

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, March 8, 2016 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

Budget Workshop – 6:00 p.m.
Board of Education Meeting – 7:00 p.m.

A Regular Meeting of the Board of Education was held on Tuesday, March 8, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Judi Murphy, Ms. Alane VanDonsel, Mr. John Natoli and Mr. Daniel Sidebottom

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kimberly Vile, Director of Business Services; Ms. Kristie Bliss, Director of Curriculum & Instruction; Dr. John Sheehan, Director of Special Education; School and Community Members; and Ms. Alicia Zupancic, Clerk

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE.

2. COMMUNICATIONS and RECOGNITION:

a. Kudos Korner

1.) Cortland Youth Bureau Spelling Bee 1st Place Winner -

The Board of Education recognized Samantha Engst-Mansilla for being the 1st place winner of the Cortland Youth Bureau spelling bee.

2.) Scholastic Art Competition Winners -

The Board of Education recognized Russel Gerhard, Clayton Larson, Hope Lese, Kurt van der Veur, Kassandra Vosburg, Cosmo Bistocchi, Audrey Porter, and Jonathan Rzepka for being winners in the Scholastic Art Competition:

b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes). - There were no requests to address the Board.

c. Board Member Reports:

1.) BOE Policy Committee – Report on March 1, 2016 meeting - The policy committee is down to six policies they need information on.

2.) BOE Facilities Committee – Report on March 3, 2016 meeting – The presentation of the building climate survey was very thorough. The committee will present to the Board and discuss survey.

3.) BOE Audit Committee – Report on March 1, 2016 meeting – The internal auditor came in and gave the committee ideas to move forward. The next internal audit will be IT.

3. PRESENTATIONS:

a. CPEF Spring 2016 Grant Recipients - Betsy Cheetham, a member of the Board of Directors of the Cortland Public Education Foundation, presented three of the four CPEF grant recipients with a certificate.

Kim Sanderson received a CPEF grant for three acoustic-electric guitars for the high school.

Amoreena Tellacche and Catalina Charles received a CPEF grant to purchase robots to aid in introducing programming to elementary students. Three sixth grade students gave a presentation on how they programmed a robot.

Sharon Phetteplace received a CPEF grant to purchase two soprano and two alto xylophones for Virgil School. Several students played the song Don't Worry, Be Happy for the Board and the audience.

b. 2017 Europe trip – Mr. Zarcone presented the planning of a trip to Europe for high school students in April of 2017.

4. CONSENT ITEMS:

a. Minutes of February 23, 2016 Regular Meeting

- b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations

610339634, 610338808, 610307328, 610380835, 607001952, 610316631, 607002159, 610328934, 610362340, 607001872, 610364967, 610327671, 607001625, 610310072, 607002155, 610325654, 607001897, 610380592, 610285127, 607002186, 610361655, 610309695, 610353282, 610327888, 610364130, 610343387, 607002149, 607001654, 607001652, 607000290, 610381714, 607002066, 607001588, 607001775, 610346296, 607000260

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

5. OLD BUSINESS: There was no old business

6. NEW BUSINESS:

- a. Financial Reports: Treasurer's Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant – January 2016

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve Financial Reports dated January 2016 as presented.

Moved by Mr. Sidebottom, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- b. Acceptance of recommendation to surplus items

RESOLVED, upon the recommendation of the Business Office, to accept the surplus of items as presented.

Moved by Mr. Natoli, seconded by Mr. Sidebottom. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- c. Acceptance of donations

RESOLVED, upon the recommendation of the Business Office, to accept donations as presented.

Moved by Ms. Van Donsel, seconded by Ms. Griffin. Discussion: The board is very appreciative of the donations.

Final Vote: Yes – 6, No – 0. Motion Carried.

- d. Approval of Claims Auditor services from July 1, 2016 – June 30, 2021 as presented

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve Claims Auditor services from July 1, 2016 – June 30, 2021 as presented.

Moved by Ms. Griffin, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- e. Approval of Universal Pre-Kindergarten Requests for Participation

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the UPK Requests for Participation as presented.

Moved by Mr. Sidebottom, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- f. Extended Field Trip Planning Approval – JSHS Trip to Europe – April 13-22, 2017

RESOLVED, upon the recommendation of the Superintendent, to approve the planning for a field trip to Europe April 13-22, 2017, as presented, with the understanding that the final plans will be brought before the Board 60 days in advance of departure for final approval.

Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: BOE would like an update in the fall.

