

**CORTLAND ENLARGED CITY SCHOOL DISTRICT**  
**Board of Education Meeting – Tuesday, February 23, 2016 at 7:00 p.m.**  
**Kaufman Center, 1 Valley View Drive, Cortland NY**

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**Budget Workshop – 6:00 p.m.**

**Board of Education Meeting – 7:00 p.m.**

- 1. CALL TO ORDER and PLEDGE OF ALLEGIANCE.**
- 2. COMMUNICATIONS and RECOGNITION:**
  - a. Kudos Korner
  - b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes).
  - c. Board Member Reports:
    - 1.) BOE Policy Committee – Report on February 12, 2016 meeting – Next meeting March 1, 2016 at 10:00 a.m.
    - 2.) BOE Facilities Committee – Next meeting March 3, 2016 at 3:30 p.m.
    - 3.) BOE Audit Committee – Next meeting March 1, 2016 at 4:00 p.m.
- 3. PRESENTATIONS:**
- 4. CONSENT ITEMS:**
  - a. Minutes of February 9, 2016 Regular Meeting
  - b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations
- 5. OLD BUSINESS:**
- 6. NEW BUSINESS:**
- 7. PERSONNEL ACTION:**
  - a. Approval of Personnel Resignations and Leaves
  - b. Approval of Non-Instructional Personnel Appointments
  - c. Approval of Administrative and Instructional Personnel Appointments
- 8. LEADERSHIP REPORTS:**
  - a. Director of Business Operations
  - b. Assistant Superintendent for Pupil and Personnel Services
  - c. Director of Curriculum and Instruction
  - d. Director of Special Education
  - e. Superintendent
- 9. BOARD MEMBER ACTIVITIES**
- 10. AUDIENCE PARTICIPATION:** (Individuals are requested to keep their comments to two-minutes per speaker).
- 11. NEXT MEETING AGENDA REVIEW**
- 12. EXECUTIVE SESSION (If needed)**
- 13. ADJOURNMENT**

4.a.

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**Budget Workshop – 6:00 p.m.**  
**Board of Education Meeting – 7:00 p.m.**

A Regular Meeting of the Board of Education was held on Tuesday, February 9, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

**Present:** Ms. Melissa Davis-Howard, Ms. Christine Gregory, Ms. Janet Griffin, Ms. Alane VanDonsel, Mr. John Natoli and Mr. Daniel Sidebottom

**Absent:** Ms. Judi Murphy

**Also Present:** Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kimberly Vile, Director of Business Services; Ms. Kristie Bliss, Director of Curriculum & Instruction; Dr. John Sheehan, Director of Special Education; School and Community Members; and Ms. Alicia Zupancic, Clerk

**1. CALL TO ORDER and PLEDGE OF ALLEGIANCE.**

Ms. Davis-Howard called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**2. COMMUNICATIONS and RECOGNITION:**

a. Kudos Korner -

- 1.) Michael Guido for being the National Geographic Geography Bee School Championship Winner – (Tabled until February 23, 2016)

b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes).

Michelle Ryan came to speak about indoor track. She had questions about what she has to do to become a club and if indoor track has to be a club for one year to become a sport. Mr. Hoose is going to check with Mr. Johnson on the process of becoming a sport.

Michelle also questioned how she would go about receiving money from a grant that Senator Gillibrand had spoken about for funding winter sports. Mr. Hoose will also look into this.

Michelle said the indoor track members and parents had raised over \$2,200.00 in one month from two fundraisers.

c. Board Member Reports:

- 1.) BOE Policy Committee – Report on January 27, 2016 meeting – The policy committee is still seeking additional information on a few of the policies but are otherwise through all of the policies. The next meeting is February 12, 2016 at 10:00 a.m.
- 2.) BOE Facilities Committee – Next meeting TBD – The floor in room 92 of the high school is heaving as are the bathroom floors at the Kaufman Center. The Building Conditions Survey will be pinned down a little more. Still waiting on approval from the state for the lighting project.
- 3.) BOE Audit Committee – Next meeting TBD – Next meeting is March 1, 2016 at 4:00 p.m.

**3. PRESENTATIONS: None**

**4. CONSENT ITEMS:**

- a. Minutes of January 26, 2016 Regular Meeting
- b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations

607001994, 610353315, 607001847, 607000770, 610330600, 607000406, 610336557, 610288582, 610387779, 607000910, 607002194, 607002195, 610333950, 607002167, 607001928, 607001592, 610323993, 607000179, 610366226, 610288063, 607001820, 610308412, 610308396, 610352834, 610285127, 607002011, 610297528, 607002035, 610317989, 610355575, 607000008, 607000942, 610364527, 607001331, 610288132, 607000132, 610325550

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.**

**Moved by Mr. Sidebottom, seconded by Ms. VanDonsel. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

**5. OLD BUSINESS:**

- a. Approval of *Revised* 2015-2016 CSE and CPSE Committee/Subcommittee Members

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Revised 2015-2016 CSE and CPSE Committee/Subcommittee Members appointments as presented.**

**Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

**6. NEW BUSINESS:**

- a. Acceptance of Board Member Resignation

**RESOLVED to accept the resignation of John Natoli as a Board member effective July 1, 2016.**

**Moved by Mr. Sidebottom, seconded by Ms. Griffin. Discussion: with regret.**

**Final Vote: Yes – 5, No – 0. Motion Carried.**

**7. PERSONNEL ACTION:**

- a. Approval of Personnel Resignations and Leaves

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.66 (Revised).**

**Moved by Mr. Natoli, seconded by Ms. Griffin. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

- b. Approval of Administrative and Instructional Personnel Appointments

**RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2387 and 2388 (Revised).**

**Moved by Mr. Natoli, seconded by Mr. Sidebottom. Discussion: None**

**Final Vote: Yes – 6, No – 0. Motion Carried.**

**8. LEADERSHIP REPORTS:**

- a. Director of Business Operations

- b. Assistant Superintendent for Pupil and Personnel Services – Judi said she received data on the youth survey that was administered in October and would be sharing with the Board at an upcoming meeting.

