

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, September 27, 2016 at 6:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, September 27, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Christine Gregory, Mr. John Natoli, Mr. Peter Rogoff and Ms. Alane Van Donsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Dr. Jeff Craig, Assistant Superintendent for Curriculum & Instruction; Ms. Kimberly Vile, Director of Business Service; Dr. John Sheehan, Director of Special Education; School and Community Members; and Ms. Alicia Zupancic, Clerk

Absent: Ms. Janet Griffin and Ms. Judith Murphy

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE-

Ms. Davis-Howard called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was recited.

2. REQUEST FOR PROPOSALS FOR ARCHITECTURAL SERVICES FINALISTS PRESENTATIONS:

- a. SEI Design Group
- b. Highland Associates
- c. King & King Architects

The Architectural firms listed above introduced themselves and presented their companies prior and present designs and projects and from looking at our Building Conditions Survey, what they could do and why they would be the best fit for our district.

3. COMMUNICATIONS and RECOGNITION:

- a. Kudos Korner
 - 1.) Parker Peace Pole

Abigail Schaffer was recognized for creating the Peace Pole at Parker School. It is important to Abigail to spread peace and reduce bullying. She used an existing pole at Parker School. She painted it and put the word “peace” on it in a number of different languages. She then did a presentation at Parker where she spoke about her project and brought along a Peace Corp person to speak about peace in the world.

~~2.) 1st Place at Central New York Association of Music Teachers High School Vocal Competition~~

Ms. Davis-Howard asked for a moment of silence in memory of Ronald Reed.

- b. Audience Participation – (speakers are asked to state their name and address and limit their comments to two minutes). - There were no requests to address the Board.
- c. Board Member Reports:
 - 1.) BOE Policy Committee – Report on September 20, 2016 meeting – Mr. Natoli reported that the policy committee is through the 6,000’s of the revised policy manual.
 - 2.) BOE Facilities Committee – Next meeting TBD
 - 3.) BOE Audit Committee – Next meeting October 14, 2016 at 3:00 p.m.
 - 4.) BOE Financial Committee – First meeting TBD

4. PRESENTATIONS:

- a. NYSIR Insurance Presentation – Martha Murray from Eastern Shore Associates Insurance gave a presentation on our current NYSIR insurance and some additional types or amount of insurance the district may want to consider.

5. CONSENT ITEMS:

- a. Minutes of September 13, 2016 Regular Meeting
- b. CSE/CPSE (Committee on Pre-school Special Education) Recommendations 2016-2017
607002502, 610373287, 607001169, 607002469, 610307214, 607000814, 607000356, 610346089,
610334090, 607002160, 610308256, 607002190, 610394618, 610372054, 607000797

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Natoli, seconded by Mr. Rogoff. Discussion:

Final Vote: Yes – 5, No – 0. Motion Carried.

6. OLD BUSINESS: None**7. NEW BUSINESS:**

- a. Financial Reports: Treasurer's Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant – June, July, and August 2016
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve Financial Reports dated June, July & August 2016 as presented.
Moved by Ms. Van Donsel, seconded by Ms. Gregory. Discussion:
Final Vote: Yes – 5, No – 0. Motion Carried.
- b. Approval to Create a Network Technician Position
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Creation of a Network Technician Position as presented.
Moved by Mr. Rogoff, seconded by Mr. Natoli. Discussion:
Final Vote: Yes – 5, No – 0. Motion Carried.
- c. Approval of Amendment to Superintendent's Contract
RESOLVED, to approve the amendments to the Employment Agreement of the Superintendent as presented.
Moved by Mr. Natoli, seconded by Mr. Rogoff. Discussion:
Final Vote: Yes – 5, No – 0. Motion Carried.
- d. Approval of Amendment to Assistant Superintendent for Pupil & Personnel Services Contract
RESOLVED, to approve the amendment to the Employment Agreement of the Assistant Superintendent for Pupil & Personnel as presented.
Moved by Ms. Gregory, seconded by Mr. Natoli. Discussion:
Final Vote: Yes – 5, No – 0. Motion Carried.
- e. Approval of Rental Agreement for Ice Hockey at Cortland Sports Complex, Inc.
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the continuation of the agreement with the Cortland Sports Complex, Inc. for Cortland/Homer combined ice hockey for 2016-17, at a fee of \$185 per hour, split evenly between the two districts, as presented.
Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion:
Final Vote: Yes – 5, No – 0. Motion Carried.
- f. Approval of Memorandum of Agreement
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Memorandum of Agreement between the Cortland Enlarged City School District ("District") and the Cortland United Teachers ("Association") concerning the provision of a dental insurance plan to Association members as presented.
Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion: Is this for retirees? No.
Final Vote: Yes – 5, No – 0. Motion Carried.

8. PERSONNEL ACTION:

- a. Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.80.

Moved by Mr. Rogoff, seconded by Mr. Natoli. Discussion:

Final Vote: Yes – 5, No – 0. Motion Carried.

- b. Approval of Non-Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedules of Appointment 1191 and 1192.

Moved by Ms. Van Donsel, seconded by Mr. Natoli. Discussion:

Final Vote: Yes – 5, No – 0. Motion Carried.

- c. Approval of Administrative and Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2433, 2434, 2435, 2436 and 2437.

Moved by Ms. Gregory, seconded by Mr. Rogoff. Discussion:

Final Vote: Yes – 5, No – 0. Motion Carried.

- d. Approval to Increase the CSE/CPSE Chairperson Position from 10+ months to 12 months

RESOLVED, upon the recommendation of the Special Education Study commissioned by the Board and Assistant Superintendent for Pupil & Personnel, to approve the increase of the CSE/CPSE Chairperson Position from 10+ months to 12 months, as presented.

Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion:

Final Vote: Yes – 5, No – 0. Motion Carried.

- e. Approval of 2016-17 Salaries as presented

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the 2016-17 Salaries as presented.

Moved by Mr. Rogoff, seconded by Ms. Gregory. Discussion:

Final Vote: Yes – 5, No – 0. Motion Carried.

9. LEADERSHIP REPORTS:

- a. Director of Business Services
- b. Assistant Superintendent for Pupil and Personnel Services
- c. Assistant Superintendent for Curriculum and Instruction
- d. Director of Special Education
- e. Superintendent
 - 1.) Winter Track
 - 2.) There will not be a Board of Education meeting on October 25, 2016 but there will be one on November 1, 2016.

10. BOARD MEMBER ACTIVITIES

11. NEXT MEETING AGENDA REVIEW

Melissa asked the Board members to turn in evaluations at the next meeting

The next Board Retreat will take place on November 3, 2016 at 5:00 p.m. at the Kaufman Center.

12. EXECUTIVE SESSION

In accordance with Public Officer's Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 8:30 p.m. to discuss the medical, financial, credit or employment history of a particular person.

Moved by Ms. Gregory, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 5, No – 0. Motion Carried.

The Executive Session adjourned at 9:10 p.m..

Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 5, No – 0. Motion Carried.

13. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 9:10 p.m.

Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 5, No – 0. Motion Carried.