Final Vote: Yes – 6, No – 0. Motion Carried.

- g. Appointment of Board of Registration and Election Inspectors as Presented for the Budget Vote and Election May 17, 2016

RESOLVED, upon the recommendation of the Superintendent, to approve the appointment of the Board of Registration and election inspectors for the Budget Vote and Election May 17, 2016 as presented.

Moved by Ms. Van Donsel, seconded by Mr. Sidebottom. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.

- h. Discussion of policy #7450 – Fundraising by students – The Director of Business Services is going to check into our claims auditor offering training to staff.

- i. Approval of Notice of Annual Meeting, defining the Budget Public Hearing Date, Polling Locations, Voter Registration Day, and Publication of Notice of Annual Meeting and Election, Bus lease proposition, Capital Reserve proposition and Library proposition as presented.

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education for the Cortland Enlarged City School District hereby approves the Notice of Annual Meeting, defining the Budget Public Hearing Date, Polling Locations, Voter Registration Day, and Publication of Notice of Annual Meeting and Election, Bus Proposition, Capital Reserve Proposition and Library Proposition as presented.

Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.

- j. 2015-2016 Tax Collection Report

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept the 2015-16 Tax Collection Report as presented.

Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: All taxes do end up getting paid. There is about a one-year lag.

Final Vote: Yes – 6, No – 0. Motion Carried.

- k. BOCES Lease

RESOLVED, upon the recommendation of the Superintendent of schools, to approve the three year service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services in order for the Regional Information Center to furnish certain services to the District commencing on July 1, 2016 as presented.

Moved by Mr. Natoli, seconded by Mr. Sidebottom. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.

- l. Approval of Appointment of Impartial Hearing Officer Robert Briglio, Esq.

RESOLVED, upon the recommendation of the Superintendent, to approve the Appointment of Impartial Hearing Officer Robert Briglio, Esq., as presented.

Moved by Mr. Sidebottom, seconded by Ms. Griffin. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.

7. PERSONNEL ACTION:

- a. Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.68 (revised).

Moved by Ms. Van Donsel, seconded by Ms. Griffin. Discussion: Approve with the exception of leave of absence for Nicholas Kline

Final Vote: Yes – 6, No – 0. Motion Carried.

- b. Approval of Non-Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedule of Appointment 1168 and 1169.

Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.

- c. Approval of Administrative and Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2391, 2392 and 2393.

Moved by Mr. Sidebottom, seconded by Mr. Natoli. Discussion: None
Final Vote: Yes – 6, No – 0. Motion Carried.

8. LEADERSHIP REPORTS:

- a. Director of Business Operations
- b. Assistant Superintendent for Pupil and Personnel Services
 - 1.) Community Eligibility Program, free breakfast and lunch for elementary students – Ms. Riley and Ms. Vile introduced CEP (Community Eligibility Provision). CEP enables school districts to serve all children breakfast and lunch at no charge for four years. Right now this is completely in the exploratory phase for CECSd with participation at all elementary schools for the 2016-17 school year being the focus.
- c. Director of Curriculum and Instruction – Professional development day is moving forward.
- d. Director of Special Education - None
- e. Superintendent –

Mr. Hoose presented the Board with a copy of the contract from the Cortland County Board of Elections and pricing for the 2016 election using three polling places.

He also talked about the Smart School Bond Act. He said no projects have been approved yet. Approvals are sent out quarterly. There is not a timeline in spending the Smart School Bond Act money. There will be a new guideline coming out. Day Automation is a company that offers equipment you can buy with Smart School Bond Act money. He will invite that company to a Board of Education meeting.

Commissioner MaryEllen Elia has made changes to testing. There will be a guidance document coming.

The board would like Mr. Hoose to go ahead with an efficiency study regarding shared transportation with Homer.

The Board is invited to the OCM Boces dinner on April 6, 2016.

9. BOARD MEMBER ACTIVITIES – Barry Staff vs. Students basketball game, People’s Choice Awards Dinner, 7th grade orientation

10. AUDIENCE PARTICIPATION: (Individuals are requested to keep their comments to two-minutes per speaker). - There were no requests to address the Board.

11. NEXT MEETING AGENDA REVIEW - None

12. EXECUTIVE SESSION

In accordance with Public Officer’s Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 8:26 p.m. to discuss the medical, financial, credit or employment history of a particular person.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

The Executive Session adjourned at 8:57 p.m..

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

13. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 8:59 p.m.

Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.