

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, November 15, 2016 at 6:30 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, November 15, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Christine Gregory, Ms. Janet Griffin, Mr. John Natoli, Mr. Peter Rogoff and Ms. Alane Van Donsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Dr. Jeff Craig, Assistant Superintendent for Curriculum & Instruction; Ms. Kimberly Vile, Director of Business Service; Dr. John Sheehan, Director of Special Education; School and Community Members; and Ms. Alicia Zupancic, Clerk

Absent: Ms. Judith Murphy

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE-

Ms. Davis-Howard called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

2. COMMUNICATIONS and RECOGNITION:

1.) Kudos Korner – None

2.) Audience Participation – (speakers are asked to state their name and address and limit their comments to two minutes). - There were no requests to address the Board.

3.) Board Committee Reports:

1.) BOE Policy Committee – Next meeting is November 16, 2016 at 9:00 a.m.

2.) BOE Facilities Committee – Report on November 3, 2016 meeting

The Facilities Committee discussed the RFPs for Architectural Services and the RFQs for Construction Management

3.) BOE Audit Committee – Next meeting to be determined

4.) BOE Financial Committee – Report on today's meeting

The Financial Committee discussed reserve funds and looking ahead to next year's budget

5.) BOE Communication Committee – Report on November 7, 2016 meeting

The Communication Committee discussed the website update. It is coming right along but not all is activated yet.

3. PRESENTATIONS:

1.) August Graduates

Mr. Hoose presented Cynthia Miller with her diploma and the Board congratulated her on her success.

2.) CPEF (Cortland Public Education Foundation) Fall 2016 Awards – Ms. Betsy Cheetham, CPEF Board of Directors

1.) Small Engines Drive Jobs – Mr. Hilary Church

2.) Introduction to Coding through Robotics II – Ms. Catalina Charles

3.) Makerspace in the Smith Elementary Library – Ms. Annette Herbert

4.) FACS Empathy Belly – Ms. Jennifer Drake

5.) Journalism, CHS Voice – Mr. Mike Winchell

6.) Virgil School Music Hanging Microphones – Ms. Kimberly Rowland

Mr. Jose Feliciano, Ms. Kellyann O'Mara, and Ms. Betsy Cheetham introduced the Fall 2016 CPEF Award Recipients. Each recipient did a short presentation on how the product they received is beneficial to the students.

3.) Budget Presentation

Ms. Kimberly Vile gave a budget presentation.

4. **CONSENT ITEMS:**

- a. Minutes of November 1, 2016 Regular Meeting
- b. CSE/CPSE (Committee on Pre-school Special Education) Recommendations 2016-2017
610328932, 607002092, 607002216, 610384925, 610317761, 607002468, 610296162, 607002467, 607000608, 610330600, 607001977, 607001933, 610383132, 607002496, 607002589, 607002093, 610364513, 607000125, 610385249, 610308256, 607002094, 607002095, 607001145, 610364967, 607002096, 610362615, 610330751, 607001728, 610320668, 607002403, 610308411, 607001757, 607000130, 607002204, 607002186, 607001881, 607000959, 610321530, 610382133, 607000355, 607001287, 607002644, 610373833, 607000960, 610352570, 610363271, 607001086, 610269874, 610346296

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

5. **OLD BUSINESS: None**6. **NEW BUSINESS:**

- 1.) Approval of the Extra-Classroom Activity Fund Quarterly Report Ending September 30, 2016
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Extra-Classroom Activity Fund Quarterly Report Ending September 30, 2016 as presented.
Moved by Mr. Rogoff, seconded by Mr. Natoli. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.

2.) Approval of Health & Welfare Services Agreement

WHEREAS, by Section 912 of the Education Law, a school district which is the district of residence for a particular student may enter in agreement with another school district for the purpose of providing health and welfare services for said student(s) who attend a non-public school, and

WHEREAS, during the ~~2015-16~~ 2016-17 school year, Cortland Enlarged City School District is eligible to provide said health and welfare services to pupils who attend a non-public school situated within the boundary of Cortland Enlarged City School District, namely St. Mary's School, Cortland, New York, and

WHEREAS, said health and welfare services include those provided under Section 912 of Education Law, as appropriate, and

WHEREAS, it has been projected that the cost of such services would be \$513.08 per pupil, based upon the calculations set forth in commissioners decisions and the NYSED guidance document,

NOW, THEREFORE BE IT RESOLVED that the Board of Education of Cortland Enlarged City School District does hereby authorize a health and welfare services agreement with the following school districts:

Dryden Central School District
Groton Central School District
Homer Central School District
Ithaca City School District
Marathon Central School District
McGraw Central School District
Tully Central School District, and

BE IT FURTHER RESOLVED, that the Board President, Superintendent of Schools and Clerk of the Board are duly authorized to sign and execute such agreement on behalf of Cortland Enlarged City School District.

