Members present
Christine Gregory, Janet Griffin, Eugene Waldbauer, Christopher Kuretich, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline and Joseph Cataldo

Meeting called to order at 6:35 PM

1. Opening of Meeting
   Procedural: 1.1 Call to Order
   Procedural: 1.2 Pledge of Allegiance

   Christopher Kuretich called the meeting to order and the Pledge of Allegiance was recited.

2. Executive Session
   Action: 2.1 Convene into Executive Session
   Motion to convene into executive session.

   Motion by Eugene Waldbauer, second by Christine Gregory.
   Final Resolution: Motion Carried
   Aye: Christine Gregory, Eugene Waldbauer, Christopher Kuretich, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline
   Not Present at Vote: Janet Griffin

   Time: 6:36 PM

   Janet Griffin joined the meeting at 6:45 PM

   Action: 2.2 Reconvene in Open Session
   Motion to reconvene in open session.

   Motion by Christine Gregory, second by Lauren M Mossotti-Kline.
   Final Resolution: Motion Carried
   Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Christopher Kuretich, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline

   Time: 7:36 PM

   Action: 2.3 Grievance Denial
   BE IT RESOLVED, that the Cortland Enlarged City School District Board of Education moves to deny a grievance requested.

   Motion by Christine Gregory, second by Brett Barnes.
   Final Resolution: Motion Carried
Christine Gregory called for a moment of silence for Alice Crossgrove Carrier and Tex Fragnoli.

3. Recognition
Recognition: 3.1 Tiger Paw Recipient

Mr. Edwards read John Zarcone’s message recognizing Melissa Norman as a Tiger Paw recipient for taking a lead role in curriculum planning this summer for the Cor 101 freshman class. John wrote she was quite awesome along with others.

4. Communications
Procedural: 4.1 Audience Participation

Donald Chu requested to address the board regarding selling Parker and Virgil Schools. He expressed that it might be good to take a moment to assess what they are worth to the district. He said if enrollment continues to increase, the district will need more space and if UPK comes to pass, there could be several more children in school.

Discussion: 4.2 Discussion Items

Sale of Parker School - At the last board meeting Mr. Edwards mentioned that he had met with the Mayor’s office, the YWCA, CAPCO and the Chamber of Commerce. He felt quite a push forward and quite a bit of progress. He believes the Common Council had dialogue around the topic at their last meeting and will again at their next meeting. The city has asked Bob for information on safety metrics around the building and any recent testing. We should have more information after the next Common Council meeting.

Sale of Virgil School - Mr. Edwards said we followed our process that was talked about at the last board meeting. Our realtor finalized three offers on Virgil School, the offers and conditions were reviewed and an offer was signed. We had HSLDG, our lawyers, review the offer. There was one minor grammatical change and there is a signed offer. The offer has a 90 day conditional to it. We will look at a timeline of what we need to do to have a vote within that 90 days if the conditions are met and the purchaser is committed to buying the building. With voter approval, the transaction would take place. There will be a vote timeline brought to our next board meeting.

Board goals -

- Lauren Mossotti-Kline would feel good about a board goal that increases student participation in school activities. Lori Megivern supports this goal.
- Christopher Kuretich and Christine Gregory said vision and mission was talked about as part of goals.
● Lori Megivern suggested holding on the student achievement goal to have the grading system reviewed.
● Eugene Waldbauer said he thought student achievement was always going to be a board goal.
● There was a discussion around a second goal workshop or discussions at board meetings. It was decided to have another board goals workshop. Lauren Mossotti-Kline will take the lead in scheduling this.
● Joe Cataldo would like to be a part of the goal meetings.
● Bob Edwards shared a document with the board regarding one of his processes in goal development that is a data discovery. He noticed some board members already added some data in that document. He is appreciative of that.

**NYSSBA Convention** - Bob Edwards shared that there has been some information around the possibility of the NYSSBA Convention changing. He will keep the board updated.

### Reports: 4.3 Board Committee Reports

- Lori Megivern would like to reserve comment on the policy committee minutes until after the next policy committee meeting to change the wording on those minutes.
- Janet Griffin talked about the time limit for public comment and conflicting statements from NYSSBA. She also read a statement from McGraw School that goes on their agenda regarding public comment.

### 5. Consent Agenda

#### Action (Consent), Minutes: 5.1 Approval of Minutes

Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the minutes of the regular Board Meeting held on August 24, 2021 as presented.

