

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, May 24, 2016 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

A Regular Meeting of the Board of Education was held on Tuesday, May 24, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Christine Gregory, Ms. Judith Murphy, Mr. John Natoli and Ms. Alane VanDonsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kimberly Vile, Director of Business Services; Ms. Kristie Bliss, Director of Curriculum & Instruction; Dr. John Sheehan, Director of Special Education; School and Community Members; and Ms. Alicia Zupancic, Clerk

Absent: Mr. Daniel Sidebottom

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE-

Ms. Davis-Howard called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

2. COMMUNICATIONS and RECOGNITION:

a. Kudos Korner

1.) Syracuse Automotive Dealers Association Student Achievement Award

Colbie Lockwood, a 10th grade student and Brandon Sweet, a 12th grade student were recognized for being recipients of the Syracuse Automotive Dealers Association Student Achievement Award.

2.) New York Times Editorial Contest Finalists

Two of our high school students, Sheridan Crane for his article titled “End the Prohibition on All Drugs and Cady Walts for her article titled :Late to Bed, Early To Rise” were recognized as finalists in the New York Times Editorial Contest.

3.) Cortland Area Communities That Care Youth of the Year

Cortland Area Communities That Care Coalition recognizes exemplary and noteworthy students annually through the Youth of the Year awards. Cortland Junior Senior High School had three nominees: Katie Couture, Noah Cole, (both Katie and Noah were unable to make the meeting) and the winner, Youth of the Year , Brian Barnes. The Board recognized Brian for this extraordinary achievement.

4.) 2016 NASA Ames Space Settlement Contest Winners

8th grade English teacher, Stephanie Passeri-Densmore and her Team 3 English students were recognized for being the first place winners of the 2016 NASA Ames Space Settlement Contest for their entry , TRIO (Three Rotating Inter-related Orbiters). Ms. Passeri-Densmore and a group of the Team 3 students shared with us their role in the project.

5.) 2016 Cortland Rotary Teacher of the Year Award - Amy Johnson, a Health teacher at our Cortland Junior Senior High School was the recipient of the 2016 Cortland Rotary Teach of the Year Award. Amy was unable to attend the meeting.

b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes). - There were no requests to address the Board on items relating to the Agenda.

c. Board Member Reports:

1.) BOE Policy Committee – Next meeting TBD

2.) BOE Facilities Committee – Next meeting TBD

3.) BOE Audit Committee – Next meeting TBD

3. PRESENTATIONS:

myOn – Barry School – Mr. Pasquerella, principal of Barry School; Tony Caravella, Barry School 2nd grade teacher; Michelle Ryan, Barry School 3rd grade teacher; Kim Hayden, Barry School Library Media Specialist;

Debbie Fitzgerald, Barry School Special Education teacher; and two of Ms. Ryan's 3rd grade students. Those two students told us their top ten reasons the love myOn. The number one reason was "it helps us learn". Mr. Caravella told the Board how myOn is similar to Netflix only with books rather than movies. The second grade class has read over one thousand books this school year. Students love having the choice to read online or borrow a library book. Ms. Ryan explained how the kids themselves spread the reading program through the classroom themselves. The students enjoy sharing what they have read and the program suggests other books to them. Ms. Hayden had a video to share that wouldn't work. She is going to come back and share it with us another time.

Ms. Quail and several of her third grade students presented a fundraising project they are doing. They wondered how do we make sure everyone in the world has safe water. The decided to do a fundraiser called Drop in the bucket. They have a bucket for spare change to be given. For every donation given, the donor gets a water drop with their name on it hung on the window at Barry School.

4. **CONSENT ITEMS:**

- a. Minutes of May 10, 2016 Public Budget Hearing
- b. Minutes of May 10, 2016 Regular Meeting
- c. Minutes of May 17, 2016 Special Meeting Budget Vote / Election Canvassing of Votes
- d. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations 2015-2016
610375505, 610317808, 607000595, 607000463, 610298184, 610308397, 610395066, 607000982, 610385249, 610394529, 610330460, 607001738, 610353007, 607000287, 610360297, 607001020, 610385240, 610253538, 610373394, 607001694, 610308392, 610323615, 607001733, 607000959, 610309695, 607002105, 610333290, 607000433, 607000095, 607000395, 610365431, 607001331, 607002179, 610321232, 607001589, 610393956, 610350592, 610253548, 610252432, 610346296
- e. CSE/CPSE (Committee on Pre-school Special Education) Recommendations 2016-17

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

607002216, 607001679, 607002201, 607002239, 607002204, 607002140, 607002142, 607002161, 607002180, 607002149

Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

5. **OLD BUSINESS: None**

6. **NEW BUSINESS:**

- a. Financial Reports: Treasurer's Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant, Claims Monthly Report – April 2016 and Go Bookkeeper Quarterly Report for Quarter ending March 31, 2016

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve Financial Reports dated April 2016 and the Go Bookkeeper Quarterly Report for Quarter ending March 31, 2016 as presented.

Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- b. Approval to accept a donation of an electronic keyboard/piano

RESOLVED, upon the recommendation of the Business office to approve the donation of an electric keyboard/piano as presented.

Moved by Ms. Gregory, seconded by Ms. Van Donsel. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- c. Approval of Catholic Charities Summer Feeding Agreement

RESOLVED, upon the recommendation of the Business office to approve the Catholic Charities Summer Feeding Agreement as presented.

Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- d. **Approval of the Field Placement Agreement between Cortland Enlarged City School District and the University of New Hampshire College of Health and Human Services.**
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Field Placement Agreement between Cortland Enlarged City School District and the University of New Hampshire College of Health and Human Services as presented.

