

CORTLAND ENLARGED CITY SCHOOL DISTRICT
Board of Education Meeting – Tuesday, February 9, 2016 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

Budget Workshop – 6:00 p.m.

Board of Education Meeting – 7:00 p.m.

- 1. CALL TO ORDER and PLEDGE OF ALLEGIANCE.**
- 2. COMMUNICATIONS and RECOGNITION:**
 - a. Kudos Korner
 - b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes).
 - c. Board Member Reports:
 - 1.) BOE Policy Committee – Report on January 27, 2016 meeting
 - 2.) BOE Facilities Committee – Next meeting TBD
 - 3.) BOE Audit Committee – Next meeting TBD
- 3. PRESENTATIONS:**
- 4. CONSENT ITEMS:**
 - a. Minutes of January 26, 2016 Regular Meeting
 - b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations
- 5. OLD BUSINESS:** None
- 6. NEW BUSINESS:**
 - a. Acceptance of Board Member Resignation
- 7. PERSONNEL ACTION:**
 - a. Approval of Personnel Resignations and Leaves
 - b. Approval of Administrative and Instructional Personnel Appointments
- 8. LEADERSHIP REPORTS:**
 - a. Director of Business Operations
 - b. Assistant Superintendent for Pupil and Personnel Services
 - c. Director of Curriculum and Instruction
 - d. Director of Special Education
 - e. Superintendent
 - 1.) Big Five Targets
- 9. BOARD MEMBER ACTIVITIES**
- 10. AUDIENCE PARTICIPATION:** (Individuals are requested to keep their comments to two-minutes per speaker).
- 11. NEXT MEETING AGENDA REVIEW**
- 12. EXECUTIVE SESSION**
- 13. ADJOURNMENT**

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Board of Education Meeting – Tuesday, January 26, 2016 at 7:00 p.m.
Kaufman Center, 1 Valley View Drive, Cortland NY

Budget Workshop – 6:00 p.m.

Board of Education Meeting – 7:00 p.m.

A Regular Meeting of the Board of Education was held on Tuesday, January 26, 2016 at the Kaufman Center, 1 Valley View Drive, Cortland, New York.

Present: Ms. Melissa Davis-Howard, Ms. Christine Gregory, Ms. Janet Griffin, Ms. Judith Murphy, Ms. Alane VanDonsel, Mr. John Natoli and Mr. Daniel Sidebottom

Also Present: Mr. Michael Hoose, Superintendent; Ms. Judi Riley, Assistant Superintendent for Pupil and Personnel Services; Ms. Kimberly Vile, Director of Business Services; Ms. Kristie Bliss, Director of Curriculum & Instruction; Dr. John Sheehan, Director of Special Education; School and Community Members; and Ms. Alicia Zupancic, Clerk

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE.

Ms. Davis-Howard called the meeting to order at 7:02 p.m. and the Pledge of Allegiance was recited.

2. COMMUNICATIONS and RECOGNITION:

a. Kudos Korner

1.) CNYRIC December 2015 Featured Teacher – Amoreena Tellaeche

The Board recognized Amoreena Tellaeche for being the CNYRIC December 2015 Featured Teacher. Instead of reviewing math concepts with her students for the first weeks of school, she began the year by collaborating CNYRIC's Technology Integration Specialist to launch a robotics pilot using a variety of hand held robots and coding applications.

b. Audience Participation – on items related to the Agenda (speakers are asked to limit their comments to two minutes).

c. Board Member Reports:

1.) BOE Policy Committee – Report on January 21, 2016 meeting – The policy committee is through all policies other than policies being checked on. The next policy committee meeting is scheduled for January 27, 2016.

2.) BOE Facilities Committee – Next meeting TBD

3.) BOE Audit Committee – Next meeting TBD

3. PRESENTATIONS:

a. 7 Valley New Tech High – Mr. Hoose gave a power point presentation on Seven Valleys New Tech Academy.

Seven Valleys New Tech Academy will open in Cortland for districts in Cortland County in September of 2016. It begins with grades 9 & 10 with 50 learners. Grades 11 & 12 will be added in subsequent years for a full enrollment of 100 learners. The Seven Valleys New Tech Academy is molded on Project Based Learning which results in teaching that engages, culture that empowers, and technology that enables. The learners become college, career, & citizenship ready through the skills, knowledge, and attributes they acquire at Seven Valleys New Teach Academy.