#### Action (Consent): 5.2 Approval of CSE/CPSE Recommendations

Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the approval of CSE/CPSE recommendations as presented.

#### Action (Consent): 5.3 Approval of Financial Reports

Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City Schools District Board of Education accept the approval of financial reports as presented.

#### Action (Consent): 5.4 Approval of Transportation Requests

Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the approval of transportation requests as presented.
Action (Consent): 5.5 Approval of Personnel Action
Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the approval of personnel action as presented.

Action (Consent): 5.6 Consent Vote
Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the consent agenda as presented.

Motion by Eugene Waldbauer, second by Christine Gregory.
Final Resolution: Motion Carried
Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Christopher Kuretich, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline

6. Old Business
Action: 6.1 Approval of transfer out of the General Fund monies in excess of the 4% unappropriated balance revised
BE IT RESOLVED, that the Board hereby authorized the Business Administrator to make transfers in excess of the 4% maximum unappropriated fund balance from the general fund to the Capital Reserve Fund and/or insurance Reserve Fund. The source of the funds shall be from the unappropriated, unreserved fund balance.

Motion by Janet Griffin, second by Lauren M Mossotti-Kline.
Final Resolution: Motion Carried
Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Christopher Kuretich, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline

7. New Business
Action: 7.1 CECSD Federal Funds Procedural Manual
BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the CECSD Federal Funds Procedural manual as presented.

Motion by Brett Barnes, second by Eugene Waldbauer.
Final Resolution: Motion Carried
Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Christopher Kuretich, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline

Action: 7.2 Independent Contractor Agreement
BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the Independent Contractor Agreement as presented.
Motion by Christine Gregory, second by Janet Griffin.
Final Resolution: Motion Carried
Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Christopher Kuretich, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline

Action: 7.3 2021-2022 Capital Outlay Project SEQRA Resolution
BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approve the 2021-2022 Capital Outlay Project SEQRA Resolution as presented.

Motion by Lauren M Mossotti-Kline, second by Christine Gregory.
Final Resolution: Motion Carried
Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Christopher Kuretich, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline

8. Leadership Reports
Reports: 8.1 Cabinet

- Amanda Viel:
  o It was wonderful to see the district in action with the opening of school.
  o She said about 105 staff members attended the PLC Live Institute over 3 days. She shared some of the positive feedback from attendees.
- Laurie Widman
  o It was a great start to school and gave a kudos to all the staff.
- Katie Swanson:
  o Gave a kudos to all staff and said the opening of school was an exciting week.
- Jordan Ashley:
  o He said it was a great start to the school year seeing the kids and families. He really enjoyed being up at the high school the first day.
  o Gave a kudos to the teaching staff and leadership for help in making the district compliant in a mandate that came out on September 2nd.
- Bob Edwards:
  o Gave a shout out to Laurie Widman.
  o He said it was great to see teachers and staff welcome kids on Wednesday.
  o Sports teams are playing and activities are happening. He encourages families to come and see.
  o Encourages practicing all health and safety measures.
  o Friday night football was great!
  o Gave board members a reminder about the Business Administrator interviews next week.
  o Let the public know that the public hearing on the capital project vote is scheduled for 6:00 p.m. on October 5th virtually.
  o The Capital Project Vote is in person on October 13, 2021.
He gave a school safety and Code of Conduct message.

- He set an expectation for students to move away from a conflict and seek an adult who can help immediately.

**Reports: 8.2 Board of Education**

**9. Other Communication**

**Discussion: 9.1 Audience Participation**

*Donald Chu requested to address the board with the following comment: He wrote,* Isn't there a NYS 4% limit on transfers of unappropriated fund balance to reserves?

**10. Executive Session**

**Action: 10.1 Convene Into Executive Session**

Motion to convene into executive session.

*Motion by Christine Gregory, second by Janet Griffin.*

*Final Resolution: Motion Carried*

*Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Christopher Kuretich, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline*

There will be no action taken following the executive session

**Time: 8:38 PM**

**Action: 10.2 Reconvene In Open Session**

*Motion by Lauren M Mossotti-Kline, second by Janet Griffin.*

*Final Resolution: Motion Carried*

*Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Christopher Kuretich, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline*

**Time: 9:12**

**11. Closing of Meeting**

**Action: 11.1 Adjourn**

*Motion by Lauren M Mossotti-Kline, second by Janet Griffin.*

*Final Resolution: Motion Carried*

*Aye: Christine Gregory, Janet Griffin, Eugene Waldbauer, Christopher Kuretich, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline*

**Time: 9:13**