Minutes - October 13, 2020

Resolution: Resolution to approve the minutes as attached

**Action (Consent): C. CSE/CPSE (Committee on Pre-School Special Education)
Recommendations 2020-2021**

Resolution: Resolution to approve Consent Items as presented

Action (Consent): D. Approval of Consent Agenda

Resolution: Resolution to approve consent agenda items

Motion by Eugene Waldbauer, second by Janet Griffin.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Donald Chu, Lori Megivern, Lauren M Mossotti-Kline

6. Old Business

Action: A. Policy #1512 - Order of Business - Revised

Resolution upon the recommendation of the Board of Education Policy Committee to accept the first reading of revised policy #1512 - Order of Business as presented.

Motion by Eugene Waldbauer, second by Donald Chu.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Donald Chu, Lori Megivern, Lauren M Mossotti-Kline

Action: B. New Course Proposal - COR101 (Cortland 101) for the 2021-2022 School Year

Resolution upon the recommendation of the Superintendent of Schools to approve the New Course Proposal - COR101 (Cortland 101) for the 2021-2022 school year.

This item was tabled.

7. New Business

Action: A. Policy #3520 - Extraordinary Circumstances

Resolution upon the recommendation of the Board of Education Policy Committee to accept the second reading of policy #3520 - Extraordinary Circumstances as presented.

Motion by Janet Griffin, second by Eugene Waldbauer.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Donald Chu, Lori Megivern, Lauren M Mossotti-Kline

Action: B. Policy #6570 - Remote Working

Resolution upon the recommendation of the Board of Education Policy Committee to accept the second reading of policy #6570 - Remote Working as presented.

Motion by Christine Gregory, second by Eugene Waldbauer.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Donald Chu, Lori Megivern, Lauren M Mossotti-Kline

Action: C. Policy #7150 - Remote Learning

Resolution upon the recommendation of the Board of Education Policy Committee to accept the second reading of policy #7150 - Remote Learning as presented.

Motion by Lauren M Mossotti-Kline, second by Donald Chu.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Donald Chu, Lori Megivern, Lauren M Mossotti-Kline

**Action: D. Approval of Intent to Purchase New Buses for the 2021-22 School Year
Resolution upon recommendation of the Superintendent to approve the intent to purchase buses for the 2021-22 school year as presented.**

Motion by Janet Griffin, second by Eugene Waldbauer.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Donald Chu, Lori Megivern, Lauren M Mossotti-Kline

- *Donald Chu - What is the goal transportation has for the number of buses in their fleet?*
- *Lori Megivern - Are the buses we're trading in 2015 buses?*
 - *They are 2016 buses.*
- *Lori Megivern - Do the buses we are trading in have any major mechanical issues?*
 - *They are under full warranty*
- *Lori Megivern - How many years are the service warranties?*
 - *Five*
- *Lori Megivern - Are there options for different warranties.*
 - *Yes*
- *Janet Griffin asked if our goal is to avoid expensive repairs.*
 - *Allows for better planning*
- *Donald Chu - Is there is a five-year repayment period on the buses.*
 - *Yes.*
- *Donald Chu - Do the wheelchair buses have just a slightly smaller capacity than the 66 passenger buses? Are they interchangeable?*
 - *Yes.*
- *Donald Chu -How many buses are roadworthy out of the twenty-four buses we have on a daily basis.*
 - *They have to be pulled from service for maintenance. Will discuss further in a transportation meeting.*
- *Janet Griffin - What is the state aid for buses?*
 - *We plan 80 - 85%.*
- *Lauren Mossotti-Kline thanked Kim and the transportation committee for meeting on this ahead of time and Donald for his notes. She feels the level of detail helped her prepare for this item.*
- *Donald Chu - How many sporting events might be in a night.*
 - *We try to stick to two because of drivers.*

Action: E. Budget Calendar

Resolution upon the recommendation of the Superintendent of Schools to adopt the 2021-2022 budget calendar as presented.

Motion by Janet Griffin, second by Donald Chu.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Donald Chu, Lori Megivern, Lauren M Mossotti-Kline

- *Lori Megivern - Will the audit and finance committees be involved with this calendar?*
- *Lori Megivern - A meeting she attended recommended having a community member be an active member of the budget committee. Donald Chu suggested bringing this up in an audit committee meeting.*

Action: F. Treasurer's Report - August 2020

Resolution upon the recommendation of the Superintendent of Schools to approve the Treasurer's report for August 2020 as presented.

