**CORTLAND ENLARGED CITY SCHOOL DISTRICT**

# Framework for School Nurse Summative Scoring Rubric

**2020-21**

Specialist: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Building: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Professional Role: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Administrator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Rubric Points: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Comments:

Specialist: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Principal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cc: Personnel File

## DANIELSON FRAMEWORK FOR SCHOOL NURSE

**RUBRIC SCORING SHEET**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Element** | **Summary** |  | **Component**  **Score**  **(1-4)** | | |
|  | **Domain 1: Planning and Preparation** | **I (1)** | **D**  **(2)** | **E**  **(3)** | **H**  **(4)** |
| **1a.** | **Demonstrating medical knowledge and skill in nursing techniques** |  |  | | |
|  | • *5 Rights to proper medication administration* |  |  |  |  |
|  | • *Encourage & teach student involvement with care, e.g .inhaler, finger stick, catheter, etc.* |  |  |  |  |
|  | **Avg. of Component** |  |  | | |
| **1b.** | **Demonstrating knowledge of child and adolescent development** |  |  | | |
|  | • *Understand physical/social development K-6 & 7-12* |  |  |  |  |
|  | • *Teach students & families on development related to health issues* |  |  |  |  |
|  | **Avg. of Component** |  |  | | |
| **1c.** | **Establishing goals for the nursing program appropriate to the setting and the students served** |  |  | | |
|  | • *Set goals to work with students, e.g. toileting, menses, lice, etc.* |  |  |  |  |
|  | • *Teach hygiene – how and why* |  |  |  |  |
|  | **Avg. of Component** |  |  | | |
| **1d.** | **Demonstrating knowledge of government, community, and district regulations and resources** |  |  | | |
|  | • *Follow district & state policies and regulations* |  |  |  |  |
|  | • *Collaborate with families, physician & health department to deliver care, get immunized, attend school* |  |  |  |  |
|  | **Avg. of Component** |  |  | | |
| **1e.** | **Planning the nursing program for both individuals and groups of students, integrated with the regular school program** |  |  | | |
|  | • *Keep daily schedule, be flexible with the unexpected* |  |  |  |  |
|  | • *Organize to assess and treat efficiently* |  |  |  |  |
|  | **Avg. of Component** |  |  | | |
| **1f.** | **Developing a plan to evaluate the nursing program** |  |  | | |
|  | • *Complete & submit mandated reports on time, e.g. immunization survey, health concerns lists, physicals and screenings, attendance entered daily (K-6), mandated BMI/Weight Status report, assist with exemptions, maintain student Health Records entered in School Tool* |  |  |  |  |
|  | • *Master School Tool reporting system to print compliance & noncompliance* |  |  |  |  |
|  | **Avg. of Component** |  |  | | |
|  | **OVERALL TOTAL** |  |  | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Domain 2: The Environment** | **I (1)** | **D**  **(2)** | **E**  **(3)** | **H**  **(4)** |
| **2a.** | **Creating an environment of respect and rapport** |  |  |  |  |
|  | • *Greeting students as they enter the health office and assessing their needs* |  |  |  |  |
|  | • *Knowing students by name and understanding their differences* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
| **2b.** | **Establishing a culture for health and wellness** |  |  |  |  |
|  | • *Create and update bulletin boards regarding healthy habits for students* |  |  |  |  |
|  | • *Include newsletter articles in weekly staff newsletter and monthly parent newsletter* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
| **2c.** | **Following health protocols and procedures** |  |  |  |  |
|  | • *Procedures in health office work effectively* |  |  |  |  |
|  | * *Nurse is able to anticipate unexpected situations and act accordingly* * *First aid kits and to-go bags are easily accessible and fully stocked* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **2d.** | **Supervising health associates** |  |  |  |  |
|  | • *Activities are delegated appropriately* |  |  |  |  |
|  | * *Nurse works independently and professionally* * *Open communication between all health associates* * *Monthly meetings to ensure all health associates are completing all tasks as assigned/expected* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
| **2e.** | **Organizing physical space** |  |  |  |  |
|  | • *Health office is organized, free from clutter, and paperwork filed properly* |  |  |  |  |
|  | • *Health office is efficiently run, e.g. medications properly stored and clearly labeled ; no signs of disarray* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
|  | **OVERALL TOTAL** |  |  |  |  |

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|  | **Domain 3: Delivery of Service** | **I (1)** | **D**  **(2)** | **E**  **(3)** | **H**  **(4)** |
| **3a.** | **Assessing student needs** |  |  |  |  |
|  | • *Nurse assesses student needs* |  |  |  |  |
|  | • *Nurse develops individualized health care plans for students as needed and collaborates with colleagues* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
| **3b.** | **Administering medications to students** |  |  |  |  |
|  | • *5 Rights of medications* |  |  |  |  |
|  | • *Storage and safety of medications* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
|  |  |  |  |  |  |
| **3c.** | **Promoting wellness through classes or classroom presentations**   * ***Attend morning meetings with the whole school*** * ***Classroom presentations/working with individuals***   **Avg. of Component** |  |  |  |  |
| **3d.** | **Managing emergency situations** • *Knowing emergency procedures* |  |  |  |  |
|  | • *Following and practicing emergency procedures* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
| **3e.** | **Demonstrating flexibility and responsiveness** |  |  |  |  |
|  | • *Triage priorities* |  |  |  |  |
|  | • *How to handle the situation when something unexpected occurs* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
| **3f.** | **Collaborating with teachers to develop specialized educational programs and services for students with diverse medical needs** |  |  |  |  |
|  | • *Emergency medical plans in a timely manner* |  |  |  |  |
|  | • *Meeting with parents and teachers* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
|  | **OVERALL TOTAL** |  |  |  |  |

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|  | **Domain 4: Professional Responsibility** | **I (1)** | **D**  **(2)** | **E**  **(3)** | **H**  **(4)** |
| **4a.** | **Reflecting on practice** |  |  |  |  |
|  | • *Universal precautions* |  |  |  |  |
|  | • *Maintain health and safety* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
| **4b.** | **Maintaining health records in accordance with policy and submitting reports in a timely fashion** |  |  |  |  |
|  | • *Health Concerns in by deadline* |  |  |  |  |
|  | • *Maintain standards of immunization compliance* • *Data entry by completion* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
| **4c.** | **Communicating with families** |  |  |  |  |
|  | • *Communication with parents as needed for medical issues* |  |  |  |  |
|  | • *Written communication with parents related to state mandates, including immunizations* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
| **4d.** | **Participating in a professional community** |  |  |  |  |
|  | • *Actively participates in District events* |  |  |  |  |
|  | • *Collaborates with colleagues* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
| **4e.** | **Engaging in professional development** |  |  |  |  |
|  | • *Engages in professional development topics relevant to student needs* |  |  |  |  |
|  | • *Shares knowledge gained through independent educational opportunities with nursing colleagues* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
| **4f.** | **Showing professionalism** |  |  |  |  |
|  | • *Observes confidentiality* |  |  |  |  |
|  | • *Advocates for students* |  |  |  |  |
|  | **Avg. of Component** |  |  |  |  |
|  | **OVERALL Domain Average TOTAL** |  |  |  |  |