

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, October 11, 2016 at 6:30 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, October 11, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Christine Gregory, Ms. Janet Griffin, Ms. Judith Murphy, Mr. John Natoli, and Mr. Peter Rogoff

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Dr. Jeff Craig, Assistant Superintendent for Curriculum & Instruction; Ms. Kimberly Vile, Director of Business Service; Dr. John Sheehan, Director of Special Education; School and Community Members; and Ms. Alicia Zupancic, Clerk

Absent: Ms. Alane Van Donsel

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE:

Ms. Davis-Howard called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

2. COMMUNICATIONS and RECOGNITION:

a. Kudos Korner – None

b. Audience Participation – (speakers are asked to state their name and address and limit their comments to two minutes). - There were no requests to address the Board.

→ Ms. Nicole Eschler gave the Board a brief update on the work being done and timelines for the Re-identified Focus School designation .

c. Board Member Reports:

1.) BOE Policy Committee – Next meeting October 13, 2016 at 10:00 a.m.

2.) BOE Facilities Committee – ~~Next meeting October 25, 2016 at 4:00 p.m. (tentative)~~ – This meeting will be rescheduled.

3.) BOE Audit Committee – Next meeting October 14, 2016 at 3:00 p.m.

4.) BOE Financial Committee – First meeting November 1, 2016 at 5:45 p.m. (tentative)

5.) BOE Retreat – November 3, 2016 (Isaf-Merkur will take the BOE picture at this meeting)

3. PRESENTATIONS:

a. Introduction of New Staff – Mr. Hoose, Mr. Pasquerella, Mr. Bacigalupi, Ms. Wanish, and Mr. Mack introduced new staff to the Board.

b. Introduction of 2016 Tenure Recipients – Mr. Hoose introduced the 2016 Tenure Recipients to the Board.

c. Introduction of Excellence Award Recipients – Mr. Hoose introduced the Excellence Award recipients to the Board.

There was a fifteen minute reception honoring the new staff, tenure recipients and excellence award recipients from 6:45 – 7:00 p.m.

d. Transportation Study – Mr. Chris Andrews reviewed the results of a transportation study that occurred in May 2016 for the District.

4. CONSENT ITEMS:

a. Minutes of September 27, 2016 Regular Meeting

b. CSE/CPSE (Committee on Pre-school Special Education) Recommendations 2016-2017
607001660, 610342472, 610340630, 610380835, 607001365, 607001601, 610305424, 607001758,
610324606, 607002496, 607002590, 607002589, 610382948, 607002429, 607002175, 607000798,
607000499, 610387747, 607001650, 610323615, 607000647, 607002428

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.

5. **OLD BUSINESS: None**

6. **NEW BUSINESS:**

- a. Approval of Snow Plowing Service Agreement with the City of Cortland for the 2016-17 Fiscal Year
RESOLVED, upon the recommendation of the Superintendent, that the Board of Education of the Cortland Enlarged City School District hereby approves the agreement for snow plowing service with the City of Cortland for the 2016-17 fiscal year as presented.

Moved by Ms. Murphy, seconded by Ms. Griffin. Discussion: How does this compare to last year? It is the same as last year.

Final Vote: Yes – 6, No – 0. Motion Carried.

- b. Extended Field Trip Planning Approval – Class of 2017 Senior Trip to Cedar Point in Ohio
RESOLVED, upon the recommendation of the Superintendent to approve the planning of an Extended Field Trip – Class of 2017 Senior Trip to Cedar Point in Ohio as presented.

Moved by Ms. Gregory, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- c. Approval of Claims Quarterly Report for July, August, & September 2016
RESOLVED, upon the recommendation of the Superintendent to approve the Claims Quarterly Report for July, August, & September 2016 as presented.

Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

7. **PERSONNEL ACTION:**

- a. Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.81.

Moved by Ms. Murphy, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- b. Approval of Non-Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedules of Appointment 1193 and 1194.

Moved by Ms. Griffin, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- c. Approval of Administrative and Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2439 and 2440.

Moved by Mr. Natoli, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- d. Approval of Tenure Recommendation

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2438.

Moved by Mr. Natoli, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

8. **LEADERSHIP REPORTS:**

- a. Director of Business Services

- 1.) Budget Calendar – Ms. Vile gave the Board a draft of the budget calendar. She stated how this document will be a working document throughout the budget process.

- b. Assistant Superintendent for Pupil and Personnel Services

- 1.) PAW Run – The PAW Run is taking place this Sunday, October 16. All proceeds support the PTA, PTO and PTAG groups of the Cortland Enlarged City School Districts. There is still time to sign up or volunteer.
- 2.) The annual youth survey is taking place on October 17, 2016. The results will be shared in the future when available.
- c. Assistant Superintendent for Curriculum and Instruction
 - 1.) Recap of Professional Development Day – Launched work for goal 3, guaranteed and viable curriculum. The teachers worked with their grade levels to identify the essentials. The staff worked hard and accomplished good work.
- d. Director of Special Education
 - 1.) SEQRA Update – As the special education department engaged the process, the process engaged them to explore deeply their practice and procedures around present level of performance, annual goals, transition, timeout, and behavioral intervention plans.
An area of focus, alignment – offering professional development, individual coaching, and collaborative work to name a few.
The timeframe is a crucial timeframe as deadlines are approaching and an increased number of IEPs to bring to compliance. The teachers have rolled up their sleeves and are approaching these deadlines with a positive energy and willingness.
- e. Superintendent
 - 1.) Mr. Hoose discussed the impact the Truxton Charter School will have on CECSD. He asked the Board if there were any objections to him speaking at a forum being held in the Bonne Auditorium of Homer Intermediate School on October 12, 2016 and if there is anything they would like him to comment on. The Board all agreed that Mr. Hoose should speak at the forum. Mr. Hoose also informed the Board that the Board of Regents is looking for written statements regarding the Truxton Charter School also.
 - 2.) Attendance updates will be given to the Board quarterly.
9. **BOARD MEMBER ACTIVITIES** – Rachel's Challenge, Baseball haunted hayride
10. **NEXT MEETING AGENDA REVIEW**
 - a. Next meeting has been moved from October 25 to November 1, 2016
11. **EXECUTIVE SESSION (*If needed*) – None**

Audience Comment: CUT President, Ms. Eileen Fitzgerald-Spiehs, said she received many positive comments regarding the professional development day. She thanked Dr. Craig. Mr. Hoose added that Dr. Craig and the Cabinet team did a great job offering professional development to all staff, including support personnel.
12. **ADJOURNMENT**

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 7:52 p.m.
Moved by Ms. Gregory, seconded by Mr. Natoli. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.