4. CONSENT ITEMS:

a. Minutes of January 12, 2016 Regular Meeting

b. CSE/CPSE (Committee on Special Education/Committee on Pre-school Special Education) Recommendations

610316629, 610315678, 607001935, 607002113, 607000608, 607002017, 607001374, 610353201, 607001347, 610308397, 610356999, 607001938, 607000612, 610350593, 607002094, 607002151, 607002082, 607002172, 610383965, 610354497, 607002190, 607001004, 610365373, 610308249, 610330366, 610385240, 610345016, 607002000, 607002097, 607002189, 610329392, 607001302, 607002142, 607000913, 607001458, 607002161, 607002183, 610353881, 607000433, 607002100, 610307966, 610269874, 610313195, 607000260

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Consent Items as presented.

Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: Regarding item 6. c of the minutes from January 12, a pamphlet from SUNY Cortland was shared that states, “when hosting a teacher candidate in an eight-week student teaching placement, the teacher may select either a \$250 SUNY tuition waiver or a \$200 cash stipend. Please note that these amounts are established by the State University of New York and not SUNY Cortland.”

Final Vote: Yes – 6, No – 0. Motion Carried.

Ms. Van Donsel abstained as she was absent from the January 12 Board of Education meeting

5. OLD BUSINESS: None

6. NEW BUSINESS:

- a. Financial Reports: Treasurer’s Report, Trial Balance, Revenues, Intrafund Transfers, Appropriations, Warrant – November & December 2015 and Claims Audit Report – October, November, & December 2015

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve Financial Reports dated November & December, 2015 and the Claims Audit Report dated October, November, & December as presented.

Moved by Ms. Gregory, seconded by Ms. Murphy. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

- b. Approval of agreement for SUNY Cortland to use the CECSD bus wash

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the agreement for SUNY Cortland to use the CECSD bus wash as presented.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: How long do we do this before we do an efficiency study to be sure we’re not losing money? Ms. Vile is to let the Board know when insurance is in place.

Final Vote: Yes – 7, No – 0. Motion Carried.

- c. Approval of 2016-2017 Universal Pre-kindergarten Timeline

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the 2016-2017 Universal Pre-kindergarten Timeline as presented.

Moved by Ms. Griffin, seconded by Mr. Sidebottom. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

- d. Approval of Academic Intervention Services Plan July 1, 2016 – June 30, 2018

RESOLVED, upon the recommendation of the Superintendent of schools, to approve the Academic Intervention Services Plan, effective July 1, 2016 to June 30, 2018, as presented.

Moved by Mr. Sidebottom, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

7. PERSONNEL ACTION:

- a. Approval of Personnel Resignations and Leaves

RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the Resignations and Leaves as presented on Resignations and Leaves Schedule 11.65.

Moved by Mr. Natoli, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

- b. Approval of Non-Instructional Personnel Appointments
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Non-Instructional Personnel as presented on Schedule of Appointment 1166.
Moved by Ms. Griffin, seconded by Mr. Natoli. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.

- c. Approval of Administrative and Instructional Personnel Appointments
RESOLVED, upon the recommendation of the Superintendent of Schools, to approve the appointments for Administrative and Instructional Personnel as presented on Schedules of Appointment 2383, 2384, 2385 and 2386.
Moved by Mr. Sidebottom, seconded by Mr. Natoli. Discussion: None
Final Vote: Yes – 7, No – 0. Motion Carried.

8. LEADERSHIP REPORTS:

- a. Director of Business Operations
 - 1.) Police Fueling – The city police are interested in having an inter-municipal agreement to fuel at CECSO. The insurances we have would stay the same. It was suggested that the pumps are only on when CECSO staff is working. Are our pumps too old? The Board of Education would like to pursue this.
- b. Assistant Superintendent for Pupil and Personnel Services
 - 1.) APPR update – An APPR guidance document was released January 19, 2016.
- c. Director of Curriculum and Instruction
- d. Director of Special Education – Dr. Sheehan talked about the TIES program and how it enables children with developmental disabilities the opportunity to participate in community activities without having to have a parent there by offering mentors that provide services for these children.
- e. Superintendent
 - 1.) Academic report – Mr. Hoose shared the first quarter results on the big five targets.