Motion by Eugene Waldbauer, second by Christine Gregory.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Donald Chu

Nay: Lori Megivern

Abstain: Lauren M Mossotti-Kline

- *Lori Megivern - I can't approve any more reports like this without seeing the warrants.*
- *Donald Chu - Suggested coming up with a protocol in finance committee to see the warrants.*
- *Janet Griffin - How did we make out for last school year, did the state take any money from us?*
- *Janet Griffin - Did we ended up using the \$500,000 in reserves?*
 - *We did have to use some reserves.*
- *Donald Chu - In the treasurer's report it looks like we're \$170,000.00 short in revenue from the state.*

8. Personnel Action

Action: A. Approval of Personnel Resignations and Leaves

Resolution to approve Personnel Resignations and Leaves as presented on Schedule 12.68

Motion by Eugene Waldbauer, second by Lauren M Mossotti-Kline.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Donald Chu, Lori Megivern, Lauren M Mossotti-Kline

- *Lori Megivern - Is it possible to see exit interviews before we vote on resignations?*

Action: B. Approval of Non-Instructional Appointments

Resolution to approve Non-Instructional Personnel Appointments as presented on Schedules 1333 and 1334.

Motion by Lauren M Mossotti-Kline, second by Donald Chu.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Donald Chu, Lori Megivern, Lauren M Mossotti-Kline

Action: C. Approval of Administrative and Instructional Personnel Appointments Resolution to approve Administrative and Instructional Personnel Appointments as presented on schedules 2680 and 2681.

Motion by Donald Chu, second by Eugene Waldbauer.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Donald Chu, Lori Megivern, Lauren M Mossotti-Kline

At this time Mr. Edwards shouted out congratulations to new hires and a passed test.

9. Leadership Reports

Reports: A. Business Administrator

- *Received approval of our transparency report. The report is on the district website under Board of Education.*

Reports: B. Director of Special Education

- *Thank you to those that made it to the special education workshop prior to the board meeting.*
- *We have a member on the Youth Advisory Panel. That's a panel established to advise the Office of Special Education on policies related to the education of students with disabilities. Our member is 10th grade student Paul Hansen.*

Reports: C. Assistant Superintendent for Pupil and Personnel Services

- *The varsity soccer senior game was canceled tonight by Oswego. They are set to play again on Thursday.*
 - *Thanked Mr. Wood, the athletic director, Mr. Edwards and all the coaches because a lot of work has gone into creating opportunities for kids.*
- *Judi recognized the IT team for the monitors for the Wall of Fame being loaded and showing all the pictures. The IT department worked with Isaf Merkur to accomplish this. Their hard work is appreciated.*

Reports: D. Assistant Superintendent of Curriculum and Instruction

- *The older laptops are being replaced with new Chromebooks.*
- *The Tiger Techs are now Acer certified. There will be a small ceremony on Friday to acknowledge that.*
- *All students in grades 1-12 now have Chromebooks. Kindergarten students have iPads.*
- *The technology training committee meets once a month to make recommendations for technology purchases and communicates things that we need to learn about technology.*
- *At this point everyone in the community that needs a mifi has one.*
- *Chromebooks are not compatible with some programs like CAD and InDesign due to storage capacity.*

Reports: E. Superintendent

- *Shout out to our special educators who presented in the workshop for the board tonight. It was very informative.*
- *Mr. Edwards gave a report on what's happening in the district.*
- *He gave an athletic update.*

- *The NYSSBA Convention is going on virtually right now.*
- *Mr. Edwards was at Barry today for his weekly blast. He is having a blast doing it.*

Reports: F. Board of Education

- *Eugene Waldbauer - A thank you to the district from the Cortland County Legislature for providing a Covid testing site.*
 - *Mr. Edwards thanked the Cortland County Legislature and Department of Health and several others for quickly bringing the rapid testing sites together.*
- *Janet Griffin - Tomorrow night is the Honor Society Induction. It will be live-streamed.*
- *Alex Shaffer - There is a lot of excitement from students to come back to school. She has heard overwhelming excitement and joy from students to get rid of the older laptops because of how heavy they are.*

10. Other Communication

Procedural: A. Audience Participation

There were no requests to address the board.

11. Executive Session

Action: A. Convene into Executive Session

Motion to Convene into Executive Session

Motion by Donald Chu, second by Eugene Waldbauer.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Donald Chu, Lori Megivern, Lauren M Mossotti-Kline

Time: 7:42 PM

Action: B. Reconvene in Open Session

Motion by Donald Chu, second by Eugene Waldbauer.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Donald Chu, Lori Megivern, Lauren M Mossotti-Kline

Time: 9:00 PM

12. Closing of Meeting

Action: A. Adjournment

Motion by Donald Chu, second by Eugene Waldbauer.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Donald Chu, Lori Megivern, Lauren M Mossotti-Kline

Time: 9:01 PM