

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Monday, April 18, 2016 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

- 1. CALL TO ORDER and PLEDGE OF ALLEGIANCE.**
- 2. COMMUNICATIONS and RECOGNITION:**
 - a. Kudos Korner
 - b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes).
 - c. Board Member Reports:
 - 1.) BOE Policy Committee – Next meeting TBD
 - 2.) BOE Facilities Committee – Report on April 15, 2016 meeting
 - 3.) BOE Audit Committee – Next meeting TBD
 - 4.) Reminders
 - a.) April 27, 2016 – School Board Candidate Petitions are due to the Board Clerk by 5:00 PM
 - b.) May 3, 2016 – Voter Registration Day 3:00-8:00 PM, Kaufman Center
 - c.) May 10, 2016 – Public Budget Hearing / Meet the Candidates / Regular Meeting 6:30 PM, Kaufman Center
 - d.) May 17, 2016 – Budget Vote and School Board Election 12:00 noon-9:00 PM
 - 5.) Summer Meeting Schedule Confirmed:
 - a.) Tuesday, July 5 – Organizational and Regular Meeting
 - b.) Tuesday, July 19 – Regular Meeting
 - c.) Tuesday, August 9 – Regular Meeting
 - d.) Tuesday, August 23 – Regular Meeting
- 3. PRESENTATIONS:**
 - a. Youth Survey
- 4. CONSENT ITEMS:**
 - a. Minutes of April 12, 2016 Regular Meeting
 - b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations
- 5. OLD BUSINESS:**
- 6. NEW BUSINESS:**
 - a. Approval of 2016-17 District Budget
 - b. Approval of the Section III Combined Cortland-Homer Varsity Boys Ice Hockey Team for 2016-17
 - c. Approval of the Combined Cortland-Homer Varsity Boys Ice Hockey Agreement for 2016-17
 - d. Approval of Renewal Proposal by Cayuga Medical Center of Ithaca for Athletic Training Services for 2016-17
 - e. Acceptance of recommendation to surplus items
 - f. Election of OCM BOCES Board of Education Trustees
 - g. Approval of OCM BOCES Administrative Budget
 - h. Certified Resolution for Teacher and School Staff Appreciation Week May 2 – 6, 2016
 - i. Creation of Six Bus Aide Positions (*for reclassification purposes*)
- 7. PERSONNEL ACTION:**
 - a. *Approval of Personnel Resignations and Leaves*
 - b. *Approval of Non-Instructional Personnel Appointments*
 - c. Approval of Administrative and Instructional Personnel Appointments
- 8. LEADERSHIP REPORTS:**
 - a. Director of Business Operations
 - b. Assistant Superintendent for Pupil and Personnel Services
 - c. Director of Curriculum and Instruction
 - d. Director of Special Education
 - e. Superintendent
- 9. BOARD MEMBER ACTIVITIES**

10. **AUDIENCE PARTICIPATION:** (Individuals are requested to keep their comments to two-minutes per speaker).
11. **NEXT MEETING AGENDA REVIEW**
12. **ADJOURNMENT**

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, April 12, 2016 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

Budget Workshop – 6:00
Board of Education Meeting – 7:00 p.m.

A Regular Meeting of the Board of Education was held on Tuesday, April 12, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Janet Griffin, Ms. Christine Gregory, Ms. Judith Murphy, Mr. John Natoli, Mr. Daniel Sidebottom and Ms. Alane VanDonsel

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kimberly Vile, Director of Business Services; Ms. Kristie Bliss, Director of Curriculum & Instruction; Dr. John Sheehan, Director of Special Education; School and Community Members; and Ms. Alicia Zupancic, Clerk

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE.

Ms. Davis-Howard called the meeting to order at 7:00 p.m.

2. COMMUNICATIONS and RECOGNITION:

a. Kudos Korner

- 1.) New York State Athletic Administrator Association Chapter 3 Judith Marten Secretary Award Recipient

The Board recognized Alana VanWinkle as the New York State Athletic Administrator Association Chapter 3 Judith Marten Secretary Award recipient.

- b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes). - There were no requests to address the Board.

c. Board Member Reports:

- 1.) BOE Policy Committee – Report on March 23, 2016 meeting

John reported that the book has been sent to Erie 1 BOCES for revisions. It will take six to eight weeks to complete.

- 2.) BOE Facilities Committee – Next meeting is April 15, 2016 at 9:00 AM

This meeting is optional for Board members.

- 3.) BOE Audit Committee – Next meeting TBD

- 4.) Reminders - Ms. Davis-Howard reminded members of the following upcoming events

- a.) April 18, 2016 – Board Meeting (Monday)
- b.) April 27, 2016 – School Board Candidate Petitions are due to the Board Clerk by 5:00 PM
- c.) May 3, 2016 – Voter Registration Day 3:00-8:00 PM, Kaufman Center
- d.) May 10, 2016 – Public Budget Hearing / Meet the Candidates / Regular Meeting 6:30 PM, Kaufman Center
- e.) May 17, 2016 – Budget Vote and School Board Election 12:00 noon-9:00 PM

- 5.) Proposed Summer Meeting Schedule - Members were asked to notify Ms. Zupancic of any conflicts with the proposed meeting dates.

