

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, May 28, 2013 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, May 28, 2013 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Mr. Donald Colongeli, Ms. Melissa Davis-Howard, Ms. Janet Griffin, Mr. John Natoli, Mr. William Stark, Mr. William Young and Ms. Alane Van Donsel

Also Present: Mr. Michael Hoose, Superintendent of Schools; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Susan Bridenbecker, Director Business Services; School and Community Representatives; Ms. Margaret Baccaro, Clerk

1. **CALL TO ORDER:** Ms. Van Donsel called the meeting to order at 6:00 p.m.

2. **EXECUTIVE SESSION**

In accordance with Public Officer's Law Section 96, Subdivision 1, Ms. Van Donsel called for an Executive Session *to discuss the medical, financial, credit, or employment history of a particular person.*

Moved by Ms. Davis-Howard, seconded by Mr. Colongeli. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

The Executive Session adjourned at 7:05 p.m.

Moved by Mr. Natoli, seconded by Mr. Colongeli. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

3. **RECALL TO ORDER and PLEDGE OF ALLEGIANCE:**

Ms. Van Donsel recalled the meeting to order at 7:09 p.m., and the Pledge of Allegiance was recited.

Ms. Van Donsel called for a moment of silence to recognize the passing of Ms. Brenda Casteline, Barry and Randall School Keyboard Specialist.

Ms. Van Donsel welcomed Boy Scout Troop 197 to the meeting. The scouts are working towards their *Citizenship in the Community* merit badges.

Ms. Griffin offered congratulations to the CHS boys baseball team for winning the league for the first time since 2000, and as Section III champions for the very first time.

4. **COMMUNICATIONS and RECOGNITION:**

a. Kudos Korner

- 1.) Cortland Jr.-Sr. High School Diploma Presentation – Christina Rose Ferrer

The Board presented Christina Rose Ferrer with her Cortland High School Diploma awarded in January 2013.

b. Audience Participation – There were no request to address the Board.

c. Board Member Reports

- 1.) Report on CNYSBA Annual Meeting Welch Allyn Lodge, Skaneateles – May 22, 2013

Mr. Hoose attended the CNYSBA annual meeting featuring Susan Arbetter, Albany correspondent and host of public radio's *The Capitol Pressroom*. He reported that Ms. Arbetter moderated an informative panel discussion covering many of the most pressing issues facing public education in New York State.

- 2.) Audit Committee Report – May 15, 2013 Meeting

Ms. Bridenbecker reported the Audit Committee had met with the District's external auditor, Tom Lauffler, Ray Wager Assoc., on May 15 to review the procedure for the upcoming year's financial audit.

- 3.) Discussion of Policy Governing Code of Conduct

Ms. Griffin provided a copy of a Code of Conduct written in the 1990s. She asked Mr. Hoose and Mrs. Riley to share this with the current Code of Conduct Committee. Ms. Riley will share this with the committee.

- 4.) NYSBA 94th Annual Convention – October 24-26, 2013 Rochester NY

Members received information pertaining to the NYSSBA Annual Convention, October 24-26, 2013 in Rochester NY. Members agreed that anyone who wants to attend should as it is a very valuable experience, especially for new Board members. Members were asked to check their calendars for availability, as registering by June 30 would save the district \$50 per registrant.

5.) June 25 *Tentative* Board Meeting

At the recommendation of Superintendent Hoose, members agreed to conduct the tentatively scheduled June 25 Board meeting as he is planning to recommend several personnel appointments.

5. **PRESENTATIONS:** None6. **CONSENT ITEMS:**

- a. Minutes of May 14, 2013 Regular Meeting
- b. Minutes of May 21, 2013 Budget Vote / Election
- c. CSE/CPSE Recommendations (Committee on Special Education/Committee on Pre-school Special Education)
607000726, 610346282, 610317808, 607000073, 610317761, 607000195, 607000657, 610267320, 607000784, 607000169, 610395646, 610395270, 610273521, 607000516, 607000730, 607000633, 607000019, 607000475, 610271227, 610352501, 610391085, 607000627, 607000630, 607000499, 610283325, 607000191, 610282883, 610335006, 607000713, 607000131, 610319179, 610303562, 610350799, 610284793, 610364130, 610294223, 610395649, 610365136, 610395305, 610386637, 610295915
- d. Health and Welfare Services Agreement – West Genesee Central School District
- e. Reasonable Assurance of Continued Employment
- f. Annual Cooperative Bidding Resolution

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Young, seconded by Mr. Stark.

