

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, December 13, 2016 at 6:30 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, December 13, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Christine Gregory, Ms. Janet Griffin, Ms. Judith Murphy, Mr. John Natoli, Mr. Peter Rogoff and Ms. Alane Van Donsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Dr. Jeff Craig, Assistant Superintendent for Curriculum & Instruction; Ms. Kimberly Vile, Director of Business Service; Dr. John Sheehan, Director of Special Education; School and Community Members; and Ms. Alicia Zupancic, Clerk

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Ms. Davis-Howard called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

There was a moment of silence honoring the memory of Joe Coleman, a former Cortland Enlarged City School District Director of Secondary Education.

2. COMMUNICATIONS and RECOGNITION:

a. Kudos Korner - None

b. Audience Participation – (speakers are asked to state their name and address and limit their comments to two minutes).

Bonnie Meldrim and Heidi Shelley extended an invitation to the Board to attend the “Spotlight on Leadership” assembly taking place at Randall School on Friday December 23, 2016 at 2:00 p.m.

c. Board Committee Reports:

1.) BOE Policy Committee – Report on November 16, 2016 and December 1 & 7, 2016 meetings

The Policy Committee have completed going through the 1000’s- 5,000’s, up to 6, 411 in the 6, 000’s and some of the 7,000’s. The next meetings are scheduled for January 4, 2016 at 10:00 a.m. and January 12, 2016 at 4:30 p.m.

2.) BOE Facilities Committee – Next meeting is scheduled for December 15, 2016 at 4:00 p.m.

The next Facilities Committee meeting is scheduled for December 15, 2016 at 4:00 p.m.

3.) BOE Audit Committee – Next meeting to be determined

4.) BOE Financial Committee – Report on today’s meeting

The Financial Committee went over the budget presentation that was presented later in this meeting.

5.) BOE Communication Committee – Report on December 1, 2016 meeting

The Communications Committee discussed the direction of the committee. They have chosen to update and work on the website first with the emphasis on the content and then go to social media venues.

3. PRESENTATIONS:

a. Academic Report

Mr. Hoose presented the academic data report

b. Meeting Community Eligibility

Francis Zaryski, Wava Bush, and Kim Vile did a presentation on Meeting Community Eligibility. With this program, all K-6 students would be able to have lunch and breakfast with no cost.

c. Budget Presentation

Kimberly Vile shared a budget presentation with the Board.

4. CONSENT ITEMS:

a. Minutes of November 15, 2016 Regular Meeting

b. CSE/CPSE (Committee on Pre-school Special Education) Recommendations 2016-2017

607000501, 610354459, 607001626, 610370907, 607001994, 610366894, 610342472, 607000792, 610296162, 610373684, 610380590, 607001167, 607001365, 607002380, 607001125, 610364022, 607002499, 610375288, 607001110, 607000147, 610308571, 607001600, 607001848, 610373462, 610340881, 607001872, 607001230, 610382948, 610385319, 607000455, 610328958, 610348041, 610352501, 607001754, 607000473, 610383965, 607002387, 607002096, 607002114, 610330751, 607001253, 607002375, 610342339, 607001020, 607001378, 607001885, 610375318, 610350601, 607002655, 607001881, 610361650, 607002631, 607002286, 610382248, 607002491, 607000042, 607000887, 610381714, 607000196, 607002500, 610319848, 610321232, 610296200, 607001082

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

5. OLD BUSINESS: There was no old business.

6. NEW BUSINESS:

a. Financial Reports: Treasurer's Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant, Claims Monthly Report – October 2016

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve Financial Reports dated October 2016 as presented.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

b. Acceptance of 1st Reading of Policy #7515 Head Lice

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept the 1st Reading of Policy #7515 Head Lice as presented.

Moved by Ms. Gregory, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

c. Approval to Surplus Items

RESOLVED, upon the recommendation of the Superintendent of Schools, to Surplus Items as presented.

Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

d. Approval to Surplus Buses

RESOLVED, upon the recommendation of the Superintendent of Schools, to Surplus Buses #31, #32, #33, #34, and #35 being traded and sent to Matthews toward the price of new buses as presented.

Moved by Ms. Murphy, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

7. PERSONNEL ACTION:

a. Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.84.

Moved by Ms. Griffin, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

b. Approval of Non-Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedules of Appointment 1199 and 1200 as revised.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

- c. Approval of Administrative and Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2446 and 2447.

Moved by Ms. Murphy, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

8. LEADERSHIP REPORTS:

- a. Director of Business Services

- 1.) The lead testing results are online.

- b. Assistant Superintendent for Pupil and Personnel Services

- 1.) Snack Pack Program

CECSD in partnership with CAPCO offers a program for students that helps to provide healthy food for weekends and school breaks. The students take home a snack backpack on Fridays and return the empty backpacks on Monday to be filled for that next Friday.

- 2.) Narcan Training

The Board agreed that Ms. Riley should put together a planning team for the administration of Narcan.

- 3.) The Family Reading Program collected over 700 books.

- c. Assistant Superintendent for Curriculum and Instruction

We are in the cue for the first withdrawal of the Smart School Bonds Act. Now an application for the second draw needs to be completed.

- d. Director of Special Education – None

- e. Superintendent

- 1.) A Vietnam War Veteran received his diploma and started a new job the next day making \$38.00/hour.
2.) Board Docs – possibly have someone from BOCES give the Board a presentation in a Board workshop.
3.) We have an IT audit taking place through the Comptroller's office.
4.) CNY School Boards Forum

9. BOARD MEMBER ACTIVITIES

Virgil Concert, Barry morning program, Parker Fab Lab, Smith Innovation Lab
The district was thanked for their donations to foster children for Christmas.

10. NEXT MEETING AGENDA REVIEW

11. EXECUTIVE SESSION

In accordance with Public Officer's Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 8:23 p.m. to discuss the medical, financial, credit or employment history of a particular person.

Moved by Ms. Gregory, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

The Executive Session adjourned at 9:26 p.m..

Moved by Ms. Griffin, seconded by Mr. Rogoff. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.

12. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 9:27 p.m.

Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.