- a.) Tuesday, July 5 – Organizational and Regular Meeting
- b.) Tuesday, July 19 – Regular Meeting
- c.) Tuesday, August 9 – Regular Meeting
- d.) Tuesday, August 23 – Regular Meeting

d. Discussions

- 1.) Indoor track – Mr. Jeff Johnson was at the meeting to answer questions regarding the start of an indoor track team. He explained the costs, which included two coaches salaries, transportation, equipment, and other fees. There are 26 students interested.

3. PRESENTATIONS: None

4. CONSENT ITEMS:

- a. Minutes of March 22, 2016 Regular Meeting
- b. Minutes of March 24, 2016 Special Meeting
- c. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education)

Recommendations

2015-2016 Students

607000726, 610344691, 607001356, 610375505, 610351024, 610364514, 607000813, 607000225, 607000195, 610377005, 610380565, 607002017, 610330568, 607002141, 610375288, 607001834, 607001306, 607001599, 607001347, 607001827, 610346089, 607001839, 607001667, 610364513, 610278003, 607002194, 607000019, 607001990, 607000467, 610373987, 610365056, 607002240, 607002096, 607000102, 607001729, 607001297, 607002013, 607002018, 607000074, 610385234, 607002097, 610351540, 610350092, 610375318, 610374775, 607000399, 607001681, 607001946, 607002186, 607002183, 607001364, 610294566, 610309695, 610353282, 607002064, 610350591, 607000625, 607002135, 607000647, 610381714, 607000146, 607002100, 610296156, 610253548, 607001884, 610357678

2016-2017 Students

607002141, 607001729, 607002018, 607002097, 607001681, 607002183, 607002100, 607001884, 607001680,

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

5. OLD BUSINESS: None

6. NEW BUSINESS:

- a. Financial Reports: Treasurer's Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant February 2016, Extra Classroom Activity Fund Quarterly Report and Claims Audit Report – January, February, & March 2016

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve Financial Reports dated February, 2016, the Extra Classroom Activity Fund Quarterly Report and the Claims Audit Report dated January, February, & March as presented.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

- b. Acceptance of recommendation to surplus one small conveyor

RESOLVED, upon the recommendation of the Superintendent of Schools, to accept the surplus of one conveyor as presented.

Moved by Mr. Natoli, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

- c. Approval of Private School Transportation Requests for 2016-17

RESOLVED, upon the recommendation of the Superintendent, to approve the Private School Transportation Requests for 2016-17 as presented.

Moved by Ms. Gregory, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

7. PERSONNEL ACTION:**a. Approval of Personnel Resignations and Leaves**

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.70.

Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: Ms. Stark and Mr. Kline with regret. Clarification of school monitors was given by Ms. Vile.

Final Vote: Yes – 7, No – 0. Motion Carried.

b. Approval of Non-Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedule of Appointment 1171.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

c. Approval of Administrative and Instructional Personnel Appointments

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2396 and 2397.

Moved by Ms. VanDonsel, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

8. LEADERSHIP REPORTS:**a. Director of Business Operations**

- 1.) Vacant Land Donation – Ms. Vile shared that the gravel lot on Pendleton Street near the soccer fields has been offered to the district at no cost. The pros and cons were discussed. The Board would like more information.

The business office is moving forward looking at the transportation efficiency study.

b. Assistant Superintendent for Pupil and Personnel Services

- 1.) Teacher Recruitment Events – Teacher recruitment is in full swing. Judi met with 70 candidates at the Teacher Recruitment event at SUNY Cortland. CECSD has thirteen instructional vacancies and two administration vacancies. Interviewing should start in the first or second week of May.

c. Director of Curriculum and Instruction – Ms. Bliss shared the Elementary Summer School Schedule.**d. Director of Special Education****e. Superintendent – Mr. Hoose gave an update on the myOn pilot. The students involved have read over 2,000 books. It will be offered to every student in the fall. The students will sign out a device with their library. BOCES will be offering myOn to component districts.****9. BOARD MEMBER ACTIVITIES**

Junior high dance, Barry K-2 concert, NYSMMA, Parker concert, Virgil concert, and the gym floor committee met and the design is coming along.

10. AUDIENCE PARTICIPATION: (Individuals are requested to keep their comments to two-minutes per speaker).

Alex Huntington-Ofner dropped of information regarding a Youth Mental Health First Aide Course taking place on May 21, 2016 from 8:30 AM – 5:30 PM at 100 Grange Place, Room 205, Cortland, NY 13045. This course is free with pre-registration.

11. NEXT MEETING AGENDA REVIEW - None**12. EXECUTIVE SESSION**

In accordance with Public Officer's Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 7:52 p.m. to discuss the medical, financial, credit or employment history of a particular person.

