

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, April 12, 2016 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

Budget Workshop – 6:00
Board of Education Meeting – 7:00 p.m.

A Regular Meeting of the Board of Education was held on Tuesday, April 12, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Christine Gregory, Ms. Judith Murphy, Mr. John Natoli, Mr. Daniel Sidebottom and Ms. Alane VanDonsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kimberly Vile, Director of Business Services; Ms. Kristie Bliss, Director of Curriculum & Instruction; Dr. John Sheehan, Director of Special Education; School and Community Members; and Ms. Alicia Zupancic, Clerk

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE.

Ms. Davis-Howard called the meeting to order at 7:00 p.m.

2. COMMUNICATIONS and RECOGNITION:

a. Kudos Korner

- 1.) New York State Athletic Administrator Association Chapter 3 Judith Marten Secretary Award Recipient

The Board recognized Alana VanWinkle as the New York State Athletic Administrator Association Chapter 3 Judith Marten Secretary Award recipient.

- b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes). - There were no requests to address the Board.

c. Board Member Reports:

- 1.) BOE Policy Committee – Report on March 23, 2016 meeting

John reported that the book has been sent to Erie 1 BOCES for revisions. It will take six to eight weeks to complete.

- 2.) BOE Facilities Committee – Next meeting is April 15, 2016 at 9:00 AM

This meeting is optional for Board members.

- 3.) BOE Audit Committee – Next meeting TBD

- 4.) Reminders - Ms. Davis-Howard reminded members of the following upcoming events

- a.) April 18, 2016 – Board Meeting (Monday)
- b.) April 27, 2016 – School Board Candidate Petitions are due to the Board Clerk by 5:00 PM
- c.) May 3, 2016 – Voter Registration Day 3:00-8:00 PM, Kaufman Center
- d.) May 10, 2016 – Public Budget Hearing / Meet the Candidates / Regular Meeting 6:30 PM, Kaufman Center
- e.) May 17, 2016 – Budget Vote and School Board Election 12:00 noon-9:00 PM

- 5.) Proposed Summer Meeting Schedule - Members were asked to notify Ms. Zupancic of any conflicts with the proposed meeting dates.

- a.) Tuesday, July 5 – Organizational and Regular Meeting
- b.) Tuesday, July 19 – Regular Meeting
- c.) Tuesday, August 9 – Regular Meeting
- d.) Tuesday, August 23 – Regular Meeting

d. Discussions

- 1.) Indoor track – Mr. Jeff Johnson was at the meeting to answer questions regarding the start of an indoor track team. He explained the costs, which included two coaches salaries, transportation, equipment, and other fees. There are 26 students interested.

3. PRESENTATIONS: None

4. CONSENT ITEMS:

- a. Minutes of March 22, 2016 Regular Meeting
- b. Minutes of March 24, 2016 Special Meeting
- c. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education)

Recommendations

2015-2016 Students

607000726, 610344691, 607001356, 610375505, 610351024, 610364514, 607000813, 607000225, 607000195, 610377005, 610380565, 607002017, 610330568, 607002141, 610375288, 607001834, 607001306, 607001599, 607001347, 607001827, 610346089, 607001839, 607001667, 610364513, 610278003, 607002194, 607000019, 607001990, 607000467, 610373987, 610365056, 607002240, 607002096, 607000102, 607001729, 607001297, 607002013, 607002018, 607000074, 610385234, 607002097, 610351540, 610350092, 610375318, 610374775, 607000399, 607001681, 607001946, 607002186, 607002183, 607001364, 610294566, 610309695, 610353282, 607002064, 610350591, 607000625, 607002135, 607000647, 610381714, 607000146, 607002100, 610296156, 610253548, 607001884, 610357678

2016-2017 Students

607002141, 607001729, 607002018, 607002097, 607001681, 607002183, 607002100, 607001884, 607001680,

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

5. OLD BUSINESS: None

6. NEW BUSINESS:

- a. Financial Reports: Treasurer's Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant February 2016, Extra Classroom Activity Fund Quarterly Report and Claims Audit Report – January, February, & March 2016

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve Financial Reports dated February, 2016, the Extra Classroom Activity Fund Quarterly Report and the Claims Audit Report dated January, February, & March as presented.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

- b. Acceptance of recommendation to surplus one small conveyer

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept the surplus of one conveyer as presented.

Moved by Mr. Natoli, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

- c. Approval of Private School Transportation Requests for 2016-17

RESOLVED, upon the recommendation of the Superintendent, to approve the Private School Transportation Requests for 2016-17 as presented.

Moved by Ms. Gregory, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

7. PERSONNEL ACTION:

- a. Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.70.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: Ms. Stark and Mr. Kline with regret. Clarification of school monitors was given by Ms. Vile.

Final Vote: Yes – 7, No – 0. Motion Carried.

- b. Approval of Non-Instructional Personnel Appointments
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedule of Appointment 1171.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

- c. Approval of Administrative and Instructional Personnel Appointments
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2396 and 2397.

Moved by Ms. VanDonsel, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

8. LEADERSHIP REPORTS:

- a. Director of Business Operations
 1.) Vacant Land Donation – Ms. Vile shared that the gravel lot on Pendleton Street near the soccer fields has been offered to the district at no cost. The pros and cons were discussed. The Board would like more information.
 The business office is moving forward looking at the transportation efficiency study.
- b. Assistant Superintendent for Pupil and Personnel Services
 1.) Teacher Recruitment Events – Teacher recruitment is in full swing. Judi met with 70 candidates at the Teacher Recruitment event at SUNY Cortland. CECSD has thirteen instructional vacancies and two administration vacancies. Interviewing should start in the first or second week of May.
- c. Director of Curriculum and Instruction – Ms. Bliss shared the Elementary Summer School Schedule.
- d. Director of Special Education
- e. Superintendent – Mr. Hoose gave an update on the myOn pilot. The students involved have read over 2,000 books. It will be offered to every student in the fall. The students will sign out a device with their library. BOCES will be offering myOn to component districts.

9. BOARD MEMBER ACTIVITIES

Junior high dance, Barry K-2 concert, NYSMMA, Parker concert, Virgil concert, and the gym floor committee met and the design is coming along.

10. AUDIENCE PARTICIPATION: (Individuals are requested to keep their comments to two-minutes per speaker).

Alex Huntington-Ofner dropped of information regarding a Youth Mental Health First Aide Course taking place on May 21, 2016 from 8:30 AM – 5:30 PM at 100 Grange Place, Room 205, Cortland, NY 13045. This course is free with pre-registration.

11. NEXT MEETING AGENDA REVIEW - None

12. EXECUTIVE SESSION

In accordance with Public Officer's Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 7:52 p.m. to discuss the medical, financial, credit or employment history of a particular person.

Moved by Ms. Gregory, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

Mr. Natoli left at 9:03 p.m.

The Executive Session adjourned at 9:21 p.m.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

13. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 9:21 p.m.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.