

Regular Meeting (Tuesday, August 25, 2020)

Generated by Cindy Dann on Wednesday, August 26, 2020

Revised by Alicia Zupancic on Monday, September 14, 2020

Members present

Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Alex Shaffer

Members absent

Eugene Waldbauer

Meeting called to order at 6:30 PM

1. Opening of Meeting

Procedural: A. Call Meeting to Order

Procedural: B. Pledge of Allegiance

Judith Murphy called the meeting to order and the Pledge of Allegiance was recited.

2. Communications

A. Audience Participation

No questions submitted by 3:00 p.m. today.

B. BOE Facilities Committee Report

- The August 7, 2020 BOE Facilities Committee meeting minutes were attached for review. Mr. Chu provided an update at the previous meeting.*
- It was asked if air purification requirements have been met in each building and Mr. Edwards replied that yes, all buildings meet the requirements.*

C. NYSSBA Convention

- Board members wishing to attend need to send an email to Alicia as soon as possible as early bird registration ends on September 14. At this time, Ms. Murphy, Ms. Megivern, Ms. Gregory and Mr. Edwards would like to attend.*

D. Pre-Meeting Workshops

- Ms. Murphy discussed the possibility of setting up educational workshop meetings prior to the regularly scheduled meetings. The Board will discuss possible workshop topics/opportunities at the Norms & Protocols August 26, 2020 meeting.*

E. Committee Meeting Discussion

- All scheduled meetings are live streamed and published on our website. Notification of the meetings is sent to The Cortland Standard. There was discussion about other possible ways to communicate such as Cortland Voice and WXHC.*

- *The Board was reminded that the September 8, 2020 Board of Education meeting will be live in person in the CHS auditorium. Logistics such as social distancing, number of people allowed in room, etc. still need to be worked out.*

3. Presentations

A. ELA Program Review Recommendations

- *Some members of the ELA Program Review Committee (Jeff Craig, Jordan Ashley, Ed Porter, Julie Ciotoli, Juli Quinn, Leigh Sumner-Vandebogart, Stephanie Oyer and Christina Caravella) shared a video they prepared reviewing the process and recommendations for implementation in the 2021-2022 school year. Some recommendations can be implemented or introduced sooner, such as summer curriculum writing. This work includes the secondary level and will broaden the work to include anti-racial topics.*

4. Consent Items

A. Approval of Minutes

Resolution: Resolution to approve the minutes as attached

B. CSE/CPSE (Committee on Pre-School Special Education) Recommendations 2020-2021

Resolution: Resolution to approve Consent Items as presented.

C. Approval of Consent Agenda

Resolution: Resolution to approve consent agenda items

Motion by Janet Griffin, second by Christine Gregory.

Discussion: It was asked if there was an update with CNY Foundation. Mr. Edwards explained that another conversation has occurred with Jan Lane. The name is still withheld. It was suggested that the Policy Committee might consider protocols/procedures on this sort of thing. It's possible that NYSSBA may have such a policy already they would be willing to share.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern

5. Old Business

A. Authorize Revised Tax Levy

Resolution upon the recommendation of the Superintendent of Schools to authorize revised tax levy.

Motion by Janet Griffin, second by Christopher Kuretich.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern

6. New Business

**Action: A. Transportation Request for a Non-Public School
Resolution upon the recommendation of the Superintendent of Schools to
approve the transportation request for a non-public school as presented.**

Motion by Christine Gregory, second by Donald Chu.

Final Resolution: Motion Carried

*Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich,
Lori Megivern*

Action: B. Parent Transport Contracts

**Resolution upon the recommendation of the Superintendent of Schools to
approve the Parent Transport Contracts as presented.**

Motion by Christopher Kuretich, second by Christine Gregory.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Donald Chu, Christopher Kuretich, Lori Megivern

Abstain: Judith Murphy

7. Personnel Action

A. Approval of Personnel Resignations and Leaves

**Resolution to approve Personnel Resignations and Leaves as presented on
Schedule 12.64**

Motion by Christine Gregory, second by Janet Griffin.

Final Resolution: Motion Carried

*Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich,
Lori Megivern*

B. Approval of Non-Instructional Personnel Appointments

**Resolution to approve Non-Instructional Personnel Appointments as presented
on Schedules 1325 and 1326**

Motion by Janet Griffin, second by Christine Gregory.