Moved by Ms. Gregory, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

Mr. Natoli left at 9:03 p.m.

The Executive Session adjourned at 9:21 p.m.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

13. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 9:21 p.m.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

Draft



Combining Contract

The Homer Central School District will combine with
the Cortland Enlarged City School District (Host) based on
the approval of each school's Board of Education to compete in the sport/gender of:

Boys Ice Hockey

for the following level(s)
(please circle appropriate level(s))

Varsity

JV

Freshmen

Modified

This document confirms the combination of the above two schools for athletic
competition in the stated sport for the following school year: Winter 2016-17
Date that this proposed combination was approved by your league: April 13th, 2016

Superintendent

School

Date

Superintendent (Host)

School

Date

Please Note:

- This contract must be completed before any competition begins for the season.
- The Host School is responsible for gathering the required signatures and sending copies to the merged school, league president and sport coordinator. The completed packet is then submitted to the Section Office for approval.

C: Sports Coordinator
Section III Office
League President

FOR OFFICE USE ONLY

Received _____
Executive Committee Approval _____
NYSPHSAA notified _____

6.C

CORTLAND ENLARGED CITY SCHOOL DISTRICT

ICE HOCKEY PROGRAM AGREEMENT

This Agreement entered into this 14th day of April 2016 between the *CORTLAND ENLARGED CITY SCHOOL DISTRICT*, 8 Valley View Drive, Cortland, New York, and the *HOMER CENTRAL SCHOOL DISTRICT*, 80 South West Road, Homer, New York, is for the combined interscholastic Varsity Boys Ice Hockey Team called the "*Cortland-Homer Golden Eagles*" and is valid for the 2016-17 school year.

PROGRAM PARTICIPANTS:

The *Cortland-Homer Golden Eagles* varsity ice hockey team shall consist of approximately between 20-26 players on the roster, but it is understood that the roster numbers could vary from year to year. Team membership is restricted to bona fide students that are registered in either the CORTLAND ENLARGED CITY SCHOOL DISTRICT or the HOMER CENTRAL SCHOOL DISTRICT.

DIVISION AND SECTION AFFILIATION FOR COMPETITION:

The CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT agree to compete in Section III ice hockey and both districts' agree to have their Board of Education approve the required Section III Sports Combining Contract on an annual basis as per NYSPHSAA requirements.

DURATION OF SEASON:

The season will start in November on a specific date that is determined by the NYSPHSAA and Section III and conclude in March according to the rules and regulations set forth by the NYSPHSAA.

TEAM SELECTION:

The coaching staff will conduct try-out sessions each November and will choose team members based upon their assessment of each student's performance during the try-out process.

ROSTER VERIFICATION:

The Athletic Directors at each school will be responsible for verifying the eligibility of the athletes from their home school that are participating on the team.

PRACTICE AND CONTEST FACILITY:

The *Cortland-Homer Golden Eagles* will conduct practice sessions and play all home contests at the JM McDonald Sports Complex located at 4292 Fairground Drive, Cortland, New York.

The CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT agree to enter into a rental agreement with the JM McDonald Sports Complex for contests and practice sessions. The written rental agreement will be approved by both school districts' Board of Education prior to the start of each season in November.

COACHING STAFF:

The coaching staff will be approved by the Board of Education of both the CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT. This will include volunteer coaches for the program.

SELECTION OF THE HEAD COACH:

The head coach for the program will be selected based on a joint recommendation by both the Director of Athletics of the CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT. Both athletic directors must mutually agree upon the candidate to be recommended for the position. If the athletic directors cannot reach a mutual agreement on a candidate the Superintendents from both districts will meet and mutually select the head coach for the program.

VACANCY FOR HEAD COACH:

If there is a vacancy for the position of Head Varsity Ice Hockey Coach both districts will post the vacancy and the Director of Athletics for the CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT will work together in the hiring process for the selection of a head coach.

COACHING SALARY:

The coaching salary will be calculated by taking the highest salary for a varsity level coach in both districts and determining the average of the salaries.

GOLDEN EAGLES VARSITY ICE HOCKEY COACH:

The *Cortland-Homer Golden Eagles* varsity ice hockey coach will be considered an employee of the CORTLAND ENLARGED CITY SCHOOL DISTRICT. The CORTLAND ENLARGED CITY SCHOOL DISTRICT will pay this employee directly and will be reimbursed for fifty percent (50%) of the salary by the HOMER CENTRAL SCHOOL DISTRICT.

PROGRAM ADMINISTRATION:

The CORTLAND ENLARGED CITY SCHOOL DISTRICT'S Director of Athletics will be responsible for the administration and oversight of the *Cortland-Homer Golden Eagles* varsity ice hockey team for the 2016-17 season.

It will be the responsibility of the Director of Athletics administering the program to provide a detailed program report at the conclusion of the season to their Director of Business Services. The report will include a thorough breakdown of all program expenses and revenue from gate receipts.

PROGRAM BUDGET:

The CORTLAND ENLARGED CITY SCHOOL DISTRICT and HOMER CENTRAL SCHOOL DISTRICT Athletic Director's will work together in establishing a budget for the program on an annual basis.

