

## **Regular Meeting (Tuesday, March 12, 2019)**

*Generated by Alicia Zupancic on Wednesday, March 13, 2019*

### **Members present**

David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer

### **Meeting called to order at 6:30 PM**

#### **1. Opening of Meeting**

**Procedural: A. Call Meeting to Order**

**Procedural: B. Pledge of Allegiance**

*Janet Griffin called the meeting to order and the Pledge of Allegiance was recited.*

#### **2. Recognition - Kudos Korner**

*There were no items under Recognition.*

#### **3. Communications**

**Information: A. Audience Participation**

*There were no requests to address the Board.*

#### **Reports: B. BOE Policy Committee Report**

*The 6000 series of policies are ready to be sent to Erie 1 BOCES for revisions.*

#### **Reports: C. BOE Facilities Committee Report**

*The Facilities Committee met on March 1, 2019. They discussed the following items:*

- Parking and driving at the high school and junior high during the auditorium project will be tough.*
- The entry way 100K project needs to be done by June 1.*
- Next 100K project coming to Board soon.*
- Smart Bonds fund will be used to put cameras at schools.*
- The next Buildings Condition Survey will come out in 2020.*

## **4. Presentations**

### **Reports: A. What's happening at the Junior High School**

*Mr. Kevin Cafararo gave a report on what's been happening at the junior high this year. With the junior high becoming its own entity, they have changed many things to fit junior high students. Here are some examples:*

- *Scheduling*
- *Lunches / Stop time*
- *No bells*
- *Student recognition*
- *Staff recognition*
- *An exploratory language class for students to figure out which language they would really prefer to learn*
- *Advisory*

### **Reports: B. Yearbook and Video Club Presentation**

*Ms. Melissa Quinlan and students shared with the Board the process of creating the yearbook and what the video club has been up to this year.*

### **Reports: C. Cortland Food Service Community Eligibility Provision Update**

*Mr. Francis Zaryski gave an update on the Cortland Food Service Community Eligibility Provision. All students in the district eat for free.*

### **Reports: D. Budget Presentation**

*Ms. Kimberly Vile and Mr. Michael Hoose gave a budget presentation.*

## **5. Consent Items**

### **Action (Consent), Minutes: A. Approval of Minutes**

**Resolution to approve consent agenda items**

### **Action (Consent): B. CSE-CPSE (Committee on Special Education and Pre-School Special Education) Recommendations 2018-2019 & 2019-2020**

**Resolution to approve consent agenda items**

### **Action (Consent): C. Approval of Consent Agenda**

**Resolution: Resolution to approve consent agenda items**

*Motion by Judith Murphy, second by David Lemon.*

*Final Resolution: Motion Carried*

*Aye: David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer*

## **6. Old Business**

**Action: A. Final Approval of Extended Field Trip - Quebec and Costa Rica Revised**

**Resolution upon the recommendation of the Superintendent to approve the Extended Field Trip request for April 11 - April 21, 2019 to Quebec and Costa Rica (revised) as presented.**

*Motion by David Lemon, second by Peter Rogoff.*

*Final Resolution: Motion Carried*

*Aye: David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer*

## **7. New Business**

**Action: A. Bus Bond Resolution**

**Resolution upon the recommendation of the Superintendent of Schools, that the Board of Education for the Cortland Enlarged City School District hereby approves the Bus Bond Resolution as presented.**

*Motion by Peter Rogoff, second by Judith Murphy.*

*Final Resolution: Motion Carried*

*Aye: David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer*

**Action: B. Notice of Annual Meeting**

**Resolution upon the recommendation of the Superintendent of School, that the Board of Education for the Cortland Enlarged City School District hereby approves the Notice of Annual Meeting defining the Budget Public Hearing date, polling locations, voter registration day, publication of Notice of Annual Meeting and Election, student transport vehicles proposition and library proposition as presented.**

*Motion by Judith Murphy, second by David Lemon.*

*Final Resolution: Motion Carried*

*Aye: David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer*

**Action: C. 2019-2020 Faculty / Student Calendar**  
**Resolution upon the recommendation of the Superintendent of Schools to accept the 2019-2020 Faculty / Student Calendar as presented.**

