

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, March 22, 2016 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

Executive Session – 6:00 p.m.

Budget Workshop – Immediately following the Executive Session

Board of Education Meeting – 7:00 p.m.

A Regular Meeting of the Board of Education was held on Tuesday, March 22, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Christine Gregory, Ms. Judith Murphy, Mr. John Natoli and Mr. Daniel Sidebottom

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kimberly Vile, Director of Business Services; Ms. Kristie Bliss, Director of Curriculum & Instruction; Dr. John Sheehan, Director of Special Education; School and Community Members; and Ms. Alicia Zupancic, Clerk

1. CALL TO ORDER

Ms. Davis-Howard called the meeting to order at 6:00 p.m.

2. EXECUTIVE SESSION

In accordance with Public Officer's Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 6:03 p.m. to discuss contract negotiations.

Moved by Mr. Sidebottom, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

The Executive Session adjourned at 6:34 p.m..

Moved by Ms. Murphy, seconded by Mr. Sidebottom. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

3. CALL TO ORDER and PLEDGE OF ALLEGIANCE.

Ms. Davis-Howard re-called the meeting to order at 7:03 p.m. and the Pledge of Allegiance was recited.

4. COMMUNICATIONS and RECOGNITION:

a. Kudos Korner – None

b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes). - There were no requests to address the Board.

c. Board Member Reports:

1.) BOE Policy Committee – Next meeting March 23, 2016 at 10:30 a.m.

2.) BOE Facilities Committee – Next meeting TBD

3.) BOE Audit Committee – Next meeting TBD

4.) The OCM BOCES Annual Meeting is April 6, 2016. Please let Alicia know by March 28 if you plan to attend.

5. PRESENTATIONS:

a. CPEF Spring 2016 Grant Recipient

1.) Parker Sixth Grade Dramatic Society was recognized and given a certificate on behalf of CPEF. A slideshow was shared with the Board of Education.

b. Parker School – Parker Student Enrichment Project

1.) A slideshow of students shaping, sanding, painting, and accessorizing their Pinewood Derby cars was shared with the Board of Education. Some of the students were there to show their cars and how they distributed the weight and to answer questions. The students invited the Board and others to the race on March 24.

- c. NYSSBA (New York State School Boards Association)
 - 1.) NYSBBA Executive Director, Mr. Timothy Kremer, approached the Board with an offer to rejoin NYSBBA.

6. CONSENT ITEMS:

- a. Minutes of March 8, 2016 Regular Meeting
- b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations
610396444, 607001626, 610375509, 610317808, 610365275, 610279817, 607002031, 610364022, 607002036, 610393803, 610324606, 607001053, 610353843, 610333273, 610328939, 607000091, 607000189, 610362612, 610374773, 607002240, 607000994, 607001728, 610394855, 607000502, 607002182, 607002139, 610394618, 610268129, 610350601, 607000959, 607002183, 607000906, 610294566, 607002180, 607000277, 607000552, 610375456, 607002015, 607000139, 607001966, 610384958, 607000971, 607000146, 607001680, 610325549

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

7. OLD BUSINESS:

- a. Reserve Reauthorization
RESOLVED, upon the recommendation of the Business Office that the Board of Education approves the following reauthorization language for the noted reserves:
The Unemployment Insurance Reserve previously established by the Board of Education in accordance with New York General Municipal Law §6-m is hereby reauthorized and continued the current level of monies on deposit within such fund and the Liability Reserve previously established by the Board of Education in accordance with New York Education Law §1709(8-c) is hereby reauthorized and continued the current level of monies on deposit.
Moved by Ms. Murphy, seconded by Ms. Griffin. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.

8. NEW BUSINESS:

- a. Approval of *Revised* Notice of Annual Meeting, defining the Budget Public Hearing Date, Polling Locations, Voter Registration Day, and Publication of Notice of Annual Meeting and Election, Bus Proposition, Capital Reserve Proposition and Library Proposition as presented.
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education for the Cortland Enlarged City School District hereby approves the *Revised* Notice of Annual Meeting, defining the Budget Public Hearing Date, Polling Locations, Voter Registration Day, and Publication of Notice of Annual Meeting and Election, Bus Proposition, Capital Reserve Proposition and Library Proposition as presented.
Moved by Mr. Natoli, seconded by Mr. Sidebottom. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.
- b. Health and Welfare Services Agreement – St. Mary's School
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Health and Welfare Services Agreement with St. Mary's School as presented.
Moved by Mr. Sidebottom, seconded by Ms. Gregory. Discussion: Mike explained that the nurse at St. Mary's salary is split between our district and others.
Final Vote: Yes – 6, No – 0. Motion Carried.
- c. Faculty/Student Calendar for 2016-17
RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education for the Cortland Enlarged City School District hereby approves the 2016-17 Faculty/Student Calendar as presented.
Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.
- d. Certification of Teacher Lead Evaluator – School Year 2015-16

WHEREAS Dr. John Sheehan, Director of Special Education, is considered as a Certified Lead Evaluator for the 2015-2016 School Year, having participated in the Lead Evaluator Training provided by the OCM BOCES Network Team,

RESOLVED THAT the Board of Education recognizes Dr. John Sheehan as Certified Lead Evaluator for the Annual Professional Performance Review.

Moved by Mr. Natoli, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

9. PERSONNEL ACTION:

- a. Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.69.

Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: with regret for Ms. Vogt

Final Vote: Yes – 6, No – 0. Motion Carried.

- b. Approval of Non-Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedule of Appointment 1170.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- c. Approval of Administrative and Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2394 and 2395.

Moved by Ms. Murphy, seconded by Ms. Griffin. Discussion: Clarification that substitute teachers and teaching assistants are paid according to certification.

Final Vote: Yes – 6, No – 0. Motion Carried.

10. LEADERSHIP REPORTS:

- a. Director of Business Operations

Ms. Vile shared pictures of Barry library right after the flooding and current pictures. She talked about updates. One update is going from 34 lights to 15.

- b. Assistant Superintendent for Pupil and Personnel Services

Ms. Riley shared with the Board of Education that Cortland City School District is re-identified as a Focus district. The two schools identified are Parker and the Cortland Junior Senior High School. The district has a new outside education expert, Nicole Eschler.

- c. Director of Curriculum and Instruction

Ms. Bliss invited the Board of Education to attend the Professional Development Day on Friday, March 25, 2016.

- d. Director of Special Education

Dr. Sheehan shared that there is a Focus review of special education programs for the district. Once the information is processed there will be a meeting with the Focus group.

- e. Superintendent

Mr. Hoose shared that the hiring process has started.

The communications survey has been mailed to households of junior and senior high school students, taken home by backpack for elementary students, will be in the Cortland Standard on March 29, and is up and live on the CECSD website.

1to1 computing – junior and senior high students will pick up a device in advisory in the morning and return it to advisory at the end of the day for 2016-17.

11. BOARD MEMBER ACTIVITIES

Prism Concert

12. **AUDIENCE PARTICIPATION:** (Individuals are requested to keep their comments to two-minutes per speaker). There were no requests to address the Board.

13. **NEXT MEETING AGENDA REVIEW - None**

14. **EXECUTIVE SESSION**

In accordance with Public Officer's Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 8:23 p.m. to discuss the medical, financial, credit or employment history of a particular person.

Moved by Ms. Gregory, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

The Executive Session adjourned at 9:25 p.m..

Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

After the executive session, the Board talked about NYSSBA and Mr. Hoose presented the proposal for indoor track. No action was taken.

15. **ADJOURNMENT**

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 9:47 p.m.

Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.