The program budget will include facility rental fees for ice time; equipment and supplies; officials fees and mileage; Section dues, coaching clinics, tournament trophies, supervision and ticket sales personnel; laundry, rulebooks, state handbooks and reconditioning of ice hockey helmets and the purchasing of uniform pants.

PROGRAM EXPENSES:

The total program cost of the varsity ice hockey team will be shared by both school districts. Both school districts will appropriate adequate funds to cover their share of program expenses. All expenses, except those identified elsewhere in this agreement, shall be paid by the CORTLAND ENLARGED CITY SCHOOL DISTRICT, including the coach's salary and rental of the JM McDonald Sports Complex for ice time.

The HOMER CENTRAL SCHOOL DISTRICT agrees to reimburse the CORTLAND ENLARGED CITY SCHOOL DISTRICT for fifty percent (50%) of program costs. It will be the responsibility of the CORTLAND ENLARGED CITY SCHOOL DISTRICT Director of Business Services to prepare an invoice and forward said invoice to the HOMER CENTRAL SCHOOL DISTRICT at the conclusion of each season.

PROGRAM REVENUES:

The CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT agree to charge an admission fee to all home contests. All proceeds will be documented at the conclusion of each game by the ticket seller. Gate receipts will be subtracted from program expenses in order to compute the net program expense for each district.

GAME ADMINISTRATION:

The CORTLAND ENLARGED CITY SCHOOL DISTRICT will provide a ticket seller and security personnel for all home contests at a pay rate established by the district. The security personnel will be assigned by the JM McDonald Sports Complex management to a designated area as deemed necessary for supervision of all home contests.

The CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT agree to provide administrative supervision at all home contests. The Athletic Directors of both districts will work together on developing a supervision schedule.

CORTLAND-HOMER GOLDEN EAGLES BOOSTER CLUB:

The Cortland-Homer Golden Eagles Booster Club will be responsible for the operation of the score clock for home contests and supervision of the penalty box.

The Cortland-Homer Golden Eagles Booster Club will also be responsible for the purchasing of game jerseys for the team.

ICE HOCKEY EQUIPMENT:

The ice hockey equipment is jointly owned by the CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT. If new equipment is needed it will be purchased by the CORTLAND ENLARGED CITY SCHOOL DISTRICT with fifty percent (50%) of the cost reimbursed by the HOMER CENTRAL SCHOOL DISTRICT.

Equipment supplied for the players by the districts include, but is not limited to:

- Helmets
- Gloves
- Uniform Pants
- Practice Jerseys
- Goalie Helmets and Masks

Supplies provided to the program by the districts include, but is not limited to:

- Pucks
- Tape
- Water Bottles

Players will provide all other equipment, but is not limited to:

- Ice Skates
- Hockey Sticks
- Shoulder Pads
- Elbow Pads
- Shin Guards
- Mouth Guards

All players in the combined Cortland-Homer ice hockey program must wear a school issued helmet when participating in program activities.

RECONDITIONING OF HELMETS:

The CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT will agree to send program helmets to be reconditioned on an annual basis.

TRANSPORTATION:

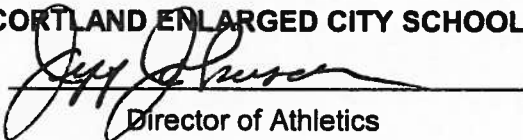
The CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT will alternate transportation services for the team on an annual basis. It will also be the responsibility of the district that is providing the annual transportation to include vehicles for coaches scouting trips, conferences and an equipment vehicle for away contests.

ANNUAL REVIEW AND RENEWAL OF AGREEMENT:

This Agreement is subject to review and renewal on an annual basis by the CORTLAND ENLARGED CITY SCHOOL DISTRICT and the HOMER CENTRAL SCHOOL DISTRICT.

This Agreement, when signed by agents of both parties thereto, shall be in force from the date specified above, until June 30, 2017.

For: **CORTLAND ENLARGED CITY SCHOOL DISTRICT**



Director of Athletics

4/13/16

Date

Director of Business Services

Date

Superintendent of Schools

Date

For: **HOMER CENTRAL SCHOOL DISTRICT**

Director of Athletics

Date

Director of Business Services

Date

Superintendent of Schools

Date

b.d

SERVICE AGREEMENT

This Agreement is entered into August 1, 2016 by and between Cayuga Medical Center at Ithaca ("Medical Center"), a not-for-profit corporation with its principle office located at 101 Dates Drive, Ithaca, New York 14850 and Cortland City School District ("School District") at 8 Valley View Drive, Cortland, New York 13045.

WHEREAS, the Medical Center has determined that a need exists for the provision of sports medicine health services for School District students participation in School District sports programs; and

WHEREAS, the Medical Center has staff members who have expertise in the field of sports medicine which could serve to improve the quality and safety of students participating in School District sports programs.

