

**CORTLAND ENLARGED CITY SCHOOL DISTRICT**  
**Board of Education Special Meeting – Monday, August 22, 2016 at 5:00 p.m.**  
**Kaufman Center, 1 Valley View Drive, Cortland NY**

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A Special Meeting of the Board of Education was held on Monday, August 22, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

**Present:** Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Christine Gregory, Ms. Judith Murphy, Mr. John Natoli, and Mr. Peter Rogoff

**Also Present:** Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Dr. Jeff Craig, Assistant Superintendent for Curriculum & Instruction; and Ms. Alicia Zupancic, Clerk

**Absent:** Ms. Alane Van Donsel

**1. CALL TO ORDER and PLEDGE OF ALLEGIANCE-**

Ms. Davis-Howard called the meeting to order at 5:00 p.m. and the Pledge of Allegiance was recited.

**2. CONSENT ITEMS:**

a. Minutes of August 9, 2016 Regular Meeting

b. CSE/CPSE (Committee on Pre-school Special Education) Recommendations 2016-2017

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.**

**Moved by Mr. Natoli, seconded by Ms. Murphy. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

**3. NEW BUSINESS:**

a. Approval of Extra Classroom Activity Fund Quarterly Report

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Extra Classroom Activity Fund Quarterly Report as presented.**

**Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

**4. PERSONNEL ACTION:**

a. Approval of Personnel Resignations and Leaves

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on the revised Resignations and Leaves Schedule 11.78.**

**Moved by Ms. Griffin, seconded by Mr. Rogoff. Discussion: add the word revised.**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

b. Approval of Non-Instructional Personnel Appointments

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedules of Appointment 1187 and 1188.**

**Moved by Ms. Gregory, seconded by Ms. Griffin. Discussion: Schedule 1187 approved as amended with TBD being removed**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

c. Approval of Administrative and Instructional Personnel Appointments

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2425, 2426, 2427 and 2428.**

**Moved by Ms. Murphy, seconded by Ms. Griffin. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

**5. EXECUTIVE SESSION**

**In accordance with Public Officer's Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 5:06 p.m. to discuss the medical, financial, credit or employment history of a particular person.**

**Moved by Ms. Gregory, seconded by Ms. Griffin. Discussion: None**

**Final Vote: Yes – 7, No – 0. Motion Carried.**

**Ms. Alane Van Donsel arrived at 5:06 p.m.**

**The Executive Session adjourned at 5:18 p.m..**

**Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None**

**Final Vote: Yes – 7, No – 0. Motion Carried.**

**6. ADJOURNMENT**

**As there was no further business to discuss, Ms. Melissa Davis-Howard asked for a motion to adjourn the regular meeting at 5:19 p.m.**

**Moved by Ms. Gregory, seconded by Mr. Natoli. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**