

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, January 12, 2016 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

Budget Workshop – 6:00 p.m.
Board of Education Meeting – 7:00 p.m.

A Regular Meeting of the Board of Education was held on Tuesday, January 12, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Christine Gregory, Ms. Janet Griffin, Ms. Judith Murphy, Mr. John Natoli and Mr. Daniel Sidebottom

Absent: Ms. Alane VanDonsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kimberly Vile, Director of Business Services; Ms. Kristie Bliss, Director of Curriculum & Instruction; Dr. John Sheehan, Director of Special Education; School and Community Members; and Ms. Alicia Zupancic, Clerk

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE.

Ms. Davis-Howard called the meeting to order at 7:02 p.m. and the Pledge of Allegiance was recited.

2. COMMUNICATIONS and RECOGNITION:

a. Kudos Korner

1.) CNYRIC December 2015 Featured Teacher – Amoreena Tellaeche (Tabled due to weather)

b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes).

c. Board Member Reports:

- 1.) BOE Policy Committee – Next meeting TBD - The December 10, 2015 meeting had been cancelled. The next meeting will be held January 21, 2016.
- 2.) BOE Facilities Committee – Next meeting TBD
- 3.) BOE Audit Committee – Next meeting TBD – The next BOE Audit Committee meeting will be held after the Internal Audit has been completed and the report written up.

3. PRESENTATIONS:

a. 7 Valley New Tech High (Tabled due to weather)

4. CONSENT ITEMS:

a. Minutes of December 8, 2015 Regular Meeting

b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations

607000726, 607000501, 607001660, 610375108, 607002145, 610340630, 610373684, 610380590, 610316629, 607001951, 607000814, 607001822, 607002176, 607002031, 610316631, 607000463, 607002141, 607000147, 610328934, 610353201, 607001347, 607001827, 610356999, 610364513, 610385249, 610387779, 610328939, 610330702, 610308256, 610382948, 607000019, 610374601, 610286429, 607000977, 610379697, 607002095, 610346142, 607002029, 610391099, 607000455, 610375929, 610328958, 607002172, 610384726, 607000502, 610375506, 610385234, 607000130, 607001853, 607002140, 610350601, 607002101, 610361650, 610261568, 610298182, 610330980, 610358577, 610317783, 607000395, 607000971, 607000196, 610293747, 607000448, 610350592, 610293500

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

5. OLD BUSINESS: None

6. NEW BUSINESS:

a. Acceptance of a Sampson PA System valued at \$1,440.00 as a donation from Hickey's Music Center

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept a Sampson PA System valued at 1, 440.00 from Hickey's Music as presented.

Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: This will be housed at Randall School

Final Vote: Yes – 6, No – 0. Motion Carried.

- b. Acceptance of recommendation to surplus one 425Lm-1 Laminator and one 4250 Laminator

RESOLVED, upon the recommendation of the Superintendent of Schools, to surplus one 425LM-1 Laminator and one 4250 Laminator as presented.

Moved by Mr. Sidebottom, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- c. Approval of Field Placement Agreement, 2016-2020: Oswego State University of New York

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Field Placement Agreement between Cortland Enlarged City School District and Oswego State University of New York, January 29, 2016 – June 30, 2020 as presented.

Moved by Ms. Murphy, seconded by Ms. Griffin. Discussion: Term #11 in the contract (As consideration for the District providing field placement experiences for the institution's students, the institution shall provide the following, (check/circle appropriate action),: a. Tuition credit voucher; or - b. Financial remuneration in the amount of _____, or - c. Neither "a" nor "b".) was left blank. Ms. Bliss had called the field placement office and was told that this changes at times based on the person that is going to be sent and at the time a student is placed, a, b, or c would be chosen. The students could be placed for student teaching or observation hours.

Final Vote: Yes – 5, No – 1. Motion Carried.

- d. Approval of Overnight Field Trip: Relay for Life Club – February 8-9, 2016

SUGGESTED RESOLUTION: RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Overnight Field Trip for the Relay for Life Club – February 8-9, 2016 as presented.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: Our Relay for Life students that represent Reality Check have been working with the Cortland County Youth Advocacy Bureau and they have a grant where they can send our students in Reality Check and the officers of our Relay for Life Club to the Albany Legislative Day and they will pay all expenses for travel. The only cost to the district will be substitutes.

Final Vote: Yes – 6, No – 0. Motion Carried.

7. PERSONNEL ACTION:

- a. Approval of Personnel Resignations and Leaves

SUGGESTED RESOLUTION: RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.64.

Moved by Mr. Natoli, seconded by Mr. Sidebottom. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

- b. Approval of Non-Instructional Personnel Appointments

SUGGESTED RESOLUTION: RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedule of Appointment 1164 and 1165.

Moved by Mr. Sidebottom, seconded by Ms. Griffin. Discussion: One person is becoming a probationary teacher aide and a substitute. Ms. Vile said this is correct as the person will have a reduced number of hours as a job coach, she will substitute also.

Final Vote: Yes – 6, No – 0. Motion Carried.

- c. Approval of Administrative and Instructional Personnel Appointment

SUGGESTED RESOLUTION: RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2381 and 2382.

Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

8. LEADERSHIP REPORTS:

- a. Director of Business Operations
 - 1.) Ms. Vile shared with the Board that one of the bus driver's had noticed a child had left a bag on the bus just prior to winter recess. He took his own time and initiative to connect with the district office to let the family know he wanted to deliver it to the student and then he did so.
 - 2.) Cost of polling places – Ms. Vile shared preliminary costs of polling places. The anticipated cost of one polling place is \$2,070.50 while the anticipated cost of three polling places is \$3,170.50.
- b. Assistant Superintendent for Pupil and Personnel Services – Ms. Riley let the Board know that the APPR committee is meeting on Thursday and there will be an update on changes to APPR at the next Board meeting.
- c. Director of Curriculum and Instruction – Ms. Bliss shared an Itinerary for the Holocaust Memorial Museum field Trip.
- d. Director of Special Education – Dr. Sheehan expressed his appreciation for the warm feedback of the Coffee Hour.
- e. Superintendent
 - 1.) Mr. Hoose supplied a handout on the Gap Elimination Adjustments. Most of the Cortland District's was restored last year but we will still receive a little more.
 - 2.) Focus School – PLC (Professional Learning Community) – There will be a presentation to the Board on the plan to move out of being a focus school.

- 9. BOARD MEMBER ACTIVITIES** – Many of the Board members attended the Winter Wishes assembly sponsored by the Renaissance Committee. They all agree that it was inspiring. Several members enjoyed concerts and basketball games. One member mentioned Santa and his elves at the Water Works. Most also enjoyed giving out cards and hot cocoa to the crossing guards as a token of appreciation.

- 10. AUDIENCE PARTICIPATION:** (Individuals are requested to keep their comments to two-minutes per speaker). – Michelle Ryan came to ask the Board to start thinking about having an official indoor track club or team for next school year.

11. NEXT MEETING AGENDA REVIEW

- 1.) Tabled Kudos
- 2.) Academic Report
- 3.) Tabled 7 Valley New Tech High presentation

12. EXECUTIVE SESSION

In accordance with Public Officer's Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 8:08 p.m. to discuss contract negotiations.

Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

The Executive Session adjourned at 9:05 p.m..

Moved by Mr. Sidebottom, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

13. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 9:06 p.m.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

Ms. Alicia Zupancic, Clerk