WHEREAS, School District desires to engage the Medical Center to provide the services identified herein as part of its school health and safety program.

NOW THEREFORE, in exchange for the mutual covenants herein, the parties agree as follows:

1. DESCRIPTION OF SERVICES. The Medical Center will provide the School District with a fulltime NATA Certified Athletic Trainer to work an average of 40 hours per week from August to June in order to meet the School District's needs outlined below:

- A. FALL SEASON: (August – November)
 - a. Cover all pre-season Varsity, JV and modified football practices,
 - b. Cover all other Fall sports (Field Hockey, Men's and Women's Soccer, Cross Country and Women's Tennis) pre-season practices which begin same time or a week after Varsity and JV Football,
 - c. Assist football coaches in helmet and shoulder pad fitting,
 - d. Responsible for helmet repairs and/or adjustments throughout the season,
 - e. Cover ALL modified, JV and Varsity home football games,
 - f. Cover ALL Varsity Football away games,
 - g. Cover ALL home Varsity Men's and Women's Soccer games and Varsity and JV Field Hockey games at high school when appropriate. Football takes precedence over these sports,
 - h. Travel, when possible, with any team in Sectional and State playoff games,
 - i. Monitor weather for lightning and thunder then take appropriate action.
 - j. Monitor weather for heat, humidity, and wind-chill then take appropriate action.
- B. WINTER SEASON: (November – March)
 - a. Cover all pre-season practices (Modified, JV and Varsity) at the high school or specified sights,
 - b. Cover all Modified, JV and Varsity practices at the high school or specified sights,

- c. Cover all Modified, JV and Varsity home games at high school including all tournaments,
- d. Be “on-call” to help cover Ice Hockey games. Ice Hockey is a combined team with Homer High School and the past 2 years has been covered by Homer’s Certified Athletic Trainer,
- e. Travel, when possible, with any team in Sectional and State playoff games.

C. SPRING SEASON: (March– June)

- a. Cover all pre-season practices at the high school,
- b. Cover all Modified, JV and Varsity Men’s and Women’s Lacrosse games at the high school,
- c. Cover other Spring Sports (Baseball, Softball, Track and Tennis), including all Tournaments the week of Spring Break, as schedule permits.
- d. Travel, when possible, with any team in Sectional and State playoff games,
- e. Monitor weather for lightening and thunder then take appropriate action,
- f. Cover 6th Grade Olympic event at high school in mid/late June.
- g. Prepare athletic training room for summer cleaning.
- h. Monitor weather for heat, humidity, and wind-chill then take appropriate action.

D. EVERY SEASON:

- a. Responsible for the filling and dispensing of First Aid Kits for all sports. Coaches responsible for seeing Athletic Trainer for any equipment that may need to be refilled during the season,
- b. Responsible for dispensing of ice chests and water coolers to all teams. Coaches responsible for keeping the coolers and chests clean for the season. Some teams have their own ice chest and water coolers,
- c. Responsible for the checking AED’s readiness as well as signing in and out of AED’s everyday,
- d. Responsible for the collecting of all First Aid Kits, ice chests and water coolers at end of season and then preparing them for the next season,
- e. Cross check all physicals with nurses,
- f. Monitor weather conditions for potential heat illness, and wind-chill
- g. The Athletic Trainer will provide basic emergency care of any injured athlete, including referral for emergency care,
- h. The Athletic Trainer will evaluate athletic injuries and provide recommendations to athletes, coaches, and parents for self care and home management and/or referral to a physician,
- i. The Athletic Trainer will provide treatment/rehab, if appropriate, as determined necessary by assessment,
- j. The Athletic Trainer will communicate with family, caregiver, coaching staff, Cayuga Medical Center staff, student trainer's and physician in case of injury, to ensure continuity in care rendered,
- k. The Athletic Trainer will consult with physician, school nurse, and coaches concerning returning to play after injury,
- l. Responsible for the up-keep of the Athletic Training room,
- m. Responsible for inventory of all athletic training equipment/supplies including ice chest and water coolers purchased through budget,

- n. Responsible for athletic training room/supply budget along with Athletic Director

E. OTHER SERVICES:

- a. The School District will have the opportunity to interview the Athletic Trainer assigned to the School District by the Medical Center,
- b. The School District coaches will be invited to attend all Sports Medicine and Athletic Performance Lectures/workshops offered by Cayuga Medical Center at no cost,
- c. The Medical Center will purchase an ImPACT neurocognitive testing license for the school district and provide ongoing support,
- d. The Athletic Trainer will be fully trained in the use of ImPACT concussion software and perform baseline testing on student-athletes participating in contact sports,
- e. The School District will receive the network discount on team performance testing and sport specific training programs offered by the Medical Center,
- f. The School District coaches will have access via the Athletic Trainer to the Medical Center's Sports Medicine and Athletic Performance team that consists of physicians, athletic trainers, physical therapists, exercise physiologists, and nutritionists,
- g. The Athletic Trainer will teach First Aide and CPR for the school district coaches as determined by the Athletic Director and Medical Center liaison,
- h. The Athletic Trainer and Medical Center's Sports Medicine Team will assist the Athletic Director by recommending policies governing injuries related to athletes,
- i. The Athletic Trainer will serve as liaison between the School District and families of student athletes,
- j. The Athletic Trainer will work closely with members of the School District's health staff and coaching staff to assure the best possible medical care of student athletes,
- k. The Athletic Director will be notified of changes in the Athletic Trainer coverage schedule. Substitutions are permitted, assuming the replacement has appropriate certifications, upon notification of the Athletic Director,
- l. The School District will provide the necessary equipment and supplies for the Athletic Trainer to perform all the responsibilities outlined in this agreement,
- m. The Athletic Trainer will supervise the on-line concussion management training program for coaches offered in June.
- n. The athletic Trainer is responsible for all other duties assigned by the Athletic Director within the scope of practice of an athletic trainer.

