

Regular Meeting (Tuesday, August 11, 2020)

Generated by Cindy Dann on Thursday, August 13, 2020

Members present

Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Eugene Waldbauer, Alex Shaffer

Meeting called to order at 6:31 PM

1. Opening of Meeting

Procedural: A. Call Meeting to Order

Procedural: B. Pledge of Allegiance

Judith Murphy called the meeting to order and the Pledge of Allegiance was recited.

Procedural: C. Moment of Silence

Judith Murphy asked for a moment of silence for Glenn Spiegel, a former administrator at the JSHS until his retirement in 1997.

2. New Business

Procedural: A. Administration of Oath of Office, Ex-Officio Student Member of the Board of Education

The Oath of Office was administered to Ex-Officio Student Member of the Board of Education - Abigail (Alex) Shaffer.

3. Communications

Discussion: A. Audience Participation

No questions submitted by 3:00 p.m. today.

Discussion: B. CNY Foundation Discussion

- *Mr. Edwards followed up with a phone conversation that had started prior to July 1, 2020, with Jan Lane from the CNY Foundation. She has an anonymous person with interest in naming rights for a room(s) and/or building(s).*
- *The Board discussed the topic and has several questions - has there ever been an exchange of money for naming rights in the past, should we check with John Lynch, should there be a formal procedure, set standards, would a plaque be more appropriate?*
- *The Board agreed that Mr. Edwards should pursue a deeper conversation to obtain specific information.*

Discussion: C. Board Committee Discussion

- *Mr. Chu asked if it would be beneficial to create multiple committees.*
- *All committee meetings are open to the public.*
- *There was discussion regarding the possibility of going back to the three-person Finance Committee versus the full Board. Mr. Edwards and Ms. Vile will research for next meeting.*
- *Agenda item for Communications Committee – Who to receive our information?*

Discussion: D. July 24, 2020 Audit Committee Report

- *The Board discussed budget transfers. Mr. Edwards and Ms. Vile will get clarification from the auditors.*

Discussion: E. BOE Facilities Committee Report

- *Mr. Chu gave a detailed report on the August 7, 2020 Facilities Committee meeting.*

4. Presentations

Reports: A. Internal Audit Presentation

- *Ms. Vile reviewed the previous year risks, the treated risks and the work in progress.*
- *The Audit Committee will discuss focus of the next internal audit.*

Reports: B. Tax Warrant Presentation

- *Ms. Vile provided an explanation of the tax levy, the tax rate difference between projected and true per thousand and STAR*

5. Consent Items

Action (Consent), Minutes: A. Approval of Minutes

Resolution: Resolution to approve the minutes as attached

Action (Consent): B. CSE/CPSE (Committee on Pre-School Special Education) Recommendations 2020-2021

Resolution: Resolution to approve Consent Items as presented.

Action (Consent): C. Approval of Consent Agenda

Resolution: Resolution to approve consent agenda items

Motion by Janet Griffin, second by Eugene Waldbauer.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Eugene Waldbauer

6. Old Business

Action (Consent): A. Appointment of the Board of Education Communications Committee

Board of Education Communications Committee for 2020-21 is: Christine Gregory, Christopher Kuretich, Janet Griffin.

Resolution: Resolution to approve the appointment of the Board of Education Communications Committee as presented.

Motion by Judith Murphy, second by Janet Griffin.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Eugene Waldbauer

7. Other New Business

Action: A. OCM BOCES Transportation Contract 2020-2021

Resolution upon the recommendation of the Superintendent of Schools, to approve the OCM BOCES Transportation Contract for 2020-2021 as presented.

Motion by Janet Griffin, second by Christine Gregory.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Eugene Waldbauer

Action: B. Approval of Resolution to Confirm Tax Rolls, Authorize Tax Levy, and Issuance of Tax Warrant – 2020/21

Resolution upon the recommendation of the Superintendent of Schools to confirm tax rolls, authorize tax levy and issuance of Tax Warrant – 2020/21.

Motion by Eugene Waldbauer, second by Christine Gregory.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Eugene Waldbauer

Action: C. Tax Collection Period

Resolution upon the recommendation of the Superintendent of Schools to authorize the collection of taxes in accordance with the guidelines as presented.

