

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, September 13, 2016 at 6:30 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, September 13, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Christine Gregory, Mr. John Natoli, Mr. Peter Rogoff and Ms. Alane Van Donsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Dr. Jeff Craig, Assistant Superintendent for Curriculum & Instruction; Ms. Kimberly Vile, Director of Business Service; Dr. John Sheehan, Director of Special Education; School and Community Members; and Ms. Alicia Zupancic, Clerk

Absent: Ms. Judith Murphy

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE-

Ms. Davis-Howard called the meeting to order at 6:32 p.m. and the Pledge of Allegiance was recited.

Ms. Davis-Howard asked for a moment of silence in memory of Luella Gay.

2. COMMUNICATIONS and RECOGNITION:

- a. Kudos Korner – None
- b. Audience Participation – (speakers are asked to state their name and address and limit their comments to two minutes). – There were no requests to address the Board.
- c. Board Member Reports:
 - 1.) BOE Policy Committee – Report on August 15, 2016 meeting – The policy committee left off at policy #5540 and still needs to go through the 4000's and the rest after #5540. The next meeting will be determined via email.
 - 2.) BOE Facilities Committee – The facilities committee met on September 13, 2016. Ms. Alane Van Donsel was re-elected as the Facilities Committee Chairperson. The committee discussed their community member involvement. Ms. Van Donsel will work on this. They also discussed the seven RFPs from architectural firms that were received. Of those seven firms, the committee chose three to present to the Board on September 27, 2016.
 - 3.) BOE Audit Committee – Next meeting TBD. – Auditors are in building now.
 - 4.) BOE Financial Committee – First meeting TBD
 - 5.) Discussion – Opening day – Opening day was great! It was upbeat, the presentation was positive, and the tone throughout the district was good.

3. PRESENTATIONS:

- a. Europe Trip Planning Update – Mr. John Zarcone presented possibly cancelling the Europe trip and traveling to Costa Rica and Quebec instead. He is going to reach out to parents.
- b. Senior Trip – Mr. John Zarcone also presented the senior trip to Cleveland, Ohio where they will visit the Rock and Roll Hall of Fame, Cedar Point Amusement Park, have dinner on the Nautica Queen, and spend the night in Cleveland.
- c. Technology Updates – Mr. Mike Fall and Denise Fox presented the technology updates.
 - CECSD has been allotted \$2,270,295 in Smart School funding
 - The new phone system is complete (voice over internet)
 - The new data switch infrastructure is complete
 - There are devices for every student
 - Looking at new technology to more than triple network capacity
 - The District loans equipment to non-public schools in the amount of \$250.00 per student
 - Guest wifi network is open

- Print Management – about 20 % of Xerox machines have low usage. This will be looked into to see if money can be saved by having fewer machines. The business office is also trying to have all of the copiers leases end and start at the same time.

4. CONSENT ITEMS:

- Minutes of August 22, 2016 Special Meeting
- CSE/CPSE (Committee on Pre-school Special Education) Recommendations 2016-2017

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Ms. Gregory, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

5. OLD BUSINESS: None

6. NEW BUSINESS:

- Approval to Create a Dispatcher Position

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Creation of a Dispatcher Position as presented.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: Great idea.

Final Vote: Yes – 6, No – 0. Motion Carried.

- Approval of Transportation Requests – Non-Public Schools

RESOLVED, upon the recommendation of the Superintendent, to approve Private School Transportation Requests for 2016-17 as presented

Moved by Ms. Van Donsel, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

7. PERSONNEL ACTION:

- Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.79.

Moved by Mr. Rogoff, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- Approval of Non-Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedules of Appointment 1189 and 1190.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- Approval of Administrative and Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2429, 2430, 2431 and 2432.

Moved by Ms. Gregory, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

8. LEADERSHIP REPORTS:

- Director of Business Services

Ms. Vile reported that there were a few glitches with transportation in the afternoon that are still being worked on though they are mostly worked out. The transportation department is in need of bus drivers.

- Assistant Superintendent for Pupil and Personnel Services

There are two instructional positions to be filled.

- Assistant Superintendent for Curriculum and Instruction

Dr. Craig talked about the many meeting that have already taken place and ones coming up this week. He discussed the work that has already been done and that the beginning of the school year is already behind us.

- Director of Special Education

Special Education department is focused on meeting requirements of SEQRA review.

e. Superintendent

- 1.) CHS Voice Drone Footage – Mr. Hoose shared the drone footage that Matthew Maniaci took overlooking the high school.
- 2.) NYSSBA's Annual Business Meeting Voting Delegate – Ms. Griffin was elected to be the voting delegate.

Mr. Hoose thanked the Board for a great opening day.

Mr. Hoose handed out the draft of Board Goals asking the Board to get back to him by Monday, September 19 with any questions or concerns. These goals will be posted on the web.

9. BOARD MEMBER ACTIVITIES

Seven Valley New Tech High Open House was great. Ms. Davis-Howard asked the Board members to send her dates they are available to set up a tour of the New Tech High.

10. NEXT MEETING AGENDA REVIEW

Ms. Janet Griffin will not be in attendance

11. EXECUTIVE SESSION

In accordance with Public Officer's Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 7:29 p.m. to discuss the medical, financial, credit or employment history of a particular person.

Moved by Ms. Gregory, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

The Executive Session adjourned at 7:53 p.m..

Moved by Ms. Gregory, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

12. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 7:53 p.m.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.