2. COMPENSATION. For the services rendered under this agreement, School District shall pay to the Medical Center \$37,500.00 in 10 equal monthly installments of \$3,750.00 commencing September 2016. The Medical Center shall forward a monthly invoice to School District for the services provided the prior month. The School District shall make all payments due to Medical Center within thirty (30) days following the receipt of an invoice. Questions regarding an invoice may be directed to the Accounting Office (607-274-4145).

3. TERM AND TERMINATION. This Agreement shall remain in full force and effect for a term of one (1) year, beginning on August 1, 2016 and ending on June 30, 2017.

3.1. Renewal. This Agreement shall be automatically renewed on the same terms and conditions for additional one year terms unless terminated as provided herein.

3.2 Termination for Cause. If either party breaches this Agreement and fails to correct the breach to the reasonable satisfaction of the injured party within thirty (30) days following a written notice by the injured party specifying the breach, then the injured party may cancel this Agreement by giving written notice of said cancellation to the other party, unless both parties agree to extend the time to cure the defect.

4. RELATIONSHIP OF PARTIES. In the performance of the services hereunder, Medical Center shall be and at all times carry out the duties and obligations of this Agreement as an independent contractor. Nothing herein shall be construed to create an employer-employee relationship between the Medical Center and School District, or between Medical Center employees and School District, or between School District and the Medical Center's employees.

5. CONFIDENTIALITY. During the term of this Agreement, School District may have access to and become familiar with confidential and proprietary information owned by the Medical Center. School District shall not, during any term of the Agreement, or at any time thereafter, use or disclose to any other person or entity any of such information for its own benefit or for the benefit of any other person or entity. All files, records and other forms of data relating to Medical Center business shall belong to Medical Center and may not be removed by School District, copied or usurped under any circumstances.

6. ASSUMPTION OF LIABILITIES. Neither party shall assume or be responsible for any of the existing or future obligations, liabilities or debts of the other party.

7. INDEMNIFICATION. Each party covenants to indemnify and hold the other harmless from any and all losses, damages or liability, including attorney's fees, arising out of negligence or other unlawful malfeasance or nonfeasance by the party or parties, servants, agents or employees upon or in relation to the fulfillment of duties under this Agreement. Each party further covenants to the other that, in any case of claim or demand is asserted against it which may result in liability to the other, that it shall give prompt notice thereof in writing to the other party and shall cooperate in the investigation of any such claim or defense of any action arising there from.

8. LIAISON. School District and the Medical Center shall each designate liaison representatives. Until changing them in writing, the liaison for School District will be Michael Hoose Superintendent of Schools, (607) 758-4100 and the liaison representative for the Medical Center will be Adrian Western, Manager, Sports Medicine (607) 252-3580.

9. MISCELLANEOUS.

9.1 Waiver. In the event a term or condition of this Agreement should be breached by either party and thereafter waived by the other party, then such waiver shall be limited to the particular breach either prior or subsequent to the breach so waived.

9.2 Integration. This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties and may not be modified or amended except in a written amendment signed by both parties.

9.3 Choice of Law. This agreement shall be governed by laws of the state of New York. The Supreme Court, Cortland County, shall have exclusive jurisdiction over any action or proceeding arising from or related to this agreement, and the parties consent to jurisdiction and venue in such court. If any legal proceeding is commenced regarding this agreement, the losing party shall pay to the prevailing party the prevailing party's attorney's fees and expenses.

9.4 Notices. Any notice, demand or communication required, permitted, or desired to be given hereunder shall be deemed effectively given when personally delivered or mailed by prepaid certified mail, return receipt requested, addressed as follows:

Cayuga Medical Center at Ithaca
Attn: John Collett
101 Dates Drive
Ithaca, New York 14850

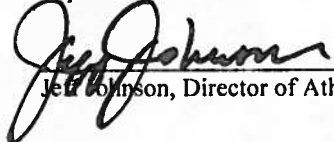
Cortland City School District
Attn: Michael Hoose
8 Valley View Drive
Cortland, New York 13045

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the date set forth above.