Moved by Mr. Rogoff, seconded by Ms. Griffin. Discussion: Correct year in paragraph two from 2015-16 to 2016-17.

Final Vote: Yes – 6, No – 0. Motion Carried.

3.) Approval of Transfer of Reserve Funds

WHEREAS, the Insurance Reserve Fund established by the Board of Education pursuant to New York General Municipal Law §6-m is funded in the amount of \$2,011,648.00, and

WHEREAS, the District's fiscal and legal officers have certified to the Board that the amount that may be necessary to retain in such fund to satisfy all liabilities incurred or accrued against it and such sum shall be retained in the fund in the amount of \$241,045 for payment of such amounts or until later certified that such funds are no longer needed, and

WHEREAS, New York General Municipal Law §6-m permits the Board to transfer unneeded funds from the Insurance Fund to other funds established by the General Municipal Law and the Education Law,

NOW THEREFORE, upon the recommendation of the Superintendent it is

RESOLVED, that there shall be transferred from the Insurance Reserve Fund to the Tax Certiorari Fund established pursuant to the Education Law the sum of \$200,000, and it is further

RESOLVED, that there shall be transferred from the Insurance Reserve Fund to the Retirement Contribution Reserve established pursuant to General Municipal Law §6-r the sum of \$498,855, and it is further

RESOLVED, that there shall be transferred from the Insurance Reserve Fund to the Repair Reserve Fund established pursuant to §6-d of the General Municipal Law the sum of \$300,000, and it is further

RESOLVED, that there shall be transferred from the Insurance Reserve Fund to the Capital Reserve Fund established by the voters the sum of \$771,748.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

4.) Approval to Surplus the 2001 Chevy Impala Car #143

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve to surplus the 2001 Chevy Impala Car #143 as presented.

Moved by Mr. Natoli, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

7. **PERSONNEL ACTION:**

1.) Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.83.

Moved by Mr. Natoli, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

2.) Approval of Non-Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedules of Appointment 1197 and 1198.

Moved by Ms. Van Donsel, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- 3.) Approval of Administrative and Instructional Personnel Appointments
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2444 and 2445.

Moved by Ms. Griffin, seconded by Ms. Van Donsel. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

8. LEADERSHIP REPORTS:

- 1.) Director of Business Services
1.) Report on Extra-Curricular – we are beginning a process to educate
- 2.) Assistant Superintendent for Pupil and Personnel Services
- 3.) Assistant Superintendent for Curriculum and Instruction
1.) Mr. Craig reviews with the Board an “Initial Investment Plan” for the Smart Schools Bond Act technology funding. The project will replace all of the wireless access points in the district with newer and faster units which also provide for significantly greater bandwidth. Approximately 300 access points will be replaced, as well as the controllers. The project is expected to cost \$375,000 and the replacement of the access points would occur in the beginning of 2017-2018. Neither construction nor the modification of facilities are required by this project.
- 4.) Director of Special Education
- 5.) Superintendent -
1.) Mr. Hoose shared information about Board Docs, a Cloud-based board management solution.
2.) Junior Senior High School grades due today. There will be a quarterly report given on December 13.

9. BOARD MEMBER ACTIVITIES

- 1.) Thank you cards were dropped off at Barry and Parker for recognizing Board members.
2.) The first Foreign Language Family Night was awesome.
3.) The BOCES Annual Dinner was outstanding. The speaker talked about how valuable common core is.
4.) Alane Van Donsel taught taxes in Abbey Albright’s class.

10. NEXT MEETING AGENDA REVIEW - None

11. EXECUTIVE SESSION – None

12. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 8:10 p.m.

Moved by Mr. Natoli, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.