

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, June 20, 2017 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, June 20, 2017 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Christine Gregory, Mr. David Lemon, Ms. Judith Murphy, Mr. Peter Rogoff and Ms. Alane Van Donsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Kimberly Vile, Business Administrator; School and Community Members and Ms. Alicia Zupancic, Clerk

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Ms. Davis-Howard called the meeting to order at 7:25 p.m. and the Pledge of Allegiance was recited.

2. COMMUNICATIONS and RECOGNITION:

a. Kudos Korner - None

b. Audience Participation – (speakers are asked to state their name and address and limit their comments to items on the agenda. Please keep your comments to two minutes). – There were no requests to address the Board.

c. Board Committee Reports:

1.) BOE Policy Committee – Report on June 13, 2017 meeting – Next meeting is scheduled for July, 20, 2017 – working on 1000's with recommendations from the district attorney

2.) BOE Facilities Committee – Report on June 8, 2017 meeting – King & King proposed changes to Parker busing site. The committee also discussed a small capital project to redo the auditorium at the high school. The 100K project paper work has been submitted. They also discussed replacing security cameras.

3. PRESENTATIONS:

a. Sports Changes – Mr. Tim Wagoner gave a presentation on changes he would like to implement for sports.

4. CONSENT ITEMS:

a. Minutes of June 6, 2017 Regular Meeting

b. CSE/CPSE (Committee on Pre-school Special Education) Recommendations 2016-2017

607000501, 607002254, 610396445, 610370907, 607000770, 607002791, 607001822, 607001933, 610336557, 607001128, 607001827, 607002242, 607002620, 610378279, 607000455, 607002670, 607002433, 607000525, 607001840, 610338938, 607002392, 607001860, 607001844, 607002432, 610375511, 607001755

c. CSE/CPSE (Committee on Pre-school Special Education) Recommendations 2017-2018

607000501, 607002497, 607002498, 607002254, 607002713, 607000225, 607002703, 607000770, 607002201, 607002467, 607000608, 607002721, 607002379, 607002380, 607002791, 607000814, 607002279, 607001822, 607001374, 607001933, 610336557, 607002499, 607002141, 610375288, 607001846, 607001110, 607002710, 610308571, 610308572, 607001758, 607002636, 610305510, 610308397, 607001827, 607001130, 607002416, 607002674, 607002489, 607002638, 607000612, 607001391, 607000455, 610328958, 607002433, 607002643, 607002715, 610295640, 607002269, 607001051, 610330751, 607001004, 610360297, 607002018, 610330366, 607000525, 607001840, 607002639, 607001762, 607001899, 610329392, 607001885, 610375318, 607002142, 607001681, 610323615, 607002186, 607001380, 607002634, 610361650, 610361655, 607002183, 610321530, 607002392, 607001649, 607001860, 610358544, 607002149, 610350591, 607002631, 607001287, 607002637, 607002432, 610333290, 607002714, 610375511, 610385236, 607001884, 610325550

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as amended.

Moved by Ms. Gregory, seconded by Mr. Rogoff. Discussion: Amend eight CSE/CPSE documents.

Final Vote: Yes – 7, No – 0. Motion Carried.

5. OLD BUSINESS: There was no old business.

6. NEW BUSINESS:

- a. Financial Reports: Treasurer's Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant, Claims Monthly Report – May 2017

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve Financial Reports dated May 2017 as presented.

Moved by Ms. Griffin, seconded by Mr. Lemon. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

- b. Acceptance of Donations

RESOLVED, upon the recommendation of the Superintendent to accept the donations as presented.

Moved by Mr. Rogoff, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

- c. Approval to Surplus 20 Lacrosse Helmets and Donate them to the Cortland Youth Bureau

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the surplus of 20 Lacrosse Helmets and Donate them to the Cortland Youth Bureau as presented. The Cortland Youth Bureau will assume responsibility to assure the helmets are appropriate for their use.

Moved by Mr. Rogoff, seconded by Mr. Lemon. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

- d. Approval of Girls Ice Hockey Combined Sport Request

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the combining of Cortland Enlarged City School District and Ithaca City School District varsity girls ice hockey teams for 2017-2018 as presented.

Moved by Ms. Griffin, seconded by Ms. Van Donsel. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

- e. Acceptance of Donation from Cortland Regional Medical Center to Help Fund the Harmony Bridge Project

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept a \$500.00 donation from Cortland Regional Medical Center to help fund the Harmony Bridge Project as presented.

Moved by Mr. Rogoff, seconded by Mr. Lemon. Discussion: The question "Can this be offered to students outside of music?" was asked. The answer was that at this time it will be delivered through music courses.

Final Vote: Yes – 7, No – 0. Motion Carried.

- f. Approval of Utilization of the Employee Retirement Reserve

WHEREAS, Cortland Enlarged City School District maintains a Retirement Contribution Reserve and reserves were allocated to be utilized during the 2016-17 school year, it is recommended by the Superintendent of Schools that the Retirement Contribution Reserve be reduced by \$647,257

RESOLVED, that the Board of Education hereby authorizes a \$647,257 reduction in the Retirement Contribution Reserve and said monies be allocated to the 2016-17 fund balance to pay for the 2016-17 New York State Employee Retirement expense.

Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: Ms. Vile explained this item.