_____/_____
John Collett, VP/CFO Date

_____/_____
Adrian Western
Manager, Sports Medicine Date

_____/_____
Michael Hoose,
Superintendent of Schools Date

_____/_____
Jeff Johnson, Director of Athletics Date
4/12/16



CORTLAND ENLARGED CITY SCHOOL DISTRICT

**1 Valley View Drive
Cortland, New York 13045**

**Kimberly Vile
Director of Business Services
kvile@cortlandschools.org**

**Business Office
(607) 758-4100
Fax: (607) 758-4109**

**To: Michael Hoose, Superintendent
From: Kimberly Vile, Director of Business Services
Date: April 14, 2016
Re: Surplus**

It is the recommendation of the Business Office to surplus the items per the attached list. The items have surpassed their useful life and will all be either disposed of or repurposed which would include selling as appropriate.

Please let me know if you have any further questions. Thank you.

Surplus Books – April 5, 2016

Department	Title	Publisher	ISBN #	Number of Copies
Business	Working: Career for the 21 st Century	South Western	0-53869975-2	64
	Dynamics of Works	South Western	0-53868178-0	60
	Recordkeeping	Houghton Mifflin	2-33535	22
English	Literature-Based Composition		0-02-654090-8	131
	Man in Literature	Scott Foresman	None available	28
	Literature, Orange Level	McDougall, Littell	0-88343-267-6	32
	Literature, yellow Level	McDougall, Littell	0-88343-269-2	138
	English 10: Thinking and Writing Processes		0-02-242580-2	64
LOTE	Ven Conmigo – Level 1A Adelante	Holt, Rinehart, and Winston	0-02-065937X	76
	Bien Dit 1	Holt		1
	Exploring Spanish	EMC Paradigm	978-0-82193-474-6	59
	Ven Conmigo – Level 1B En Camino	Holt, Rinehart, and Winston	0-87720529-9	40
	Spanish is Fun	Amsco	0-87720529-9	40
	Graded Spanish Reader	Heath	066911261-5	30

6.f

Board of Cooperative Educational Services
Of the Sole Supervisory District of the
Counties of Onondaga, Cortland and Madison

**Ballot for Election to
Board of Cooperative Educational Services**

There are four (4) vacancies on the Board of Cooperative Educational Services to be filled at the election to be held on April 18, 2016. The trustees or Board of Education of each component school district, by resolution, may cast one vote for each vacancy to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the Board of Cooperative Educational Services at one time, except as provided in Education Law § 1950 (2-a). The District Clerk, or other officer authorized to certify that a board resolution has been adopted, shall complete the ballot by placing an "x" next to the name of each candidate for whom a vote has been cast, and by completing the certification. Candidates are listed in alphabetical order, with their address and school district of residence.

Ballots to be returned no later than one (1) Business Day after vote.

Cast no more than four (4) total votes.

To fill the expired term of Barb Closson:

Margaret Peri _____
4237 Union Valley Road
DeRuyter, NY 13052
Resident of Cincinnatus Central School District

To fill the expired term of Robert Crabtree:

Robert Crabtree _____
102 Boxton Street
North Syracuse, NY 13212
Resident of North Syracuse Central School District

To fill the expired term of Mark Gilbert:

Mark Gilbert _____
6247 Cheese Factory Road
Manlius, NY 13104
Resident of Chittenango Central School District

To fill the expired term of David Paczkowski:

David Paczkowski _____
106 Merriweather Drive
Syracuse, NY 13219
Resident of West Genesee Central School District

Certification

I, Alicia Zupancic, District Clerk of the Cortland Enlarged City School District do hereby certify that at a public meeting held on April 18, 2016, the Board of Education of the Cortland Enlarged City School District adopted a resolution casting its vote or votes in the annual election of members of the Board of Cooperative Educational Services for the person or persons indicated on the ballot.

6.8

RESOLUTION

At a Regular meeting of the Board of Education of the Cortland Enlarged City School District, Cortland County, New York held at the Kaufman Center, 1 Valley View Drive, Cortland, New York on the 18th day of April, 2016.

The meeting was called to order by President Melissa Davis-Howard, at 7:00 p.m. and upon roll being called, the following were:

PRESENT:

ABSENT:

The following resolution was offered by _____, who moved its adoption, seconded by _____ to wit:

WHEREAS, the Board of Cooperative Educational Services for the Sole Supervisory District of Onondaga, Cortland and Madison Counties, (the "BOCES") duly presented its tentative 2016-2017 administrative budget of \$7,024,000 at its 2016 annual meeting; and

WHEREAS, the Board desires to approve said tentative administrative budget.

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1

The BOCES' tentative administrative budget of \$7,024,000 is hereby approved.

Section 2

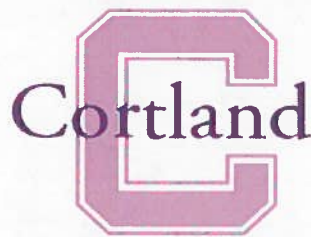
This Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

_____ Ayes

_____ Nays

The Resolution was thereupon declared duly adopted.



