

**CORTLAND ENLARGED CITY SCHOOL DISTRICT**  
**Board of Education Meeting – Tuesday, May 10, 2016 at 7:30 p.m.**  
**Kaufman Center, 1 Valley View Drive, Cortland NY**

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A Regular Meeting of the Board of Education was held on Tuesday, May 10, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

**Present:** Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Christine Gregory, Ms. Judith Murphy, Mr. John Natoli, Mr. Daniel Sidebottom and Ms. Alane VanDonsel

**Also Present:** Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kimberly Vile, Director of Business Services; Ms. Kristie Bliss, Director of Curriculum & Instruction; Dr. John Sheehan, Director of Special Education; School and Community Members; and Ms. Alicia Zupancic, Clerk

**1. CALL TO ORDER and PLEDGE OF ALLEGIANCE.**

Ms. Davis-Howard called the meeting to order at 7:50 p.m.

**2. COMMUNICATIONS and RECOGNITION:**

- a. Kudos Korner – None
- b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes). - There were no requests to address the Board on items relating to the Agenda.
- c. Board Member Reports:
  - 1.) BOE Policy Committee – Next meeting TBD
  - 2.) BOE Facilities Committee – Next meeting TBD
  - 3.) BOE Audit Committee – Next meeting TBD
  - 4.) Distribute Board Self Appraisal - Each member received a Board Self Appraisal form to complete and return to Ms. Zupancic by Tuesday, May 24.
- d. Reminders - Members were reminded of the following upcoming events:
  - 1.) May 17, 2016 – Budget Vote and School Board Election 12:00 noon-9:00 PM
  - 2.) May 17, 2016 – 9:00 PM Canvassing of Votes

**3. PRESENTATIONS: None**

**4. CONSENT ITEMS:**

- a. Minutes of April 18, 2016 Regular Meeting
- b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations

2015-2016:

607000859, 607000492, 610343684, 610375108, 610317808, 607002145, 607002268, 610365380, 607001822, 607002196, 610389537, 607001130, 607000125, 607002160, 610340881, 607002195, 610362612, 610348027, 607002172, 610354497, 607001103, 610305697, 610310071, 610344559, 610373829, 607002189, 610319179, 607002204, 607002161, 610321530, 610294223, 607000290, 610382604, 610363271, 610270446, 610386637, 607001086, 607001588, 610264307, 607000132

2016-2017:

607001782, 607002199, 607001846, 607001758, 607002093, 607002160, 607002094, 607002095, 607002151, 607001845, 607001676, 607001899, 607002204, 607001885, 607001380, 607002161, 607002098, 607001844

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.**

**Moved by Mr. Sidebottom, seconded by Ms. Gregory. Discussion: None**

**Final Vote: Yes – 7, No – 0. Motion Carried.**

**5. OLD BUSINESS: None**

**6. NEW BUSINESS:**

- a. Financial Reports: Treasurer's Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant, Claims Monthly Report – March 2016

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve Financial Reports dated March 2016 as presented.**

**Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: None**  
**Final Vote: Yes – 7, No – 0. Motion Carried.**

- b. Approval of Agreement between CECSD and O'Connell Electric Company, Inc.  
**RESOLVED, upon the recommendation of the Business office to approve the agreement between CECSD and O'Connell Electric as presented.**  
**Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion: O'Connell Electric is running the hard wire for the replacement of switches and servers. This is not a service offered by BOCES.**  
**Final Vote: Yes – 7, No – 0. Motion Carried.**
- c. Approval of the Transportation Advisory Services (TAS) Efficiency Study Proposal  
**RESOLVED, upon the recommendation of the Business office to approve the Transportation Advisory Services (TAS) Efficiency Study Proposal as presented.**  
**Moved by Mr. Sidebottom, seconded by Ms. Gregory. Discussion: None**  
**Final Vote: Yes – 7, No – 0. Motion Carried.**
- d. Approval of the Cortland United Teachers Contract  
**RESOLVED, upon the recommendation of the Superintendent of Schools to approve the Cortland United Teachers Contract as presented.**  
**Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: Ms. Davis Howard discussed the process it took to get to this contract approval.**  
**Final Vote: Yes – 7, No – 0. Motion Carried.**
- e. State Environmental Quality Review for Renovations to Cortland Junior Senior High School  
**RESOLVED, upon the recommendation of the Superintendent of School to accept the SEQRA statement as presented.**  
**Moved by Mr. Sidebottom, seconded by Ms. Griffin. Discussion: None**  
**Final Vote: Yes – 7, No – 0. Motion Carried.**
- f. Approval of Combined Cortland Groton Marching Band for Spring 2016  
**RESOLVED, upon the recommendation of the Superintendent of schools to approve the combining of Cortland and Groton marching bands for spring 2016.**  
**Moved by Mr. Natoli, seconded by Mr. Sidebottom. Discussion: Mr. Hoose shared that Groton approached us to ask if their students could march with ours in the Dairy Parade.**  
**Final Vote: Yes – 7, No – 0. Motion Carried.**

**7. PERSONNEL ACTION:**

- a. Approval of Personnel Resignations and Leaves  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.72.**  
**Moved by Mr. Sidebottom, seconded by Ms. Gregory. Discussion: None**  
**Final Vote: Yes – 7, No – 0. Motion Carried.**
- b. Approval of Non-Instructional Personnel Appointments  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedules of Appointment 1173 and 1174.**  
**Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None**  
**Final Vote: Yes – 7, No – 0. Motion Carried.**
- c. Approval of Administrative and Instructional Personnel Appointments  
**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2399 and 2400.**  
**Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: None**  
**Final Vote: Yes – 7, No – 0. Motion Carried.**

**8. LEADERSHIP REPORTS:**

- a. Director of Business Services - None
  - b. Assistant Superintendent for Pupil and Personnel Services - None
  - c. Director of Curriculum and Instruction - None
  - d. Director of Special Education - None
  - e. Superintendent – Mr. Hoose sent out a kudos to our scholar spring athletes. There were 142 technology surveys returned which is a low participation. The district will be buying Kindles that will be housed in the libraries for student use. The TAS study will determine the cost to have wifi on buses to create hotspots for students who don't have internet at home and if it is feasible to reduce or walking zone.
9. **BOARD MEMBER ACTIVITIES** – Christine attended the memorial service for Mr. John Moiseichik
10. **AUDIENCE PARTICIPATION:** (Individuals are requested to keep their comments to two-minutes per speaker). – Michelle M. Ryan asked why the indoor track team is not included in this budget and asked what needs to be done to ensure there is a team in the future.  
Martha Dumas stated how indoor track benefits some students with special needs.  
Andrew Ryan spoke on the benefits and importance of indoor track.  
Chris Ryan and a few other folks also commented on the benefits and ways to help fund indoor track.  
Mr. Hoose and the Board of Education agreed to contact Section III and look into ways to possibly accommodate students that are interested in indoor track. This was a twenty-three minute discussion.
11. **NEXT MEETING AGENDA REVIEW** - None
12. **EXECUTIVE SESSION (If needed)**  
In accordance with Public Officer's Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 8:29 p.m. to discuss the medical, financial, credit or employment history of a particular person.  
Moved by Ms. Gregory, seconded by Mr. Sidebottom. Discussion: None  
Final Vote: Yes – 7, No – 0. Motion Carried.  
The Executive Session adjourned at 9:18 p.m..  
Moved by Ms. VanDonsel, seconded by Ms. Griffin. Discussion: None  
Final Vote: Yes – 7, No – 0. Motion Carried.
13. **ADJOURNMENT**  
As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 9:18 p.m.  
Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None  
Final Vote: Yes – 7, No – 0. Motion Carried.