9. BOARD MEMBER ACTIVITIES

Coaches vs. Cancer basketball game, spaghetti dinner, Virgil Ski Club

10. AUDIENCE PARTICIPATION: (Individuals are requested to keep their comments to two-minutes per speaker).

11. NEXT MEETING AGENDA REVIEW – Big five targets

12. EXECUTIVE SESSION (If needed)

In accordance with Public Officer's Law Section 96, Subdivision 1, Ms. Davis-Howard called for an Executive Session at 8:41 p.m. to discuss contract negotiations.

Moved by Ms. Gregory, seconded by Ms. Griffin. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

The Executive Session adjourned at 9:02 p.m..

Moved by Ms. VanDonsel, seconded by Mr. Natoli. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

13. ADJOURNMENT

As there was no further business to discuss, Ms. Davis-Howard asked for a motion to adjourn the regular meeting at 9:03 p.m.

Moved by Ms. Griffin, seconded by Ms. Gregory. Discussion: None

Final Vote: Yes – 7, No – 0. Motion Carried.

SCHEDULE OF RESIGNATIONS AND LEAVES

ADMINISTRATORS, INSTRUCTIONAL AND NON-INSTRUCTIONAL STAFF
School Year 2015-16

Schedule Number: 11.66

Board Meeting Date: February 9, 2016

Color: White

A. Approval of Personnel Resignations and Leaves

ADMINISTRATORS/INSTRUCTIONAL PERSONNEL:

RESIGNATION	POSITION	ORIGINAL APPOINTMENT	RESIGNATION DATE	REASON

CO-CURRICULAR PERSONNEL:

RESIGNATION	POSITION	ORIGINAL APPOINTMENT	RESIGNATION DATE	REMARKS
Eric Prior	Asst. Coach Modified Track	06/22/2015	01/22/2016	To accept the position of Head Coach Modified Track.

NON-INSTRUCTIONAL PERSONNEL:

RESIGNATION	POSITION	ORIGINAL APPOINTMENT	EFFECTIVE DATE	REASON
Sanford, Sheila	Keyboard Specialist	08/25/1986	03/01/2016	Retirement.

INSTRUCTIONAL/NON-INSTRUCTIONAL PERSONNEL:

LEAVE OF ABSENCE	POSITION	ORIGINAL APPOINTMENT	LEAVE DATES	REASON
Manning, Stephanie	Elementary	09/01/2014	05/04/2016 – 06/15/2016 (Anticipated)	Parental Leave – If part of this leave is to be paid, the period of disability, confirmed by a physician, will be defined in the doctor's note.
Siersen, Suzanne	Teaching Assistant	09/01/2003	03/11/2016 – 04/22/2016 (Anticipated)	Personal Leave – If part of this leave is to be paid, the period of disability, confirmed by a physician, will be defined in the doctor's note.

*Revision in italics

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SCHEDULE OF APPOINTMENTS

ELEMENTARY & SECONDARY SUBSTITUTE TEACHERS/TUTORS 2015-16

Schedule Number: **2387**

Board Meeting Date: **February 9, 2016**

Color: **Yellow**

The following individuals are emergency conditional appointments to the substitute teacher list. The Superintendent is authorized to make assignments from the list.

Name	Title	List	Daily Rate	Remarks
Gath, Thomas	Substitute Teacher	A	\$107.00	
Yanchuk, Vitaliy	Tutor		\$33.62/hr.	Retroactive to 02/03/2016

*** Substitutes appointed above are automatically eligible to substitute as Teaching Assistants.**

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7.6

**SCHEDULE OF APPOINTMENTS
INTER-SCHOLASTIC (ATHLETICS)**

To Fix Salaries and Schedule Conditions for the School Year 2015-16

Schedule Number: **2388**
Board Meeting Date: **February 9, 2016**
Color: **Blue**

NAME	TITLE	VARSITY/JV JUNIOR HIGH	SPORT	BOYS/ GIRLS	AMOUNT
Eric Prior	Head Coach	Modified	Track	Boys/Girls	\$ 2480

*2013-14 rate