Enlarged City School District

"Committed to Excellence"

Kaufman Center
1 Valley View Dr.
Cortland, NY 13045
Phone: 607-758-4100
Fax: 607-758-4128
www.cortlandschools.org

Superintendent

Michael J. Hoose

Board of Education

Melissa Davis-Howard
President

Janet S. Griffin
Vice-President

Christine A. Gregory

Judith E. Murphy

John A. Natoli, Jr.

Daniel R. Sidebottom

Alane M. Van Donsel

CERTIFIED BOARD RESOLUTION
Teacher and School Staff Appreciation Week

WHEREAS, teachers and school staff mold future citizens through guidance and education and

WHEREAS, teachers and school staff encounter students of widely differing backgrounds; and

WHEREAS, our country's future depends upon providing quality education to all students; and

WHEREAS, teachers and school staff spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

WHEREAS, our community recognizes and supports its teachers and school staff in educating the children of this community.

NOW, THEREFORE, BE IT RESOLVED that the Cortland Enlarged City School District Board of Education proclaims May 2-6, 2016, to be **TEACHER & SCHOOL STAFF APPRECIATION WEEK**; and

BE IT FURTHER RESOLVED that the Cortland Enlarged City School District Board of Education strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers & school staff for their dedication and devotion to their work.

President Board of Education

STATE OF NEW YORK
COUNTY OF CORTLAND

I, Alicia Zupancic, Clerk of the Board of Education of the Cortland Enlarged City School District, Cortland, New York, DO HEREBY CERTIFY that the foregoing is a true copy of a resolution duly adopted by the Board of Education of the Cortland Enlarged City School District of Cortland, New York on April 18, 2016, and of the whole thereof.

WITNESS my hand and the seal of said Board of Education of the Cortland Enlarged City School District of Cortland, New York, this 18th day of April 2016.

Alicia M. Zupancic, Clerk
Board of Education



CORTLAND ENLARGED CITY SCHOOL DISTRICT

**1 Valley View Drive
Cortland, New York 13045**

**Kimberly Vile
Director of Business Services
kvile@cortlandschools.org**

**Business Office
(607) 758-4100
Fax: (607) 758-4109**

To: Mr. Michael Hoose, Superintendent of Schools
Members of the Board of Education

From: Kimberly Vile, Director of Business Services *KV*

Date: April 14, 2016

RE: Creation of Positions

This request is to create six (6) Bus Aide positions. Original appointments of incumbent School Monitors will be reclassified into this title to perform duties that are specific to the position of Bus Aide.

SCHEDULE OF RESIGNATIONS AND LEAVES

ADMINISTRATORS, INSTRUCTIONAL AND NON-INSTRUCTIONAL STAFF

School Year 2015-16

Schedule Number: 11.71 (Revision)
Board Meeting Date: April 18, 2016
Color: White

A. Approval of Personnel Resignations and Leaves

ADMINISTRATORS/INSTRUCTIONAL PERSONNEL:

RESIGNATION	POSITION	ORIGINAL APPOINTMENT	RESIGNATION DATE	REASON

NON-INSTRUCTIONAL PERSONNEL:

RESIGNATION	POSITION	ORIGINAL APPOINTMENT	EFFECTIVE DATE	REASON
<i>Julian, Kathy</i>	<i>Transportation Supervisor</i>	08/03/2015	04/18/2016	<i>Resignation.</i>

INSTRUCTIONAL/NON-INSTRUCTIONAL PERSONNEL

LEAVE OF ABSENCE	POSITION	ORIGINAL APPOINTMENT	LEAVE DATES	REASON
Rice, Stacy	Special Education	09/01/2003	07/13/2016 – 09/07/2016 (Anticipated)	Parental Leave – If part of this leave is to be paid, the period of disability, confirmed by a physician, will be defined in the doctor's note.

*Revision in italics

SCHEDULE OF APPOINTMENTS

Non-Instructional Personnel
To Fix Salaries and Schedule Conditions for the School Year 2015-16

Schedule Number: 1172
Board Meeting Date: April 18, 2016
Color: White

NAME	JOB TITLE	SERVICE AREA	EFFECTIVE DATE	APPOINTMENT TYPE	REMARKS	SALARY/ HOURLY RATE
Gesin, Jonathan	School Monitor	JSHS	04/19/2016	Probationary		\$9.72

SCHEDULE OF APPOINTMENTS

ELEMENTARY & SECONDARY SUBSTITUTE TEACHERS/TUTORS 2015-16

Schedule Number: **2398**

Board Meeting Date: **April 18, 2016**

Color: **Yellow**

The following individuals are emergency conditional appointments to the substitute teacher list. The Superintendent is authorized to make assignments from the list.

Name	Title	List	Daily Rate
Wegzyn, Jenna	Substitute Teacher	B	\$81.00
Wegzyn, Jenna	Substitute Teaching Assistant		\$73.00

*** Substitutes appointed above are automatically eligible to substitute as Teaching Assistants.**