Final Vote: Yes – 7, No – 0. Motion Carried.

7. **OLD BUSINESS:**

- a. Continue Discussion on Adopting Standardized Testing Resolution
Ms. Davis-Howard urged the Board to join others from around the state in a campaign to raise awareness about how state standardized testing is taking a toll on students and teachers by narrowing the curriculum and placing stress on students. Mr. Hoose noted that Commissioner King has launched an effort to rebut criticism of state testing practices, and provided information on SEDs counter-offensive on testing controversies. Ms. Davis-Howard shared that districts are pushing back against the state by approving resolutions condemning the over-emphasis on standardized testing. She asked members to review a sample resolution she had previously distributed via e-mail, and provide her with feedback on desired changes. She will rework the resolution and present it for further discussion at the next meeting.

8. **NEW BUSINESS:**

- a. Financial Reports: Treasurer's Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant, Claims Monthly Report – March 2013

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve Financial Reports dated March, 2013 as presented.

Moved by Mr. Young, seconded by Mr. Stark. Discussion: none

Final Vote: Yes – 6, No – 0, Abstained – 1 (Colongeli). Motion Carried.

- b. Acceptance of Final Budget Vote, Election Results, and Cortland Free Library Vote

Proposition 1: Budget Vote Final Results – YES: 400; NO: 136

RESOLVED, that the Board of Education of the Cortland Enlarged City School District accept the final budget vote and vehicle lease/purchase results as stated above and as presented on the tabulation sheet dated May 21, 2013, to be attached to these minutes.

Moved by Ms. Davis-Howard, seconded by Mr. Natoli. Discussion: none

Final Vote: Yes – 6, No – 0, Abstained – 1 (Colongeli). Motion Carried.

Proposition 2: Vehicle Lease/Purchase Vote Final Results – YES: 385; NO: 149

RESOLVED, by the Board of Education of the Cortland Enlarged City School District of Cortland, New York, that Judith Murphy and Daniel Sidebottom are hereby declared elected to three-year terms as members of the Board of Education of said School District, commencing July 1, 2013, per the tabulation sheet dated May 21, 2013, to be attached to these minutes.

Moved by Mr. Young, seconded by Mr. Colongeli. Discussion: none

Final Vote: Yes – 7, No – 0. Motion Carried.

Proposition 3: Cortland Free Library Vote Final Results – YES: 334; NO: 192

RESOLVED, that the Board of Education of the Cortland Enlarged City School District accept the final Cortland Free Library vote results as stated above and as presented on the tabulation sheet dated May 21, 2013, to be attached to these minutes.

Moved by Mr. Natoli, seconded by Ms. Davis-Howard. Under discussion Mr. Hoose explained that the District is not the taxing entity for the public library, we only serve to collect the tax.

Final Vote: Yes – 6, No – 0, Abstained – 1 (Colongeli). Motion Carried.

- c. Approval of Summer Food Service Program Agreement

RESOLVED, upon the recommendation of the Superintendent, to approve the Summer Food Service Program Agreement, as presented.

Moved by Mr. Natoli, seconded by Mr. Stark. Discussion: none

Final Vote: Yes – 6, No – 0, Abstained – 1 (Colongeli). Motion Carried.

- d. Approval of OT/PT Contract Extensions with Cortland Regional Medical Center

RESOLVED, upon the recommendation of the Superintendent, to approve the contract extension agreements between Cortland Enlarged City School District and Cortland Regional Medical Center, Inc. for OT/PT Therapy Service for the 2013-14 school year as presented.

Moved by Ms. Griffin, seconded by Mr. Young. Under discussion Mr. Hoose clarified that when services are provided, they are recorded in session notes for billing. There was some question whether the time prescribed in session notes is actually being fulfilled.

Final Vote: Yes – 7, No – 0. Motion Carried.

9. PERSONNEL ACTION:

- a. Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.11.

Moved by Mr. Natoli, seconded by Mr. Colongeli. Discussion: none

Final Vote: Yes – 6, No – 0, Abstained – 1 (Colongeli). Motion Carried.

