

Entity Name	CORTLAND CITY SD	
BEDS Code	110200	
Claim Year	2023-2024 <input type="button" value="SET VALUES"/>	

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 Contact Person:

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 Telephone:
 Tel Extension:

Property Tax Report Card

****Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.****

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website: <http://www.p12.nysed.gov/mgt/serv/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2024-25 Budget Notice to: emscmgt@nysed.gov. This will enable us to help correct any formula or data entry discrepancy quickly.

Notice: The Enacted Budget allows school districts to establish a reserve fund for NYS Teachers' Retirement System Contributions, effective immediately. This reserve, if applicable, should be reported in the Schedule of Reserves under 'Other Reserve' and with a description that says: "To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)"

Form Due - April 29, 2024

Form Preparer Name:
 Preparer's Telephone Number:

Shaded Fields Will Calculate	Budgeted 2023-24 (A)	Proposed Budget 2024-25 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	<input type="text" value="53,466,042"/>	<input type="text" value="56,135,150"/>	<input type="text" value="4.99"/> %
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	<input type="text" value="18,573,269"/>	<input type="text" value="19,328,429"/>	
B. Tax Levy to Support Library Debt, if Applicable	<input type="text" value="0"/>	<input type="text" value="0"/>	
C. Tax Levy for Non-Excludable Propositions, if Applicable ²	<input type="text" value="0"/>	<input type="text" value="0"/>	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	<input type="text" value="0"/>	<input type="text" value="0"/>	
E. Total Proposed School Year Tax Levy (A+B+C-D)	<input type="text" value="18,573,269"/>	<input type="text" value="19,328,429"/>	<input type="text" value="4.07"/> %
F. Permissible Exclusions to the School Tax Levy Limit	<input type="text" value="435,525"/>	<input type="text" value="672,818"/>	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	<input type="text" value="18,137,744"/>	<input type="text" value="18,655,611"/>	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	<input type="text" value="18,137,744"/>	<input type="text" value="18,655,611"/>	
I. Difference: (G-H);(negative value requires 60.0% voter approval) ²	<input type="text" value="0"/>	<input type="text" value="0"/>	
Public School Enrollment	<input type="text" value="1,944"/>	<input type="text" value="1,875"/>	<input type="text" value="-3.55"/> %
Consumer Price Index			<input type="text" value="4.12"/> %

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2024-25, includes any carryover from 2023-24 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2023-24 (D)	Estimated 2024-25 (E)
Adjusted Restricted Fund Balance	<input type="text" value="8,608,298"/>	<input type="text" value="7,924,667"/>
Assigned Appropriated Fund Balance	<input type="text" value="766,409"/>	<input type="text" value="940,000"/>
Adjusted Unrestricted Fund Balance	<input type="text" value="2,138,642"/>	<input type="text" value="2,245,406"/>
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	<input type="text" value="4.00"/> %	<input type="text" value="4.00"/> %

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/24 Actual Balance	6/30/24 Estimated Ending Balance	Intended Use of the Reserve in the 2024-25 School Year (Limit 200 Characters)**
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Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.

Capital + (add)	CAPITAL	For the cost of any object or purpose for which bonds may be issued.	3,676,138	3,683,647	No anticipated use in 2024-25
Repair	REPAIR	For the cost of repairs to capital improvements or equipment.	450,905	370,891	Anticipated use of \$90,000 to cover repairs
Workers Compensation	WORKERS	For self-insured Workers Compensation and benefits.	549,978	351,309	Anticipated use of \$200,000 to cover portion of
Unemployment Insurance	UNEMPLOYMENT	For reimbursement to the State Unemployment Insurance Fund.	307,044	310,848	Anticipated use of \$10,000 to cover
Reserve for Tax Reduction	N/A	For the gradual use of the proceeds of the sale of school district real property.	0	0	N/A
Mandatory Reserve for Debt Service	DEBT SERVICE	For proceeds from the sale of district capital assets or improvement, restricted to debt service.	1,751,519	300,000	If needed for debt service payments
Insurance	INSURANCE	For liability, casualty, and other types of uninsured losses.	251,612	254,729	if needed for insurance payments
Property Loss + (add)	N/A	To cover property loss.	0	0	N/A
Liability + (add)	N/A	To cover incurred liability claims.	0	0	N/A
Tax Certiorari	TAX CERTIORARI	For tax certiorari settlements.	814,477	824,569	if needed for tax repayments
Reserve for Insurance Recoveries	N/A	For unexpended proceeds of insurance recoveries at fiscal year end.	0	0	N/A
Employee Benefit Accrued Liability	EMPLOYEE BENEFIT	For accrued 'employee benefits' due to employees upon termination of service.	916,351	882,706	Anticipated use of \$50,000 to cover employee
Retirement Contribution	ERS RETIREMENT	For employer retirement contributions to the State and Local Employees' Retirement System.	1,123,889	786,620	Anticipated use of \$523,280 to cover employee
Reserve for Uncollected Taxes	N/A	For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.	0	0	N/A
Single Other Reserve + (add)	TRS RETIREMENT	To fund employer retirement contributions to	671,032	459,348	Anticipated use of \$300,000 to cover employee

* **[NYSED Reserve Guidance: http://www.p12.nysed.gov/mgt/serv/accounting/docs/reserve_funds.pdf](http://www.p12.nysed.gov/mgt/serv/accounting/docs/reserve_funds.pdf)**

[OSC Reserve Guidance: http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservecfunds](http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservecfunds)

****Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2024-25. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.**