

Regular Meeting (Tuesday, October 24, 2023)

Generated by Alicia Zupancic on Wednesday, October 25, 2023

Members present

Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon and Jack Phelan

Members absent

Christine Gregory

Meeting called to order at 6:05 PM

1. Opening of Meeting

Procedural: 1.1 Call to Order

Procedural: 1.2 Pledge of Allegiance

Brett Barnes called the meeting to order and the Pledge of Allegiance was recited.

Procedural: 1.3 Moment of Silence

Brett Barnes called for a moment of silence in memory of JoAnn G. Wickman.

Procedural: 1.4 Recite Board Norms

Janet Griffin recited the Board Norms.

Joe McMahon will recite the Board Norms at the next regular meeting on November 28.

2. Recognition

Recognition: 2.1 Tiger Paw Recipient

Jennifer Block recognized Samantha Beams as a Tiger Paw Award recipient for always putting students first and for always supporting her grade level team and everyone else at Smith Intermediate School. Sam created "Paws Places" outside of each classroom for students to take a break in if needed. We are lucky and thankful for Sam!

3. Communications

Procedural: 3.1 Audience Participation

There were no requests to address the board.

4. Presentations

Reports: 4.1 ARPA Update

Reports: 4.2 Budget Presentation

Kris Williamson gave an ARPA update followed by a budget presentation focusing on long-range financial planning and reserve updates.

5. Consent Calendar

Action (Consent): 5.1 Approval of Minutes

Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the minutes of the regular Board Meeting on September 26, 2023 as presented.

Action (Consent): 5.2 Approval of CSE/CPSE Recommendations

Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accepts the approval of CSE/CPSE recommendations as presented.

Action (Consent): 5.3 Approval of Financial Reports

Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City Schools District Board of Education accept the approval of financial reports as presented.

Action (Consent): 5.4 Approval of Transportation Requests

Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the approval of transportation requests as presented.

~~**Action: 5.5 Approval of Personnel Action**~~

~~**BE IT RESOLVED**, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the consent calendar as presented.~~

Item 5.5 Approval of Personnel Action was removed from the consent calendar and voted on separately.

Action (Consent): 5.6 Consent Vote

Resolution: BE IT RESOLVED, that upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education accept the consent calendar as presented.

Motion by Lauren M Mossotti-Kline, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 5.5 Approval of Personnel Action

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the personnel action as presented.

Motion by Janet Griffin, second by Lauren M Mossotti-Kline.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

6. Old Business

Action: 6.1 2023-2024 Student / Faculty Calendar Revision

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the revised 2023-2024 Student / Faculty Calendar as presented.

Motion by Janet Griffin, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

7. New Business

Action: 7.1 Extraclassroom Quarterly Report

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Extraclassroom Quarterly Report as presented.

Motion by Donald Chu, second by Lauren M Mossotti-Kline.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.2 Snow Plowing Contract with the City of Cortland for the 2023-24 School Year

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the snow plowing contract between CECSD and the City of Cortland for the 2023-24 school year as presented.

Motion by Joseph McMahon, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.3 Field Placement Agreement: SUNY Brockport

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Field Placement Agreement for SUNY Brockport as presented.

Motion by Lauren M Mossotti-Kline, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.4 External Audit

BE IT RESOLVED, upon the recommendation of the Audit Committee to accept the External Audit from Raymond F. Wager, CPA, P.C., a division of Mengal Metzger Barr & Co. LLP for fiscal year 2022-2023 as presented.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.5 Corrective Action Plan for the June 30, 2023 External Audit Report

BE IT RESOLVED, upon the recommendation of the Audit Committee, that the Cortland Enlarged City School District Board of Education approves the Corrective Action Plan for the June 30, 2023 External Audit Report as presented.

Motion by Donald Chu, second by Lauren M Mossotti-Kline.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.6 Audit Committee Charter

BE IT RESOLVED, upon the recommendation of the Audit Committee that the Cortland Enlarged City School District Board of Education approves the Audit Committee Charter as presented.