- b. Approval of Non-Instructional Personnel Appointments – None.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Instructional Personnel as presented on Schedules of Appointment 2238 and 2239.

Moved by Mr. Stark, seconded by Mr. Young. Discussion: none

Final Vote: Yes – 7, No – 0. Motion Carried.

- c. Approval of Tenure Recommendations

RESOLVED, upon the recommendation of the Superintendent, to approve the appointments for Tenure as presented on Schedule of Appointment 2237.

Moved by Mr. Stark, seconded by Mr. Young. Discussion: none

Final Vote: Yes – 7, No – 0. Motion Carried.

10. LEADERSHIP REPORTS:

- a. Director of Business Operations – None.

- b. Assistant Superintendent for Pupil and Personnel Service – None.

- c. Superintendent

- 1.) Capital Project Change Order Review – Mr. Hoose reviewed one change order (#PC-030) which resulted in a credit to the District. A presentation with Tetra Tech and Lend Lease is planned for the next meeting.
- 2.) Virtual AP Computer Science A - Mr. Hoose was pleased to share that Cortland has three students enrolled in the Virtual AP Computer Science A course. Oswego, OCM, TST, and Cayuga-Onondaga BOCES as a consortium, have been awarded grant funding to increase student participation in Virtual Advanced Placement courses. This project plans to significantly increase AP enrollment in participating high schools by creating online courses where the courses are not offered locally.

- 3.) Driver Education – Mr. Hoose reported that the State Education Department has approved the requested changes to the District's summer driver education application. Beginning this summer, driver education will be offered as a .5 credit course with no fee. The changes were prompted by the Board's desire to reinstate driver education as a credit bearing course with no fee.
- 4.) Committee Opportunities for 2013-14 - Mr. Hoose provided a list of 2013-14 Board committee opportunities and asked members to prioritize their choices. The Board president will take preferences into consideration when the committees are formed.
- 5.) Mr. Hoose recognized Mr. Paul Feissner, who will be leaving the District and was in the audience, for the wonderful job he has done with our orchestra program. Mr. Hoose thanked him for his service and commitment to the District.

11. **AUDIENCE PARTICIPATION:** There were no requests to address the Board.

12. **NEXT MEETING AGENDA REVIEW**

- Capital Project Presentation by Lend Lease and Tetra Tech
- Continue Discussion on Standardized Testing Resolution

13. **EXECUTIVE SESSION**

In accordance with Public Officer's Law Section 96, Subdivision 1, Ms. Van Donsel called for an Executive Session at 7:55 p.m. to discuss the medical, financial, credit, or employment history of a particular person.

Moved by Mr. Natoli, seconded by Mr. Young. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

The Executive Session adjourned at 9:05 p.m.

Moved by Mr. Stark, seconded by Mr. Young. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

14. **ADJOURNMENT**

As there was no further business to discuss, Ms. Van Donsel asked for a motion to adjourn the Regular meeting at 9:05 p.m.

Moved by Ms. Davis-Howard, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

Ms. Margaret Baccaro, Clerk

TABULATION SHEET - FINAL RESULTS
CORTLAND ENLARGED CITY SCHOOL DISTRICT

ANNUAL SCHOOL BOARD ELECTION - May 21, 2013

Vote	DIST. 1 CITY (A-K)	DIST. 1 CITY (L-Z)	DIST. 9 CVLE	DIST. 10 VIRGIL	Absentee	TOTAL
Prop. #1: Budget YES	96	161	43	49	51	400
NO	22	51	15	27	21	136
Prop. #2: Bus YES	84	159	45	41	56	385
NO	28	54	12	34	21	149
Prop. #3: Cortland YES	75	138	39	39	43	334
Free Library Tax NO	37	71	18	35	31	192
Board of Education	DIST. 1 CITY (A-K)	DIST. 1 CITY (L-Z)	DIST. 9 CVLE	DIST. 10 VIRGIL	Absentee	TOTAL
Daniel Sidebottom	88	163	43	54	58	406
Judith Murphy	84	172	44	60	59	419
Write-in: John Petrella					1	1
Write-in: Dorothy Green					1	1
Write-in: Robert Stevens					1	1
Write-in: Amy Barone					1	1
Write-in: Mary Ann Discenza					1	1