**CORTLAND ENLARGED CITY SCHOOL DISTRICT**

# Framework for School Nurse Summative Scoring Rubric

**2020-21**

 Specialist: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Building: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Professional Role: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Administrator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Rubric Points: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Comments:

 Specialist: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Principal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cc: Personnel File

## DANIELSON FRAMEWORK FOR SCHOOL NURSE

**RUBRIC SCORING SHEET**

|  |  |  |  |
| --- | --- | --- | --- |
| **Element**  | **Summary**  |  | **Component** **Score** **(1-4)**  |
|  | **Domain 1: Planning and Preparation**  | **I (1)**  | **D** **(2)**  | **E** **(3)**  | **H** **(4)**  |
| **1a.**  | **Demonstrating medical knowledge and skill in nursing techniques**  |   |  |
|   |  • *5 Rights to proper medication administration*  |   |   |   |   |
|   | • *Encourage & teach student involvement with care, e.g .inhaler, finger stick, catheter, etc.*   |   |   |   |   |
|   | **Avg. of Component**  |   |  |
| **1b.**  | **Demonstrating knowledge of child and adolescent development**  |   |  |
|   |  • *Understand physical/social development K-6 & 7-12*  |   |   |   |   |
|   |  • *Teach students & families on development related to health issues*  |   |   |   |   |
|   | **Avg. of Component** |   |  |
| **1c.**  | **Establishing goals for the nursing program appropriate to the setting and the students served**  |   |  |
|   |  • *Set goals to work with students, e.g. toileting, menses, lice, etc.*  |   |   |   |   |
|   |  • *Teach hygiene – how and why*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |
| **1d.**  | **Demonstrating knowledge of government, community, and district regulations and resources**  |   |  |
|   |  • *Follow district & state policies and regulations*  |   |   |   |   |
|   | • *Collaborate with families, physician & health department to deliver care, get immunized, attend school*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |
| **1e.**  | **Planning the nursing program for both individuals and groups of students, integrated with the regular school program**  |  |  |
|   |  • *Keep daily schedule, be flexible with the unexpected*  |   |   |   |   |
|   |  • *Organize to assess and treat efficiently*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |
| **1f.**  | **Developing a plan to evaluate the nursing program**  |  |  |
|   | • *Complete & submit mandated reports on time, e.g. immunization survey, health concerns lists, physicals and screenings, attendance entered daily (K-6), mandated BMI/Weight Status report, assist with exemptions, maintain student Health Records entered in School Tool*  |   |   |   |   |
|   | • *Master School Tool reporting system to print compliance & noncompliance*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |
|   | **OVERALL TOTAL**  |   |  |

|  |  |  |  |  |  |
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|   | **Domain 2: The Environment**  | **I (1)**  | **D** **(2)**  | **E** **(3)**  | **H** **(4)**  |
| **2a.**  | **Creating an environment of respect and rapport**  |  |  |  |  |
|   | • *Greeting students as they enter the health office and assessing their needs*  |   |   |   |   |
|   |  • *Knowing students by name and understanding their differences*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
| **2b.**  | **Establishing a culture for health and wellness**  |  |  |  |  |
|   |  • *Create and update bulletin boards regarding healthy habits for students*  |   |   |   |   |
|   | • *Include newsletter articles in weekly staff newsletter and monthly parent newsletter*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
| **2c.**  | **Following health protocols and procedures**  |  |  |  |  |
|   |  • *Procedures in health office work effectively*  |   |   |   |   |
|   | * *Nurse is able to anticipate unexpected situations and act accordingly*
* *First aid kits and to-go bags are easily accessible and fully stocked*
 |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
|  |  |  |  |  |  |
|   |   |   |   |   |   |
|   |   |   |   |   |   |
|   |  |   |  |  |  |
| **2d.**  | **Supervising health associates**  |  |  |  |  |
|   |  • *Activities are delegated appropriately*  |   |   |   |   |
|   | * *Nurse works independently and professionally*
* *Open communication between all health associates*
* *Monthly meetings to ensure all health associates are completing all tasks as assigned/expected*
 |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
| **2e.**  | **Organizing physical space**  |  |  |  |  |
|   | • *Health office is organized, free from clutter, and paperwork filed properly*  |   |   |   |   |
|   | • *Health office is efficiently run, e.g. medications properly stored and clearly labeled ; no signs of disarray*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
|   | **OVERALL TOTAL**  |   |  |  |  |

|  |  |  |  |  |  |
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|   | **Domain 3: Delivery of Service**  | **I (1)**  | **D** **(2)**  | **E** **(3)**  | **H** **(4)**  |
| **3a.**  | **Assessing student needs**  |  |  |  |  |
|   |  • *Nurse assesses student needs*  |   |   |   |   |
|   | • *Nurse develops individualized health care plans for students as needed and collaborates with colleagues*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
| **3b.**  | **Administering medications to students**  |  |  |  |  |
|   |  • *5 Rights of medications*  |   |   |   |   |
|   |  • *Storage and safety of medications*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
|   |  |   |  |  |  |
| **3c.**  | **Promoting wellness through classes or classroom presentations** * ***Attend morning meetings with the whole school***
* ***Classroom presentations/working with individuals***

 **Avg. of Component**  |  |  |  |  |
| **3d.**  | **Managing emergency situations** • *Knowing emergency procedures*  |   |   |   |   |
|   |  • *Following and practicing emergency procedures*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
| **3e.**  | **Demonstrating flexibility and responsiveness**  |  |  |  |  |
|   |  • *Triage priorities*  |   |   |   |   |
|   |  • *How to handle the situation when something unexpected occurs*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
| **3f.**  | **Collaborating with teachers to develop specialized educational programs and services for students with diverse medical needs**  |  |  |  |  |
|   |  • *Emergency medical plans in a timely manner*  |   |   |   |   |
|   |  • *Meeting with parents and teachers*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
|   | **OVERALL TOTAL**  |   |  |  |  |

|  |  |  |  |  |  |
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|   | **Domain 4: Professional Responsibility**  | **I (1)**  | **D** **(2)**  | **E** **(3)**  | **H** **(4)**  |
| **4a.**  | **Reflecting on practice**  |  |  |  |  |
|   |  • *Universal precautions*  |   |   |   |   |
|   |  • *Maintain health and safety*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
| **4b.**  | **Maintaining health records in accordance with policy and submitting reports in a timely fashion**  |  |  |  |  |
|   |  • *Health Concerns in by deadline*  |   |   |   |   |
|   | • *Maintain standards of immunization compliance* • *Data entry by completion*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
| **4c.**  | **Communicating with families**  |  |  |  |  |
|   |  • *Communication with parents as needed for medical issues*  |   |   |   |   |
|   | • *Written communication with parents related to state mandates, including immunizations*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
| **4d.**  | **Participating in a professional community**  |  |  |  |  |
|   |  • *Actively participates in District events*  |   |   |   |   |
|   |  • *Collaborates with colleagues*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
| **4e.**  | **Engaging in professional development**  |   |  |  |  |
|   |  • *Engages in professional development topics relevant to student needs*  |   |   |   |   |
|   | • *Shares knowledge gained through independent educational opportunities with nursing colleagues*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
| **4f.**  | **Showing professionalism**  |   |  |  |  |
|   |  • *Observes confidentiality*  |   |   |   |   |
|   |  • *Advocates for students*  |   |   |   |   |
|   | **Avg. of Component**  |   |  |  |  |
|   | **OVERALL Domain Average TOTAL**  |   |  |  |  |