Final Resolution: Motion Carried

*Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich,
Lori Megivern*

C. Approval of Administrative and Instructional Personnel Appointments

**Resolution to approve Administrative and Instructional Personnel Appointments
as presented on Schedules 2665 and 2666**

Motion by Christopher Kuretich, second by Janet Griffin.

*Discussion: It was asked if there were job descriptions available for co-leader, liaison,
and support provider. Ms. Riley explained that most are in the CUT contract unless it is*

a pilot year. Ms. Riley will share with Mr. Edwards. It was also asked if competitive teams, like Mick Trial, had team standings.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern

Mr. Edwards stepped in at this point to wish those leaving success in their new endeavors and/or retirement and celebrate those in new positions. Congratulations to each of you!

8. Leadership Reports

A. Business Administrator

- Kim shared that there will be a 20% reduction in state aid – not permanent. There will be a presentation from the external auditor in October. A question was asked regarding when reports are due and if they can be shared – Mr. Edwards will get report dates list for the Board from Chris Todd/OCM BOCES.*
- Kim thanked everyone for their efforts during this crunch time.*
- Letters to parents regarding transportation were mailed this week.*
- There was discussion regarding Before and After School Daycare transportation.*

B. Director of Special Education

- Katie expressed thanks to parents that are providing transportation so children can be tested in person.*
- Staff is busily working to get everything done.*

C. Assistant Superintendent for Pupil and Personnel Services

- Judi extended thanks to all faculty and staff working on our opening planning. It has been helpful with everyone joining in. Nurses want to come in early so that everything is ready and in place for startup.*
- There will be a presentation on the District Comprehensive Improvement Plan at the September 8, 2020 Board of Education meeting. We are now a school in good standing in all buildings.*

D. Assistant Superintendent of Curriculum and Instruction

- UPK classes have been reduced due to COVID-19. All locations are full and there is a wait list for the first time in a few years. They will be using two rooms at Randall and two at Smith this year, as Barry needs the space for social distancing.*
- Before and After School Daycare programs are good to go.*
- New Teacher Orientation was held on Monday.*
- Summer curriculum work is wrapping up.*
- Instruction Support Partners will meet this week.*
- The Cortland Leadership Institute is September 1 and 2.*
- Jeff explained the importance of our Instructional Coaches.*

E. Superintendent

- *Shout out to our Leadership Team working hard on all the preparations.*
- *Our facilities crew is doing an awesome job on configuring classrooms and buildings.*
- *Bob had the opportunity to meet with new staff and extended thanks to Jeff for facilitating the training this week.*
- *Athletics/sports can begin September 21. Mr. Wood is working with the federation and leagues on details.*
- *Practice remote learning days will be September 25, October 9 and October 30.*
- *Language around transfers was discussed with counsel. Bob will share in writing. This will go to the Board for consideration at the September 8 meeting.*

F. Board of Education

- *Reminder to sign document tomorrow.*
- *Reminder to send email to Alicia Zupancic if you plan to attend NYSSBA Conference.*
- *It was mentioned that Carol Cinquanti, a secretary for 29 years at the CHS passed away August 22.*
- *Reminder to Board that the Norms & Protocols meeting is Wednesday, August 26 at 5:30 p.m. at the CHS Library.*

9. Audience Participation

A. Audience Participation

No questions submitted during meeting.

10. Executive Session

A. Convene into Executive Session

Motion to Convene into Executive Session

The script to Convene into Executive Session read:

In accordance with Public Officer's Law Section 96, Subdivision 1, I would like to call for an Executive Session to discuss proposed, pending or current litigation.

It should have read:

In accordance with Public Officer's Law Section 96, Subdivision 1, I would like to call for an Executive Session to discuss proposed, pending or current litigation and personnel.

Motion by Christine Gregory, second by Christopher Kuretich.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern

Time: 8:08 PM

B. Reconvene into Open Session
Motion to reconvene in Open Session.

Motion by Christine Gregory, second by Donald Chu.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern

Time: 8:25 PM

11. Closing of Meeting
A. Adjournment

Motion by Donald Chu, second by Christopher Kuretich.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern

Time: 8:26 PM