

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, June 14, 2016 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, June 14, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Christine Gregory, Ms. Judith Murphy, Mr. John Natoli and Ms. Alane VanDonsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kristie Bliss, Director of Curriculum & Instruction; Dr. John Sheehan, Director of Special Education; School and Community Members; and Ms. Alicia Zupancic, Clerk

Absent: Mr. Daniel Sidebottom

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE-

Ms. Davis-Howard called the meeting to order at 7:02 p.m. and the Pledge of Allegiance was recited.

2. COMMUNICATIONS and RECOGNITION:

- a. Kudos Korner – None
- b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes). - There were no requests to address the Board on items relating to the Agenda.
- c. Board Member Reports:
 - 1.) BOE Policy Committee - Report on June 9, 2016 meeting – Started going through the revisions to be sure all changes were made. The next meeting is scheduled for July 6, 2016 at 9:00 a.m.
 - 2.) BOE Facilities Committee – Report – Next meeting is scheduled for June 23, 2016 at 9:00 a.m. – kick off for energy performance contract. 100K project is out for bid with bids being due June 20. This may become a 250K project to include some renovations to the restrooms at the Kaufman Center.
 - 3.) BOE Audit Committee – Discussion on the possibility of having both an Audit and Finance Committee – Mr. Hoose proposed to have a Financial Committee separate from the Audit Committee. This will be brought up again at the re-org meeting on July 5, 2016.
 - 4.) Senior Year Books – Recognition – Thanks to the generosity of fifteen teachers plus a large donation from the parents of the All Night Party Committee, all seniors who had not purchased a yearbook received one.

3. PRESENTATIONS:

- a. Code of Conduct Public Hearing – Ms. Judi Riley and Mr. John Zarcone presented the proposed changes of the Code of Conduct to the Board. The Board requested that the Chain of Command be added to the Code of Conduct and that all instructional and non-instructional employees read the Code of Conduct.
- b. Attendance Policy – Ms. Judi Riley and Mr. John Zarcone presented the proposed changes to Policy 7110, Attendance Policy.
- c. Third Quarter Results – Mr. Hoose presented the third quarter results. The data included graphs that compared 2014-15 to 2015-16 on Students with 12+ absences, grade level Lexile performance change, cohort Lexile performance change and marking period failures by department. It also included Lexile performance acquired from AIMSWEB scores for grades 1-6 and from STAR Reading for grades 7-12. The Board requested to see AIMSWEB data side by side for fall and spring. The data also included the number of students in the 2015 cohort predicted to earn 5.5 credits or more.

4. CONSENT ITEMS:

- a. Minutes of May 24, 2016 Regular Meeting
- b. Minutes of June 6, 2016 Special Meeting
- c. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations 2015-2016
607001417, 607001838, 610351024, 607001994, 607000073, 610341869, 607001951, 607002379, 607002381, 607002380, 610328933, 607000814, 607002270, 607001734, 607002031, 607000147, 610346089, 607001839, 610356999, 607002063, 607001366, 607001242, 607001824, 607002269,

610330751, 610376626, 607001166, 607001406, 607002048, 607001362, 607001361, 607002011, 607000275, 607002186, 607001418, 610353282, 610358544, 610343164, 610392903, 607001287, 607000939, 610373833, 607000942, 610375511, 607002023, 610363271, 607000196, 607002067, 607001742, 607001755, 607001113

- d. CSE/CPSE (Committee on Pre-school Special Education) Recommendations 2016-17
607001935, 607001365, 607002379, 607002381, 607002380, 607002038, 607002176, 607001110, 607001848, 607001990, 607002029, 607001459, 607001362, 607002011, 607001946, 607001881, 607002035, 607002135, 607002015, 607001113, 607001082
- e. Approval of BOCES Agreements and Resolution
- f. Annual Cooperative Bidding Resolution

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Natoli, seconded by Ms. VanDonsel. Discussion: What does exited mean for CPSE? It means moving on from preschool.

Final Vote: Yes – 6, No – 0. Motion Carried.