Motion by Donald Chu, second by Lauren M Mossotti-Kline.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.7 2023 Building Condition Survey Fee Proposal

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of School, that the Cortland Enlarged City School District Board of Education approves the 2023 Building Condition Survey Fee Proposal as presented.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.8 Section III Combined Cortland-Homer Varsity Boys Ice Hockey Team for 2023-2024

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the continuation of the Section III Combined Cortland-Homer Varsity Ice Hockey Team for the 2023-2024 winter season as presented.

Motion by Janet Griffin, second by Joseph McMahon.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Action: 7.9 Independent Contractor Agreement

BE IT RESOLVED, upon the recommendation of Mr. Robert Edwards, Superintendent of Schools, that the Cortland Enlarged City School District Board of Education approves the Independent Contractor Agreement as presented.

Motion by Donald Chu, second by Janet Griffin.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

8. Leadership Reports

Reports: 8.1 Cabinet

Kris Williamson

- *Capital Project update*
- *Audit Committee update*
- *Provided extra-class officers training, treasurer training and secretary training.*

Katie Swanson

- *Thank you to the teachers for their flexibility.*
- *Thank you to the secretaries for organizing many meetings.*
- *The first meeting for our second special olympics took place.*

Bob Edwards

- *School Board recognition week was last week. All Board members received a small gift bag and today each member has an envelope with notes from students along with a NYSSBA certificate of appreciation.*

- *We are approaching the closing of Virgil Elementary School.*
- *I attended the Cortland County Community Stakeholders meeting. We discussed asylum seekers, refugees, and immigrants. It was a very informative meeting. I had the opportunity to speak with Cathy Bischoff at the end of the meeting and I let her know that we as a school district live by a welcoming and affirming creed and that we are poised for this and we are excited for any opportunities that occur. Tom Turck and I have partnered in thinking about this.*
- *Mike Eiffe, the Superintendent of Chittenango, came to Cortland to watch his daughter play soccer. The National Anthem comes on and he notices that all the teams that are practicing on the many fields at the high school are stopped and standing at attention. Kudos to our kids and our coaches.*

Reports: 8.2 Board of Education

Brett Barnes

- *Update on the NYSSBA Annual Business Meeting. The two highlights are:*
 - *NYSSBA is going to the state with a recommendation of dropping the regents diploma or allowing students to receive a regents or a non-regents diploma.*
 - *NYSSBA is going to the state to repeal the mandatory zero emissions rule.*

9. Other Communication

Discussion: 9.1 Audience Participation

There were no requests to address the board.

Discussion: 9.2 Discussion Items

The board discussed policies #1320 - Nominations and Election of Board Officers and Duties of the President and Vice President, #2210 - Committees of the Board and #5572 - Audit Committee. It was decided that policy #5572 - Audit Committee stays as is. The discussion around #1320 and #2210 was whether to make these into procedures in our Board Manual or leave them as policies with possible revisions. We will look for professional guidance.

Policies #1510 - Regular Board Meetings and Rules (Quorum and Parliamentary Procedure) and #1511 - Meeting Conduct were brought to the board to look at with a reminder that the business conducted by the Board at any regular meeting will be restricted to those matters included in the written agenda unless additional items are added by approval of the Board.

10. Executive Session

Action: 10.1 Proposed Executive Session

Motion to convene into executive session.

Motion by Lauren M Mossotti-Kline, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Time: 7:48 PM

Action: 10.2 Reconvene In Open Session

Motion by Joseph McMahon, second by Donald Chu.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Time: 8:50 PM

11. Closing of Meeting

Action: 11.1 Adjourn

Motion by Joseph McMahon, second by Lauren Mossotti-Kline.

Final Resolution: Motion Carried

Yes: Janet Griffin, Lori Megivern, Brett Barnes, Lauren M Mossotti-Kline, Donald Chu, Joseph McMahon

Time: 8:56 PM