



INDIVIDUALIZED HOME INSTRUCTION PLAN (IHIP)

GRADES 7-8 INSTRUCTIONAL REQUIREMENTS

Complete the following IHIP and return within four weeks of filing a letter of intent. (Notes: Hours of instruction for grades 7-8 shall be 990 hours per year. While the subjects listed below must be taught, the course content may differ from the public school curriculum.)

SCHOOL YEAR: _____

CHILD'S INFORMATION			
Last name:	First name:		
Date of birth:	Grade level:		
PARENT'S INFORMATION			
Last name:	First name:		
Home address:			Apt. #:
City:	State: NY	Zip:	
Home telephone:	Alternate telephone:	e-mail address:	

SUBJECTS	Syllabi, curriculum materials, textbooks <u>or</u> plan of instruction
English (2 Units)	
History/Geography (2 Units)	
Science (2 Units)	
Math (2 Units)	
Physical Ed (Regularly)	

Health (Regularly)	
Art (1/2 unit)	
Music (1/2 Unit)	
Practical Arts (Regularly)	
Library Skills (Regularly)	
NYS History/U.S. Constitution (Regularly)	
Bilingual education and/or English as a second language where the need is indicated.	
<p>Following subjects to be covered during K-12: Patriotism/Citizenship Alcohol/Drugs/Tobacco Bicycle/Highway Safety Fire & Arson Prevention Safety.</p>	

DATES OF QUARTERLY REPORT SUBMISSION:

Please indicate the dates you intend to submit quarterly reports. The number of reports should be proportional to the period of home instruction (**Please note:** The school year, as defined by NYS, runs from July1-June 30 and it is recommended that your quarterly reports fall within this time frame.)

Dates for Quarterly Reports (if selected, add dates below)	Suggested Dates for Quarterly Reports
1st Quarter: ____/____/____	1st Quarter: 11/11/____
2nd Quarter: ____/____/____	2nd Quarter: 2/3/____
3rd Quarter: ____/____/____	3rd Quarter: 4/14/____
4th Quarter: ____/____/____	4th Quarter: 6/23/____

Name(s) of individual(s) providing instruction: _____

Signature(s) of Parent(s)/Legal Guardian(s): _____

Please submit documents electronically via email to registrar@cortlandschools.org or mail your IHIP to the below address. Feel free to attach additional supporting documentation.

Compliance items including Letters of Intent, Quarterly Reports, IHIPs, and Annual Assessments cannot be accepted via fax.

Jade Zupancic
Central Registration Office
Kaufman Center
1 Valley View Drive
Cortland, NY 13045

Phone: 607-758-4106, ext 2219

NOTE: **Make a copy of this document for your files**

1. Library Skills: May be taught within the context of subject areas.
2. Bilingual education or English as a second language should be provided where a need is indicated.
3. Some subjects may be taught in an integrated fashion (e.g. science/health) but the IHIP must show content taught.