

## **Regular Meeting (Tuesday, September 8, 2020)**

*Generated by Alicia Zupancic on Wednesday, September 10, 2020*

### **Members present**

Christine Gregory, Janet Griffin, Judith Murphy (via Zoom), Eugene Waldbauer, Donald Chu, Christopher Kuretich, Lori Megivern, Alex Shaffer

### **Meeting called to order at 6:30 PM**

#### **1. Opening of Meeting**

**Procedural: A. Call Meeting to Order**

**Procedural: B. Pledge of Allegiance**

*Christopher Kuretich called the meeting to order and the Pledge of Allegiance was recited.*

#### **Recognition: C. Moment of Silence**

*Christopher Kuretich asked for a moment of silence in memory of Carol Cinquanti. Carol was employed as a secretary at the high school for twenty-nine years. She retired in 1996.*

*Christopher asked if there were any requests to address the Board. There were no requests.*

#### **2. Recognitions**

*Recognitions has changed from Kudos Korner to the presentation of Tiger Paws. A Tiger Paw is a celebration and presentation via a letter from the Superintendent's office after any Board meeting where a staff member or school community member is recognized for doing something or going above and beyond.*

*The first ever Tiger Paw was presented to Juli Quinn. Juli is our current administrative intern. She's completing her course work for her certificate of advanced study. This summer she worked tirelessly supporting our District. She is a consummate professional, a lifelong learner and a very nice person. Congratulations Juli!*

#### **3. Communications**

##### **A. BOE Facilities Committee Report**

*Eugene Waldbauer gave a report on the September 4, 2020 facilities committee meeting.*

- *The auditorium is mostly done. The stage floor needs fixing. Sill need training on the systems.*

- *Both the main entrance and evening entrance at the high school can be used now.*
- *Waiting on paving stones for the courtyard and the lighting to be installed.*
- *The paperwork for the 100K Capital Outlay project has been submitted.*
- *The tennis courts have been painted purple. They look great.*
- *Prereferendum - long range planning meetings will start in October.*
- *Thanked Bob Martin for his service as he is retiring.*
- *Discussed having a student on the committee.*

## **B. Code of Conduct Discussion**

*Mr. Edwards discussed the Code of Conduct.*

- *It is on our website.*
- *The policy committee will discuss the annual process for the Code of Conduct.*

## **C. Athletics Update**

*Mr. Edwards introduced Matt Wood to the Board then Matt gave an athletics update.*

*There is a document that needs to be submitted by Thursday giving our decree on what we support for athletics. There are three options.*

1. *Go ahead with athletics as proposed. What that means is the moderate and low risk activities would go on according to our DOH and NYSPHSAA's guidelines. That would leave the high risk sports such as football practicing with only incidental contact.*
2. *Play low to moderate risk sports bumping high risk sports to later in the year.*
3. *Delay all sports until January first and have condensed seasons for all sports.*

## **4. Consent Items**

### **A. Approval of Minutes**

**Resolution: Resolution to approve the minutes as attached**

*The minutes for August 25, 2020 were tabled to make revisions.*

### **B. CSE/CPSE (Committee on Pre-School Special Education) Recommendations 2020-2021**

**Resolution: Resolution to approve Consent Items as presented.**

### **C. Approval of Consent Agenda**

**Resolution: Resolution to approve consent agenda items tabling the approval of minutes.**

*Motion by Christine Gregory, second by Eugene Waldbauer.*

*Final Resolution: Motion Carried*

*Aye: Christine Gregory, Janet Griffin, Judith Murphy, Eugene Waldbauer, Donald Chu, Christopher Kuretich, Lori Megivern*

## **5. Old Business**

### **A. Appointment of the Board of Education Finance Committee**

**Resolution upon the recommendation of the Superintendent of Schools to approve the appointment of the Board of education Finance Committee as presented.**

**Donald Chu, Christine Gregory and Lori Megivern**

*Motion by Eugene Waldbauer, second by Judith Murphy.*

*Final Resolution: Motion Carried*

*Aye: Christine Gregory, Janet Griffin, Judith Murphy, Eugene Waldbauer, Donald Chu, Christopher Kuretich, Lori Megivern*

### **B. Authorization to Approve Budget Transfers**

**Resolution upon the recommendation of the Superintendent of Schools to approve the revised language regarding the approval of budget transfers as presented.**

*Motion by Janet Griffin, second by Christine Gregory.*

*Final Resolution: Motion Carried*

*Aye: Christine Gregory, Janet Griffin, Judith Murphy, Eugene Waldbauer, Donald Chu, Christopher Kuretich, Lori Megivern*

## **6. New Business**

### **A. Transportation Request for a Non-Public School**

**Resolution upon the recommendation of the Superintendent of Schools to approve the transportation request for a non-public school as presented.**

*Motion by Donald Chu, second by Christine Gregory.*

*Final Resolution: Motion Carried*

*Aye: Christine Gregory, Janet Griffin, Judith Murphy, Eugene Waldbauer, Donald Chu, Christopher Kuretich, Lori Megivern*

### **B. 2020-2021 District Comprehensive Improvement Plan (DCIP)**

**Resolution upon the recommendation of the Superintendent of Schools to approve the 2020-2021 District Comprehensive Improvement Plan as presented.**

