



Enlarged City School District
Committed to Excellence

Randall Middle School
Juliann Quinn, Principal
31 Randall St.
Cortland, NY 13045
607.758.4170
jquinn@cortlandschools.org

Title of Meeting		Date	
Randall Middle School PTO		11/8/21 6:00 pm via Google Meet meet.google.com/hyg-vexm-mmr	
Attendees			
<ul style="list-style-type: none"> Juliann Quinn, Wendy Strobel Gower, Jennifer Drake, Katie Compagni, Andrea Robinson, Carolyn Rogoff, Madeleine Reeners, Christina Caravella, Lauren Kline, Erin Hall 		<ul style="list-style-type: none"> 	
Agenda			
Item	Notes		
Treasurer's Report	<ul style="list-style-type: none"> \$6455.38 Balance Overflowing PTO mailbox, have a bill from the t-shirts from 6th grade celebration. Checking to see if that bill has been paid - it is now 4 months past due. Do we have a process to check the mailbox? Christina offered to help support that effort and was given the job of checking the box and letting Katie know if it needs attention. 		
Approval of October 2021 Minutes	<ul style="list-style-type: none"> Minutes from the previous meeting approved. Lauren mentioned to approve, Katie seconded. 		
Celebrations	<ul style="list-style-type: none"> 38 kids came out of the game theory club on 11/8/21. Excellent job with the book fair! Families, school board members, retired teachers, and others all volunteered. No total as of yet. 		
By Laws from 2020:	<ul style="list-style-type: none"> Bylaw changes recommended include an addendum to edit the two year officer obligation, change to one-year term with an option for renewal for a maximum of three years. May serve no more than three years in the same office unless they receive PTO approval. Officers need to be elected each year by vote of the PTO. Approve bylaws for 2021-2022 		

Vote on New Officers:	<ul style="list-style-type: none"> ● President: Maddie Reeners ● Treasurer: Katie Compagni ● Secretary/Vice President: Wendy Gower ● Lauren motioned and everyone said yes, motion carried.
Harvest Parties: donuts & cider	<ul style="list-style-type: none"> ● Great feedback about cider and donuts
Book Fair	<ul style="list-style-type: none"> ● Thank you to our PTO volunteers who assisted with the Book Fair! ● Our equity wallet gathered nearly \$900, and will order books online with this to distribute to students who didn't get to purchase. These will be discreetly distributed to students.
Old Business	<ul style="list-style-type: none"> ● Anything back from GMC? Reached out to Joe Reagan and he was checking with his representative. Andrea said that this effort was passed on to Colby Reagan (as the primary contact) so as long as we filled out the W4 for this effort, they should move on to the next step. Checking on availability of the form. ● Author Visit: Iditarod racer, brings dogs, sledding equipment, etc. \$750 range - would PTO fund? The event will be unique to Randall. This topic tends to be very popular with kids and it can be connected to many subjects during the school day. The author would like to come in March of 2022, which is a good month for a special event. Katie made a motion to approve. PTO agreed, none opposed. Additional information will be forthcoming.
New business	<ul style="list-style-type: none"> ● Fund Raiser: Coffee Mania recommended: to ensure the orders arrive before the holidays, run it for 2 weeks over Thanksgiving. ❖ Possible dates to run fundraiser: Wednesday, November 17th- Wednesday, December 1st. Forms to be collected by December 6th and orders delivered to the school by December 15th. ❖ Each item purchased, the school would get \$5 per item. ❖ Coffee Mania does the majority of the work for this effort. ● Teacher Appreciation: provide something to staff around holidays: thoughts? Luncheon? Breakfast? <ul style="list-style-type: none"> ❖ Options include packaged lunches, breakfast pastries and coffee, cookies. At Parker, PTO had a salad bar with rolls and breads with desserts. Teachers tend to appreciate whatever is done. ❖ Do things have to be pre-packaged or can the PTO send things in? For students it has to be store bought and individually packaged. That should not be necessary for teachers. No peanuts or tree nuts in any food is a must. ❖ Order Salad Bar items from M & D Deli; Thursday or Friday after report cards recommended - Friday, December 10, 2021 recommended. Katie will contact the restaurant for date, options and pricing for 65 people. ● Student Holiday parties

	<ul style="list-style-type: none"> ○ Last year, there was no holiday event. Incentive activity took place right before break. Timing of incentives (through class dojo) are a little unpredictable. ○ It says Incentive day is December 23, 2021 in the calendar - but this has been adjusted this year as the same kids were achieving/not achieving the incentive. Now it is a school wide incentive where classrooms work to get incentives. Kids will hear about this shortly - this will be a goal for the whole school (see thermometer rising as a whole school). Class dojo for individual students will be private (to student and parent). These days are unpredictable as a result. Great example of positive peer pressure. ○ Incentive day should not interfere with holiday celebration. Hot chocolate party, candy cane, and mini marshmallows. Winter wonderland...Little bags of popcorn as Randall has a popcorn machine. Hot water tanks or hot chocolate boxes from Coffee Mania or Dunkin Donuts with parents to help with distribution. Or get 14 dispensers. 14 classes, 14 jugs. Peppermint tea or hot cider as options. Juli will check costs at Coffee Mania versus self-serve. ○ Thinking about logistics where we might put stations in the hallway for kids to stop and get their drinks. Teachers who are not generalists can help. Christina and Juli will plan the event. ○ Dollar amount? Harvest party was \$210, try to keep the holiday party under \$300. ○ Cash and Carry has offered reduced price paper goods to Randall in the past. Lids may be beneficial to prevent spills and accidents.
Closing of Meeting	<ul style="list-style-type: none"> ● Was the clothing sale a PTO fundraiser? No, as the prices were already high so adding cost of profit made things too expensive. Also, these don't tend to be big fundraisers as there is insufficient profit margin. 94 objects were ordered from the sale. <ul style="list-style-type: none"> ○ Materials came to school and were sent home with students.
Next Steps	