



Attention All Employees



Time Allowed for Employees to Vote on Election Day

N.Y. Election Law Section 3-110ⁱ

A registered voter may be permitted, pending demonstration of need and approval, take off so much working time as will enable him or her to vote at any election; without loss of pay for up to three hours.

You may take time off at the beginning or end of your working shift, as your employer may designate, unless otherwise mutually agreed.

You must notify your employer not less than two days before the day of the election that you will take time off to vote.

Please use [this link](#) to request consideration for leave time.

Rev 4.19.2019

ⁱ Employers: Not less than ten working days before any Election Day, every employer shall post conspicuously in the place of work where it can be seen as employees come or go to their place of work, a notice setting forth the provisions of this law. Such notice shall be kept posted until the close of the polls on Election Day.