

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, February 28, 2017 at 5:30 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, February 28, 2017 at the Kaufman Center, 1Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Christine Gregory, Mr. David Lemon, Mr. Peter Rogoff and Ms. Alane Van Donsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Dr. Jeff Craig, Assistant Superintendent for Curriculum& Instruction; Ms. Kimberly Vile, Director of Business Service; School and Community Members and Ms. Alicia Zupancic, Clerk

Absent: Ms. Judith Murphy

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Ms. Davis-Howard called the meeting to order at 5:30 p.m. and the Pledge of Allegiance was recited.

There was a moment of silence honoring the memory of Claudia Olson, a retired teaching assistant.

2. ALAN POLE AND BILL SILKY, CONSULTANTS WITH CASTALLO AND SILKY LLC

Mr. Alan Pole and Mr. Bill Silky, consultants with Castallo and Silky LLC had a discussion with the board as to what they are looking for in a buildings utilization study.

Mr. Peter Rogoff came in at 6:00 p.m.

The board took a five minute recess.

3. COMMUNICATIONS and RECOGNITION:

a. Kudos Korner

- 1.) Ann Mares – District Head Nurse & Zone 11 representative and member of the board of directors for the NYS Association of School Nurses.

Ann Mares was recognized for her leadership and dedication to the District as Head Nurse and for serving as the Zone 11 representative and member of the board of directors for the New York State Association of School Nurses.

- 2.) Thane Doubet - CNYRIC February 2017 Featured Teacher

Thane Doubet was recognized for being the CNYRIC February 2017 Featured Teacher.

- 3.) Katherine Couture & Kelsey Gibbons - Winners of the Statewide and Central Regional Youth Advocate of the Year Awards, sponsored by Reality Check of the Bureau of Tobacco Central in New York State.

Katherine Couture and Kelsey Gibbons were recognized for their outstanding work in taking the lead in holding the tobacco companies accountable for marketing to youths. Katherine is the recipient of the Statewide Youth Advocate of the Year Award and Kelsey is recipient of the Central Regional Youth Advocate of the Year Award.

- b. Audience Participation – (speakers are asked to state their name and address and limit their comments to two minutes).

There were no requests to address the Board

c. Board Committee Reports:

- 1.) BOE Policy Committee – Next meeting is March 1, 2017 at 10:00 a.m.

The next policy committee meeting is scheduled for March 1, 2017.

- 2.) BOE Facilities Committee – Report on February 21, 2017 meeting

The committee met to discuss replacing and adding security cameras at the schools.

- 3.) BOE Communication Committee – Website Update

Melissa and Jeff gave an overview of the new look to the website.

4. PRESENTATIONS:

- a. What’s happening at the Junior Senior High School

Mr. Petit and two of his students, Reilly Brown and Cameron Aldrich, gave a presentation on how they worked together using their math and other skills, CAD, and a 3-D printer to assemble a device that created enough power to light three small lights.

- b. Focus Presentation – This was tabled to a later date.
- c. Superintendent & Board of Education Mid-Year Goals Update – This was also tabled to a later date.
- d. Budget Presentation

Ms. Kim Vile gave the board a budget presentation.

5. CONSENT ITEMS:

- a. Minutes of February 14, 2017 Regular Meeting
- b. CSE/CPSE (Committee on Pre-school Special Education) Recommendations 2016-2017
607002487, 607002502, 610339634, 607000941, 610366729, 610305424, 607000999, 610308256, 610382948, 607002628, 610363583, 610375929, 607002269, 610341870, 610325654, 610373829, 610361655, 607002035, 610327888, 610343387, 610358577, 607000290, 607001331
- c. CSE/CPSE (Committee on Pre-school Special Education) Recommendations 2017-18
610339634, 610366729, 610363583, 610375929, 610341870, 610325654, 610373829, 610361655, 610327888, 610343387, 610358577, 607000290, 607001331

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

**Moved by Ms. Griffin, seconded by Ms. Van Donsel. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.**

6. OLD BUSINESS: None

7. NEW BUSINESS:

- a. Approval of the Buildings Utilization Study conducted by Castallo and Silky LLC
RESOLVED, upon the recommendation of the Superintendent, to approve a Buildings Utilization Study conducted by Castallo and Silky LLC.
**Moved by Mr. Rogoff, seconded by Ms. Griffin. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.**
- b. Approval of the agreement between BoardDocs and the Cortland Enlarged City School District
RESOLVED, upon the recommendation of the Superintendent, to approve the agreement between BoardDocs and the Cortland Enlarged City School District as presented.
**Moved by Ms. Gregory, seconded by Mr. Lemon. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.**
- c. Approval of Health and Welfare Services Contract between Cortland Enlarged City School District and West Genesee Central School District

RESOLVED, upon the recommendation of the Superintendent, to approve the Health and Welfare Services Contract between Cortland Enlarged City School District and West Genesee Central School District as presented.

Moved by Ms. Van Donsel, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- d. Approval of Revised 2016-17 School Calendar

RESOLVED, upon the recommendation of the Superintendent, to approve the Revised 2016-17 School Calendar as presented.

Moved by Ms. Griffin, seconded by Mr. Rogoff. Discussion: Good Friday rather than April 21 will be the first day taken back if we use too many snow days.

Final Vote: Yes – 6, No – 0. Motion Carried.

8. PERSONNEL ACTION:

- a. Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.88.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: With regret.

Final Vote: Yes – 6, No – 0. Motion Carried.

- b. Approval of Non-Instructional Personnel Appointments – there were no non-instructional personnel appointments.

- c. Approval of Administrative and Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedule of Appointment 2452.

Moved by Mr. Rogoff, seconded by Ms. Van Donsel. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

9. LEADERSHIP REPORTS:

- a. Director of Business Services

- 1.) Comptroller’s Auditor is wrapping up with the IT audit.
- 2.) Bob Martin and Kim gave the board an update on the lead testing remediation.

- b. Assistant Superintendent for Pupil and Personnel Services

- 1.) Judi shared a reminder of all the good things happening in our district

- c. Assistant Superintendent for Curriculum and Instruction

- 1.) Jeff talked about gifted and talented requirements

- d. Superintendent

- 1.) Mike let the board know that we received the agreement between the County of Cortland and the Cortland Enlarged City School District for the election.
- 2.) Mike let the board know that we will be changing our student information program from Infinite Campus to SchoolTool and the benefits of the change.

10. BOARD MEMBER ACTIVITIES

11. NEXT MEETING AGENDA REVIEW

12. EXECUTIVE SESSION

13. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 7:53 p.m.

Moved by Ms. Van Donsel, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.