Moved by Ms. Gregory, seconded by Mr. Natoli. Discussion: This is for online students. The agreement continues until either party cancels.

Final Vote: Yes – 6, No – 0. Motion Carried.

- e. **Accept Budget Vote / Election Final Results**

Proposition 1 Budget Results: YES - 448 NO – 95

Proposition 2 Vehicle Purchase Results: YES - 435 NO – 115

Proposition 3 Capital Reserve Results: YES – 435 NO - 117

Proposition 3 Cortland Free Library: YES - 404 NO - 146

RESOLVED, that the Board of Education of the Cortland Enlarged City School District accept the FINAL budget vote, vehicle purchase, Capital Reserve and Cortland Free Library Tax vote results as stated above, and as presented on the tabulation sheet dated May 17, 2016, to be attached to these minutes.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

RESOLVED, by the Board of Education of the Cortland Enlarged City School District, Cortland, New York, that Judith Murphy and Peter Rogoff are hereby declared elected to three-year terms as members of the Board of Education of said School District, commencing July 1, 2016, per the tabulation sheet dated May 17, 2016, to be attached to these minutes.

Moved by Ms. Gregory, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

7. **PERSONNEL ACTION:**

- a. **Approval of Personnel Resignations and Leaves**

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.73.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: Ms. Camarano's retirement with regret

Final Vote: Yes – 6, No – 0. Motion Carried.

- b. **Approval of Non-Instructional Personnel Appointments**

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedules of Appointment 1175 and 1176.

Moved by Ms. Van Donsel, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- c. **Approval of Administrative and Instructional Personnel Appointments**

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2402 and 2403.

Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- d. **Approval of Tenure Recommendations**

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2401-1.

Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	No
Ms. Janet S. Griffin voting	Yes

Ms. Judith E. Murphy voting	No
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2401-2.

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	Yes
Ms. Janet S. Griffin voting	Yes
Ms. Judith E. Murphy voting	Yes
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2401-3.

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	Yes
Ms. Janet S. Griffin voting	Yes
Ms. Judith E. Murphy voting	Yes
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2401-4.

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	Yes
Ms. Janet S. Griffin voting	Yes
Ms. Judith E. Murphy voting	Yes
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2401-5.

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	Yes
Ms. Janet S. Griffin voting	Yes
Ms. Judith E. Murphy voting	Yes
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointments as presented on Schedule of Appointment 2401-6.

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	Yes
Ms. Janet S. Griffin voting	Yes
Ms. Judith E. Murphy voting	Yes
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2401-7.

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	Yes
Ms. Janet S. Griffin voting	Yes
Ms. Judith E. Murphy voting	Yes
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2401-8.

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	Yes
Ms. Janet S. Griffin voting	Yes
Ms. Judith E. Murphy voting	Yes
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2401-9.

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	Yes
Ms. Janet S. Griffin voting	Yes
Ms. Judith E. Murphy voting	Yes
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2401-10.

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	Yes
Ms. Janet S. Griffin voting	Yes
Ms. Judith E. Murphy voting	Yes
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2401-11.

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	Yes
Ms. Janet S. Griffin voting	Yes
Ms. Judith E. Murphy voting	Yes
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2401-12.

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	Yes
Ms. Janet S. Griffin voting	Yes
Ms. Judith E. Murphy voting	Yes
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2401-13.

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	Yes
Ms. Janet S. Griffin voting	Yes
Ms. Judith E. Murphy voting	Yes
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2401-14.

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	Yes
Ms. Janet S. Griffin voting	Yes
Ms. Judith E. Murphy voting	Yes
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2401-15.

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	Yes
Ms. Janet S. Griffin voting	Yes
Ms. Judith E. Murphy voting	Yes
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Tenure appointment as presented on Schedule of Appointment 2401-16.

Ms. Melissa Davis-Howard voting	Yes
Ms. Christine A. Gregory voting	Yes
Ms. Janet S. Griffin voting	Yes
Ms. Judith E. Murphy voting	Yes
Mr. John A. Natoli, Jr. voting	Yes
Ms. Alane M. Van Donsel voting	Yes

Motion Carried.

8. LEADERSHIP REPORTS:

- a. Director of Business Services – Ms. Vile updated us on the transportation study. The transportation efficiency specialist concurred with our decision to purchase buses. He is collecting data.
- b. Assistant Superintendent for Pupil and Personnel Services
 - 1.) Staffing update – Ms. Riley shared there are sixteen vacancies between instructional and administration positions. Recommendations will be coming forward. The high school focus review is completed and Parker is scheduled for June 2 & 3.
- c. Director of Curriculum and Instruction – Ms. Bliss encouraged the Board to visit Mr. Gambitta's classroom and see how he is using Defined STEM.
- d. Director of Special Education – None
- e. Superintendent – Mr. Hoose commented on how nice the Nation Honor Society induction was.

9. **BOARD MEMBER ACTIVITIES** – Special Olympics, Softball, District Orchestra Concert, Barry Concert, Barry and Parker Grandparents Day, SUNY Cortland Dinner for School Partners, and Darien Lake. Janet agreed to put together an end of year calendar of events.
10. **AUDIENCE PARTICIPATION:** (Individuals are requested to keep their comments to two-minutes per speaker). - There were no requests to address the Board.
11. **NEXT MEETING AGENDA REVIEW - None**
12. ***EXECUTIVE SESSION (If needed) – Not needed***
13. **ADJOURNMENT**
As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 7:59 p.m.
Moved by Ms. Gregory, seconded by Mr. Natoli. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.