Final Vote: Yes – 7, No – 0. Motion Carried.

- g. Approval of Utilization of the Worker's Comp Reserve
WHEREAS, Cortland Enlarged City School District maintains a Workers' Compensation Reserve and reserves were allocated to be utilized during the 2016-17 school year, it is recommended by the Superintendent of Schools that the Workers' Compensation Reserve be reduced by \$220,988.

RESOLVED, that the Board of Education hereby authorizes a \$220,988 reduction in the Workers' Compensation Reserve and said monies be allocated to the 2016-17 fund balance to pay for the 2016-17 Workers' Compensation Reserve expense.

Moved by Mr. Lemon, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

- h. Approval of Utilization of Employee Benefit Accrued Liability Reserve
WHEREAS, Cortland Enlarged City School District maintains an Employee Benefit Accrued Liability Reserve and reserves were allocated to be utilized during the 2016-17 school year, it is recommended by the Superintendent of Schools that the Employee Benefit Accrued Liability Reserve be reduced by \$252,288

RESOLVED, that the Board of Education hereby authorizes a \$252,288 reduction in the Employee Benefit Accrued Liability Reserve and said monies be allocated to the 2016-17 fund balance to pay for the 2016-17 employer contribution for the above noted tax deferred annuity contributions.

Moved by Ms. Murphy, seconded by Ms. Van Donsel. Discussion: Ms. Vile explained this item

Final Vote: Yes – 7, No – 0. Motion Carried.

- i. Approval of Utilization of the Tax Certiorari Reserve
WHEREAS, Cortland Enlarged City School District maintains a Tax Certiorari Reserve and reserves were allocated to be utilized during the 2016-17 school year, it is recommended by the Superintendent of Schools that the Tax Certiorari Reserve be reduced by \$159,152.

RESOLVED, that the Board of Education hereby authorizes a \$159,152 reduction in the Tax Certiorari Reserve and said monies be allocated to pay for the 28 Kellogg Road, LLC vs City of Cortland Assessor stipulation of settlement .

Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: A Tax Certiorari Reserve is a reserve to cover the legal outcome made by the courts of a review of a real property assessment.

Final Vote: Yes – 7, No – 0. Motion Carried.

- j. Approval of Utilization of the Unemployment Reserve
WHEREAS, Cortland Enlarged City School District maintains an Unemployment Reserve and reserves were allocated to be utilized during the 2016-17 school year, it is recommended by the Superintendent of Schools that the Unemployment Reserve be reduced by up to \$30,000

RESOLVED, that the Board of Education hereby authorizes a reduction up to \$30,000 in the Unemployment Reserve and said monies be allocated to the 2016-17 fund balance to pay for the 2016-17 Unemployment expense.

Moved by Mr. Lemon, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

- k. Approval to Allow Out of District Students to Participate in Driver Ed
RESOLVED, upon the recommendation of the Superintendent to approve the participation of out of district students to participate the Driver Education program as presented.

Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: At this time there are 33 Cortland students and 2 out of district students signed up for Driver Education

Final Vote: Yes – 7, No – 0. Motion Carried.

1. Approval of Settlement

Upon the recommendation of the School District's attorneys and on approval of the District's insurance carrier, the Board having had an opportunity to consider the proposed settlement in *Riccardi v. Cortland Enlarged City School District et al*, in the County of Cortland, Index Nos. 14-425; 16-574;

IT IS RESOLVED that the above settlement is approved and that the President of the Board of Education, the Superintendent of Schools and the School District's attorneys are each separately authorized to sign any documents necessary to complete the settlement.

Moved by Ms. Griffin, seconded by Mr. Rogoff. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

7. **PERSONNEL ACTION:**

a. Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on the Resignations and Leaves Schedule 11.96.

Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

b. Approval of Non-Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedules of Appointment 1218 and 1219.

Moved by Mr. Rogoff, seconded by Ms. Van Donsel. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

c. Approval of Administrative and Instructional Personnel Appointments

SUGGESTED RESOLUTION: RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2464, 2465, 2466, 2467, 2468 and 2469.

Moved by Ms. Murphy, seconded by Mr. Lemon. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

8. **LEADERSHIP REPORTS:**

a. Director of Business Services

1.) Extra-Classroom training was given today and very productive.

b. Assistant Superintendent for Pupil and Personnel Services

c. Assistant Superintendent for Curriculum and Instruction

1.) Induction and Mentoring – Mr. Craig discussed this past year and what a wonderful group this is and that next year there will be some changes (E.g. mentors will have an orientation).

d. Superintendent

1.) Mr. Hoose gave a personnel update

9. **BOARD MEMBER ACTIVITIES**

Leadership Day at Randall, Kindergarten graduation at Randall, Talent show at Barry, Facilities Advisory Committee meeting at high school

10. **NEXT MEETING AGENDA REVIEW - None**11. **EXECUTIVE SESSION**

In accordance with Public Officer's Law Section 96, Subdivision 1, I would like to call for an Executive Session at 8:45 p.m. to Discuss the medical, financial, credit or employment history of a particular person.

Moved by Ms. Griffin, seconded by Mr. Lemon. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

The Executive Session adjourned at 9:01 PM.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

12. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the meeting at 9:01 p.m.

**Moved by Mr. Lemon, seconded by Ms. Van Donsel. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.**