

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Special Meeting – Tuesday, May 16, 2017 at 8:30 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Special Meeting of the Board of Education was held on Tuesday, May 16, 2017 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Christine Gregory, Mr. David Lemon, Ms. Judith Murphy, Mr. Peter Rogoff and Ms. Alane Van Donsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kimberly Vile, Business Administrator; and Ms. Alicia Zupancic, Clerk

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE.

Ms. Davis-Howard called the meeting to order at 8:30 p.m. and the Pledge of Allegiance was recited.

Ms. Davis-Howard asked for a moment of silence in memory of Joshua Sherwood.

2. CONSENT ITEMS:

a. Minutes of May 9, 2017 Regular Meeting

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Item as presented.

Moved by Ms. Gregory, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

3. OLD BUSINESS: There was no old business.

4. NEW BUSINESS:

a. Financial Reports: Treasurer's Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant, Claims Monthly Report – April 2017

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve Financial Reports dated March 2017 as presented.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: Clarification of summary sheet was requested.

Final Vote: Yes – 6, No – 0. Motion Carried.

Alane Van Donsel arrived at 8:50

b. Approval of Creation of a Position – Building Maintenance Worker

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Creation of a Building Maintenance Worker Position as presented.

Moved by Mr. Lemon, seconded by Ms. Murphy. Discussion: Why is this position being created? – to get people where they will be most successful.

Final Vote: Yes – 6, No – 0. Motion Carried.

Alane Van Donsel abstained

c. Approval of Change in Sport Level for Girls Tennis – JV to Modified

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Change in Sport Level for Girls Tennis from JV to Modified as presented.

Moved by Ms. Gregory, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

d. *Approval of Combined Cortland Groton Marching Band for Spring 2017*

RESOLVED, upon the recommendation of the Superintendent of schools to approve the combining of Cortland and Groton marching bands for spring 2017.

Moved by Ms. Griffin, seconded by Mr. Lemon. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

5. PERSONNEL ACTION:

- a. Approval of Personnel Resignations and Leaves
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on the revised Resignations and Leaves Schedule 11.93.
Moved by Mr. Lemon, seconded by Ms. Murphy. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.

- b. Approval of Non-Instructional Personnel Appointments
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedule of Appointment 1214.
Moved by Ms. Griffin, seconded by Mr. Rogoff. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.

- c. Approval of Administrative and Instructional Personnel Appointments
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on the revised Schedule of Appointment 2460.
Moved by Ms. Murphy, seconded by Ms. Gregory. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.

6. LEADERSHIP REPORTS:

- a. Business Administrator
 - 1.) Final report for IT Audit at May Audit committee meeting
 - 2.) Met with Comptroller to discuss audit. It will be released early June.

- b. Assistant Superintendent for Pupil and Personnel Services
 - 1.) Update on recruitment
 - 2.) Parker local focus review next week

- c. Assistant Superintendent for Curriculum and Instruction
 - 1.) Mentor/Mentee program being revamped

- d. Superintendent
 - 1.) Mr. Hoose was asked if there was any thought as to the staffing of the music department . He said there will be a .5 cut.

7. BOARD MEMBER ACTIVITIES

Ms. Griffin shared the names of the teams that are scholar athletes.

8. NEXT MEETING AGENDA REVIEW - None

9. EXECUTIVE SESSION

In accordance with Public Officer’s Law Section 96, Subdivision 1, I would like to call for an Executive Session at 9:18 p.m. to Discuss the medical, financial, credit or employment history of a particular person.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.

The Executive Session adjourned at 9:59 PM.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.

10. CANVASSING OF VOTES

- a. The 2017-18 Budget Results are as follows:

Proposition 1 Budget Preliminary Results: YES 399 NO 84

RESOLVED, That the Board of Education of the Cortland Enlarged City School District be authorized to expend the sums set forth in the amount of \$49,576,887 and to levy the necessary tax therefore.

Proposition 2 Vehicle Lease/Purchase Preliminary Results: YES 389 NO 100

Shall the bond resolution adopted by the Board of Education of the Cortland Enlarged City School District on March 21, 2017 authorizing the acquisition of four (4) 66 passenger replacement school buses and one (1) 48 passenger with capacity for up to three wheelchairs, including necessary furnishings, fixtures and equipment, and the expenditure of a total sum not to exceed \$630,000, which is estimated to be the total maximum cost thereof, and further authorizing the issuance of \$630,000 serial bonds to pay the cost thereof; providing that the sum of \$630,000, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable real property of such School District and collected in annual installments as provided by Section 416 of the Education Law; providing that, in anticipation of said tax, obligations of the School District, including installment purchase contracts, may be issued; pledging the faith and credit of said School District for the payment of the principal of and interest on said bonds; determining that the period of probable usefulness thereof and maximum maturity of the serial bonds therefore is five years; delegating the power to authorize and sell bond anticipation notes and to fix the details of and to sell serial bonds; containing an estoppel clause and providing for the publication of an estoppel notice, be approved?

Proposition 3 Library Proposition Preliminary Results: YES 349 NO 141

Shall the Cortland Free Library tax previously approved by the voters of the District be increased from the current \$370,775 to \$375,663 beginning July 1, 2017, to be raised by a tax upon the taxable property of the District in each year for general library purposes and to continue from year to year until modified or repealed by a subsequent vote?

RESOLVED, that the Board of Education of the Cortland Enlarged City School District accepts the budget vote , vehicle lease / purchase, and library proposition preliminary results as presented above, and per the Tabulation Sheet, dated May 16, 2017, to be attached to this meeting's minutes.

Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

b. Board of Education Election Results:

1A Janet Griffin	<u>416</u>
1B David Lemon	<u>400</u>
Write-in: <u>Gerald Ruggiero</u>	<u>1</u>
Write-in: <u>Fred Cutia</u>	<u>1</u>
Write-in: <u>Daniel Quail</u>	<u>1</u>
Write-in: <u>Lisa Hoeschelle</u>	<u>1</u>
Write-in: <u>Regina DeMunn</u>	<u>1</u>
Write-in: <u>Travis Kryger-Stramba</u>	<u>1</u>
Write-in: <u>Wayne Ford</u>	<u>2</u>
Write-in: <u>David Lemon</u>	<u>1</u>

RESOLVED, by the Board of Education of the Cortland Enlarged City School District, Cortland, New York, that Janet Griffin is hereby declared elected to a three-year term as a member of the Board of Education of said School District, commencing July 1, 2017 and David Lemon is hereby declared elected to serve as a member of the Board of Education of said School District commencing May 16 – June 30, 2017 and to a three year term commencing July 1, 2017 as presented above, and per the tabulation sheet dated May 16, 2017, to be attached to these minutes.

Moved by Ms. Van Donsel, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

11. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the meeting at 10:07 p.m.

Moved by Ms. Van Donsel, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.