*Motion by Christopher Kuretich, second by Donald Chu.*

*Final Resolution: Motion Carried*

*Aye: Christine Gregory, Janet Griffin, Judith Murphy, Eugene Waldbauer, Donald Chu, Christopher Kuretich, Lori Megivern*

### **C. Agreements between CAPCO Head Start Program and Cortland Enlarged City School District**

**Resolution upon the recommendation of the Superintendent of Schools to approve the agreements between the CAPCO Head Start Program and the Cortland Enlarged City School District as presented.**

*Motion by Janet Griffin, second by Donald Chu.*

*Final Resolution: Motion Carried*

*Aye: Christine Gregory, Janet Griffin, Judith Murphy, Eugene Waldbauer, Donald Chu, Christopher Kuretich, Lori Megivern*

**D. Appointment of the Board of Education Ad-Hoc Committee to Design a Board Member Manual**

**Resolution upon the recommendation of the Superintendent of Schools to approve the appointment of the Board of Education Ad-Hoc Committee to Design a Board Member Manual as presented.**

**Donald Chu, Janet Griffin and Christopher Kuretich.**

*Motion by Christine Gregory, second by Judith Murphy.*

*Final Resolution: Motion Carried*

*Aye: Christine Gregory, Janet Griffin, Judith Murphy, Eugene Waldbauer, Donald Chu, Christopher Kuretich, Lori Megivern*

**7. Personnel Action**

**A. Approval of Personnel Resignations and Leaves**

**Resolution to approve Personnel Resignations and Leaves as presented on Schedule 12.65**

*Motion by Janet Griffin, second by Christopher Kuretich.*

*Final Resolution: Motion Carried*

*Aye: Christine Gregory, Janet Griffin, Judith Murphy, Eugene Waldbauer, Donald Chu, Christopher Kuretich, Lori Megivern*

**B. Approval of Non-Instructional Appointments**

**Resolution to approve Non-Instructional Personnel Appointments as presented on Schedules 1327 and 1328**

*Motion by Janet Griffin, second by Donald Chu.*

*Final Resolution: Motion Carried*

*Aye: Christine Gregory, Janet Griffin, Judith Murphy, Eugene Waldbauer, Donald Chu, Christopher Kuretich, Lori Megivern*

**C. Approval of Administrative and Instructional Personnel Appointments**

**Resolution to approve Administrative and Instructional Personnel Appointments as presented on Schedules 2667, 2668 revised, 2669 and 2670**

*Motion by Donald Chu, second by Judith Murphy.*

*Final Resolution: Motion Carried*

*Aye: Christine Gregory, Janet Griffin, Judith Murphy, Eugene Waldbauer, Donald Chu, Christopher Kuretich, Lori Megivern*

*Mr. Edwards stepped in to congratulate our new hires and long-term substitutes. Welcome on board!*

**D. Memorandum of Agreement between the Cortland Enlarged City School District and the Cortland United Teachers  
Resolution upon the recommendation of the Superintendent of Schools to approve the Memorandum of Agreement between the Cortland Enlarged City School District and the Cortland United Teachers as presented.**

*Motion by Donald Chu, second by Christine Gregory.*

*Final Resolution: Motion Carried*

*Aye: Christine Gregory, Janet Griffin, Judith Murphy, Eugene Waldbauer, Donald Chu, Christopher Kuretich, Lori Megivern*

**8. Leadership Reports**

**A. Business Administrator**

**B. Director of Special Education**

**C. Assistant Superintendent for Pupil and Personnel Services**

**D. Assistant Superintendent of Curriculum and Instruction**

**E. Superintendent**

*The Leadership Reports were condensed with Mr. Edwards speaking on behalf of all. He reported on the following items:*

- How future presentations will be done at Board meetings in the auditorium.*
- NYSED dashboard to report daily data related to CoVid.*
- Staff videos sent out to families. Those videos are on the website. Genuine efforts to welcome our students back. Great to see!*
- VADIR and discipline reporting will be reported on in a regular presentation.*
- Report on progress made for the beginning of the school year.*
- Transportation drills*
- Device distribution is ongoing at the transportation department.*
- Classes start on Monday. Teachers and staff are excited to see the students.*

**F. Board of Education**

- Eugene Waldbauer asked about the status of Parker School and Virgil School. Kim Vile gave an update and will reach out to Mayor Tobin and the Town of Virgil.*
- Donald Chu asked if remote learners would sit in front of a computer for three hours straight. Mr. Edwards answered no. He said there would be breaks (lunch, recess, etc.). We are delivering the same curriculum to in person and remote learners.*
- Lori Megivern asked if any of our remote teachers are not tenured. Mr. Edwards said he'd follow up on that question in the Friday memo.*

- *Alex Shaffer thinks having a student on the facilities committee is a good idea.*

## **9. Closing of Meeting**

### **A. Adjournment**

*Motion by Donald Chu, second by Christine Gregory.*

*Final Resolution: Motion Carried*

*Aye: Christine Gregory, Janet Griffin, Judith Murphy, Eugene Waldbauer, Donald Chu, Christopher Kuretich, Lori Megivern*

**Time: 7:27 PM**