- c. Director of Curriculum and Instruction – Kristie checked further into field placements. When a teacher hosts and SUNY student, he or she does receive a stipend or college voucher.

She is working to develop a basis of curriculum from the ELA modules that were adopted. Will work on Math next year or the year after.

- d. Director of Special Education - John shared that the first coffee hour was a success! The next coffee hour is scheduled for Thursday, February 11.

e. Superintendent

- 1.) Big Five Targets – Mike shared the second quarter data in comparison to the first quarter and the spring of 2015.

**9. BOARD MEMBER ACTIVITIES –**

National Geographic Geography Bee, Basket Ball and Spelling Bee.

**10. AUDIENCE PARTICIPATION:** (Individuals are requested to keep their comments to two-minutes per speaker).

**11. NEXT MEETING AGENDA REVIEW**

**12. EXECUTIVE SESSION**

In accordance with Public Officer's Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 7:39 p.m. to discuss the medical, financial, credit or employment history of a particular person.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

The Executive Session adjourned at 9:06 p.m..

Moved by Ms. Gregory, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

**13. ADJOURNMENT**

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 9:07 p.m.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 6, No – 0. Motion Carried.

**SCHEDULE OF RESIGNATIONS AND LEAVES**  
**ADMINISTRATORS, INSTRUCTIONAL AND NON-INSTRUCTIONAL STAFF**  
 School Year 2015-16

Schedule Number: 11.67  
 Board Meeting Date: February 23, 2016  
 Color: White

**A. Approval of Personnel Resignations and Leaves**

**ADMINISTRATORS/INSTRUCTIONAL PERSONNEL:**

RESIGNATION	POSITION	ORIGINAL APPOINTMENT	RESIGNATION DATE	REASON
Nelson, Patricia	Library Media Specialist	09/01/1995	06/30/2016	Retirement.
Maniaci, Annamaria	Spanish Teacher	09/01/1986	07/01/2016	Retirement.

**NON-INSTRUCTIONAL PERSONNEL:**

RESIGNATION	POSITION	ORIGINAL APPOINTMENT	EFFECTIVE DATE	REASON

**INSTRUCTIONAL/NON-INSTRUCTIONAL PERSONNEL:**

LEAVE OF ABSENCE	POSITION	ORIGINAL APPOINTMENT	LEAVE DATES	REASON

7a

## SCHEDULE OF APPOINTMENTS

### Non-Instructional Substitute Personnel

#### To Fix Salaries and Schedule Conditions for the School Year 2015-16

Schedule Number: **1167**  
 Board Meeting Date: **February 23, 2016**  
 Color: **White**

**The following individuals are appointed conditionally (pending fingerprint clearance) to the substitute list for non-instructional personnel. The Superintendent is authorized to make assignments from the list.**

<b>Last Name</b>	<b>First Name</b>	<b>Title</b>	<b>Rate</b>	<b>Remarks</b>
Antonova	Ievgeniia	Teacher Aide	\$9.00	Retroactive to 02/10/2016
Marshall	Joseph	Cleaner	\$9.00	Pending fingerprint clearance
Pallassino	Rachel	Aide	\$9.00	Retroactive to 01/05/2016
Mack	Kenneth	Bus Driver Trainee	\$13.95	
Dexter	Scott	Bus Driver Trainee	\$13.95	

## **SCHEDULE OF APPOINTMENTS**

### **ELEMENTARY & SECONDARY SUBSTITUTE TEACHERS/TUTORS 2015-16**

Schedule Number: **2389**

Board Meeting Date: **February 23, 2016**

Color: **Yellow**

**The following individuals are emergency conditional appointments to the substitute teacher list. The Superintendent is authorized to make assignments from the list.**

<b>Name</b>	<b>Title</b>	<b>List</b>	<b>Daily Rate</b>	<b>Remarks</b>
Carpenter, Kelsey	Substitute Teacher	B	\$81.00	Retroactive to 02/10/2016
Carpenter, Kelsey	Teaching Assistant		\$73.00	Retroactive to 02/10/2016
Antonova, Ievgeniia	Teaching Assistant		\$73.00	Retroactive to 02/10/2016
Hart, Brianne	Substitute Teacher	B	\$81.00	Retroactive to 02/22/2016
Hart, Brianne	Teaching Assistant		\$73.00	Retroactive to 02/22/2016
Chapman, Maura	Substitute Teacher	B	\$81.00	Retroactive to 02/22/2016
Romano, Tara	Substitute Teacher	B	\$81.00	Retroactive to 02/23/2016
Romano, Tara	Teaching Assistant		\$73.00	Retroactive to 02/23/2016

**\* Substitutes appointed above are automatically eligible to substitute as Teaching Assistants.**

**SCHEDULE OF APPOINTMENTS  
INTER-SCHOLASTIC (ATHLETICS)**

**To Fix Salaries and Schedule Conditions for the School Year 2015-16**

Schedule Number: **2390**  
Board Meeting Date: **February 23, 2016**  
Color: **Blue**

NAME	TITLE	VARSITY/JV JUNIOR HIGH	SPORT	BOYS/ GIRLS	AMOUNT
Nicole Latham	Asst. Coach	Varsity	Softball	Girls	\$ Volunteer
Peter Reif	Asst. Coach	Varsity	Tennis	Boys	\$ Volunteer
Jennifer Larkin*	Asst. Coach	Varsity	Lacrosse	Girls	\$ Volunteer

\*pending completion of coaching certification requirements