5. OLD BUSINESS: None

6. NEW BUSINESS:

- a. Approval to accept donations

RESOLVED, upon the recommendation of the Business office to approve the donations as presented.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- b. Approval of grade 11 English Textbooks

RESOLVED, upon the recommendation of the Superintendent to approve the purchase of grade 11 English textbooks as presented.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: Is this book supplemental? No, it is for core instruction.

Final Vote: Yes – 6, No – 0. Motion Carried.

- c. Approval of Field Placement Agreement: Summit University of Pennsylvania

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Field Placement Agreement between Cortland Enlarged City School District and Summit University of Pennsylvania as presented.

Moved by Ms. Gregory, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- d. CAPCO Service Agreements

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Lease and Service Agreements with Cortland County Community Action Program, Inc. to provide CAPCO Head Start the use of one (1) classroom at Smith Elementary, one (1) classroom at Parker Elementary, one (1) classroom at Barry Elementary and one (1) classroom at Randall Elementary as presented.

Moved by Ms. Gregory, seconded by Ms. Van Donsel. Discussion: Why doesn't Virgil have a UPK classroom? Because most Virgil students attend a center in Cortland.

Final Vote: Yes – 6, No – 0. Motion Carried.

- e. Adopt 2016-17 Non-Resident Tuition Rates

RESOLVED, upon the recommendation of the Superintendent, to approve the Adoption of 2016-17 Non-Resident Tuition Rates, as presented.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: New students pay more than existing students.

Final Vote: Yes – 6, No – 0. Motion Carried.

- f. 1st Reading Code of Conduct

RESOLVED, upon the recommendation of the Superintendent, and the Board of Education Policy Committee, to approve the 1st reading of proposed revisions to the Code of Conduct as presented.

Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

g. 1st Reading Attendance Policy Revisions

RESOLVED, upon the recommendation of the Superintendent of Schools, , and the Board of Education Policy Committee to accept the 1st Reading of proposed changes to Policy #7110

Attendance as presented:

Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

h. Discussion Items

1.) Attendance at the NYSSBA Summer Law Conference - Ms. Gregory will attend.

2.) Attendance at the NYSSBA Convention October 27-29 in Buffalo – Ms. Griffin and Ms. Riley will be attending. Ms. Gregory will let me know and I sent Mr. Rogoff an email asking him if he would like to attend.

7. PERSONNEL ACTION:

a. Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.75.

Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

b. Approval of Non-Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedules of Appointment 1179, and 1180.

Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

c. Approval of Administrative and Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2407, 2408, 2409, 2410, and 2411.

Moved by Ms. Gregory, seconded by Ms. Murphy. Discussion: Why is Joshua Bacigalupi on the schedule again? His start date has changed.

Final Vote: Yes – 6, No – 0. Motion Carried.

8. LEADERSHIP REPORTS:

a. Director of Business Services - Absent

b. Assistant Superintendent for Pupil and Personnel Services – 16 of 20 employment vacancies have been filled.

c. Director of Curriculum and Instruction - None

d. Director of Special Education – Board of Regents has a new pathway. See NYSSBA eclips.

e. Superintendent

1.) Master Schedule Timeline – Junior high schedule is complete. Senior high will be done by June 23.

2.) Kiwanis – Boys varsity lacrosse team volunteered at the Kiwanis chicken barbeque fundraiser.

3.) Jostens 2016 National Yearbook Program of Excellence – The Cortland Junior Senior High School was Named Jostens 2016 National Yearbook Program of Excellence being recognized for producing a dynamic and engaging 2015-16 yearbook.

4.) Police Fueling – The police fueling contract will be coming to the board for approval. The Homer Central School District would like to fuel their buses here while their fueling station is under construction. John Lynch will create inter-municipal agreements.

9. BOARD MEMBER ACTIVITIES – Randall School Leadership Day, rock guitar class and SUNY Cortland Teach NY conference

Let's get the word out about the community lunch program

Visit healthycortland.org for information on a free medical event coming up in July.

10. **AUDIENCE PARTICIPATION:** (Individuals are requested to keep their comments to two-minutes per speaker). - There were no requests to address the Board.
11. **NEXT MEETING AGENDA REVIEW - None**
12. ***EXECUTIVE SESSION (If needed) – Not needed***
13. **ADJOURNMENT**
As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 8:47 p.m.
Moved by Ms. Gregory, seconded by Mr. Natoli. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.