Motion by Christopher Kuretich, second by Christine Gregory.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Eugene Waldbauer

Action: D. 2019-2020 Internal Audit and Corrective Action Plan

Resolution upon the recommendation of the Audit Committee to accept the 2019-2020 Internal Audit and Corrective Action Plan.

Motion by Janet Griffin, second by Eugene Waldbauer.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Eugene Waldbauer

**Action: E. Smart Schools Bond Act SEQRA Resolution
Resolution upon the recommendation of the Superintendent of Schools to
approve the Smart Schools Bond Act SEQRA Resolution as presented.**

Motion by Donald Chu, second by Christine Gregory.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Eugene Waldbauer

8. Personnel Action

**Action: A. Approval of Personnel Resignations and Leaves
Resolution to approve Personnel Resignations and Leaves as presented on
Schedule 12.63**

Motion by Donald Chu, second by Christine Gregory.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Eugene Waldbauer

**Action: B. Approval of Non-Instructional Personnel Appointments
Resolution to approve Non-Instructional Personnel Appointments as presented
on Schedules 1323**

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Eugene Waldbauer

**Action: C. Approval of Administrative and Instructional Personnel Appointments
Resolution to approve Administrative and Instructional Personnel Appointments
as presented on Schedule 2664**

Motion by Donald Chu, second by Christine Gregory.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Eugene Waldbauer

Mr. Edwards stepped in at this point to wish those leaving success in their new endeavors and/or retirement and celebrate those in new positions. Congratulations to each of you!

Action: D. Revised Substitute Teaching Assistant and Teacher Rates for the 2020-21 SY

Resolution upon the recommendation of the Superintendent to approve the proposed revised 2020-2021 substitute teaching assistant and teacher rates as presented.

Motion by Janet Griffin, second by Christine Gregory.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Eugene Waldbauer

9. Leadership Reports

Reports: A. Business Administrator

- Congratulations to our Treasurer, Brayden Bushnell on the arrival of their new baby boy!
- Extended thanks to all that are covering duties while treasurer is on maternity leave.

Reports: B. Director of Special Education

- Katie stated that they are working hard on the re-entry plan.

Reports: C. Assistant Superintendent for Pupil and Personnel Services

- Developing virtual training plan for substitutes
- COVID-19 resource person is Bob Edwards

Reports: D. Assistant Superintendent of Curriculum and Instruction

- Curriculum work for summer is going well
- Overview of where communication was in 2016-17 and where we are now including: easily navigated website, electronic timely and congruent look to the district and building newsletters, coordinated social media, district style guide and one tiger
- Chart with newsletter opening rate
- Ms. Fox is launching a Tiger Techs program
- Administrative Intern, Juliann Quinn is helping with communications

Reports: E. Superintendent

- Review of our reopening plan.
- Shout out to the 1841 responses to the Cortland Planning Questionnaire.
- Plan was submitted on time, error was not on our end.
- Twitter handle is @redwards_robert

Reports: F. Board of Education

- Thank you to Alex Shaffer
- Best wishes to Alicia Zupancic and thank you to Cindy Dann for filling in
- Reminder of Norms & Protocols meeting on August 26, 2020 at the CHS LMC

10. Audience Participation

No questions submitted during meeting.

8. Executive Session

Action: A. Convene into Executive Session

Motion to Convene into Executive Session

The script to Convene into Executive Session read:

In accordance with Public Officer's Law Section 96, Subdivision 1, I would like to call for an Executive Session to discuss proposed, pending or current litigation.

Motion by Donald Chu, second by Eugene Waldbauer.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Eugene Waldbauer

Time: 9:01 PM

Action: B. Reconvene in Open Session

Motion to reconvene in Open Session.

Motion by Eugene Waldbauer, second by Donald Chu.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Eugene Waldbauer

Time: 9:16 PM

9. Closing of Meeting

Action: A. Adjournment

Motion by Christine Gregory, second by Donald Chu.

Final Resolution: Motion Carried

Aye: Christine Gregory, Janet Griffin, Judith Murphy, Donald Chu, Christopher Kuretich, Lori Megivern, Eugene Waldbauer

Time: 9:18 PM