*Motion by Eugene Waldbauer, second by Peter Rogoff.*

*Final Resolution: Motion Carried*

*Aye: David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer*

**Action: D. Donation of Field Hockey Goals**  
**Resolution upon the recommendation of the Superintendent to accept the donation of field hockey goals as presented.**

*Motion by Eugene Waldbauer, second by Judith Murphy.*

*Final Resolution: Motion Carried*

*Aye: David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer*

**Action: E. Tax Collection Periods**  
**Resolution upon the recommendation of the Superintendent the Board of Education intends to move its tax collection period from beginning August 1st to beginning September 1st effective September 1, 2019.**

*Motion by Judith Murphy, second by David Lemon.*

*Final Resolution: Motion Carried*

*Aye: David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer*

**Action: F. First Reading of CECSO Policy Manual Section 5000**  
**Resolution upon the recommendation of the Board Policy Committee to approve the first reading of the CECSO Policy Manual Section 5000**

*Motion by Judith Murphy, second by Eugene Waldbauer.*

*Final Resolution: Motion Carried*

*Aye: David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer*

**Action: G. 2018-19 Tax Collection Report**  
**It is recommended the Board approve the 2018-19 Tax Collection Report as presented by the Tax Collector/Treasurer**

*Motion by Peter Rogoff, second by Eugene Waldbauer.*

*Final Resolution: Motion Carried*

*Aye: David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer*

## **8. Personnel Action**

**Action: A. Approval of Personnel Resignations and Leaves  
Resolution to approve Personnel Resignations and Leaves as  
presented on Schedule 12.32**

*Motion by Peter Rogoff, second by David Lemon.*

*Final Resolution: Motion Carried*

*Aye: David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer*

**Action: B. Approval of Non-Instructional Personnel Appointments  
Resolution to approve Non-Instructional Personnel Appointments as  
presented on Schedules 1275 revised and 1276**

*Motion by Judith Murphy, second by Eugene Waldbauer.*

*Final Resolution: Motion Carried*

*Aye: David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer*

**Action: C. Approval of Administrative and Instructional Personnel  
Appointments  
Resolution to approve Administrative and Instructional Personnel  
Appointments as presented on Schedules 2576 and 2577**

*Motion by David Lemon, second by Peter Rogoff.*

*Final Resolution: Motion Carried*

*Aye: David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer*

## **9. Leadership Reports**

**Reports: A. Business Administrator**

Ms. Vile explained the changes in some clerical positions.

**Reports: B. Director of Special Education**

*Ms. Meagher shared that the special education department has started educational training on trauma based and trauma informed care.*

## **Reports: C. Assistant Superintendent for Pupil and Personnel**

*Ms. Riley shared that the social workers, guidance counselors and psychologists have also started training on trauma informed care. Their focus is - How can we help classroom teachers so all students can be their best learners?*

## **Reports: D. Assistant Superintendent of Curriculum and Instruction**

*There will now be an opportunity for students to be in the New York State Science Honor Society. The focus will be on group community service in science or STEM. The students will earn a seal on their diploma and a special cord for graduation. Applications are being accepted now for the fall.*

## **Reports: E. Superintendent**

*The next Board meeting has been moved from March 26, 2019 to March 19, 2019.*

*On March 18, 2019, staff will be going to their new buildings for professional development day.*

*There will be a transition update presentation at the next BOE meeting*

## **10. Executive Session**

### **Action: A. Convene into Executive Session**

### **Motion to Convene into Executive Session**

*Motion by Eugene Waldbauer, second by Judith Murphy.*

*Final Resolution: Motion Carried*

*Aye: David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer*

**Time: 8:31 PM**

### **Action: B. Reconvene in Open Session**

**The Executive Session adjourned at 8:55 PM.**

*Motion by Judith Murphy, second by Eugene Waldbauer.*

*Final Resolution: Motion Carried*

*Aye: David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer*

**11. Closing of Meeting**  
**Action: A. Adjournment**

*Motion by Eugene Waldbauer, second by Peter Rogoff.*

*Final Resolution: Motion Carried*

*Aye: David Lemon, Janet Griffin, Judith Murphy, Peter Rogoff, Eugene Waldbauer*

***Time: 8:56 p.m.***